

Thăng Thiên Camp Set Up Checklist

Week Before Camp:

- HTs buy materials required for early team.
 - o Firewood (Free Wood is a good option, can also work with Ban LTTT and Security to procure wood for all bans.)
 - o Commonly needed Materials
 - Zipties
 - Rope
 - Tape (Duct and Caution)
 - Stakes
 - Flag Poles (If broken)
 - o SMT/DT can communicate with Kitchen to determine if anything else needs to be acquired by E-Team HTs.

Thursday Before Camp:

- Trailer Check and dividing up things to bring up.
 - o Usually we meet at the trailer/phu huynh's home around **6/7PM** (In this case Co Loan will usually pull the trailer to her house to setup everything)
 - o Division of coolers, water jugs (2-3) and propane tanks to fill into individual driver's cars
 - **MUST MAKE SURE THAT THOSE LOADING MATERIALS ARE AVAILABLE FRIDAY MORNING TO SETUP**
 - o Help Phu Huynh Drive anything they need to the campsite
 - Usually, coolers of food if needed

Friday of Camp:

Morning Prep

- HT with **Propane Tanks** fill propane morning of around 8am and bring back to trailer.
 - o Western Propane Services to refill
 - o Home Depot if tank is **expired**
- HT with **Water Jugs** – Fill any time before arrival at campsite
- Call time **9:30am or 10am** for HTs with coolers
 - o Come to church and ask office to use ice machines to fill coolers
 - o Final check of supplies
- Drive to Campsite aiming to arrive by **12/1 PM**
 - o Unload supplies and determine kitchen area and sleeping areas.
- Kitchen and Phu Huynh arrive
 - o Variable sometimes they are early sometimes they are late

Friday of Camp:

Campsite Setup

- Half of team sets up kitchen and half set up tents

Kitchen:

- Canopies for wind blocking and food storage
- Dish washing area
- Tables for cooking/eating
- Water Filter Setup
- Burners and Propane Tanks
- Any MISC food prep that needs to be done

Tents:

- LTTT Setup if BPV cannot attend
- Tents in a semicircle or any arrangement that works best for site
- Tents facing inwards to campsite to avoid strangers looking into tents
- Tents Staked down to avoid blowing away
- AN Tents closer to Kitchen and Phu Huynh
- Each tent can hold about 5 kids (6 if AN) – Reference Roster to determine how many tents needed
- HT Tents Setup Outside of Kid Tents

Flagpole and Gate:

Flagpole:

- Can use 2x4 or rounds depending on what we have
- 2 parallel lash and 1 cross lash
- Can use a Taut line to create flag pulleys
- Plain White Rope to pull flags up
- Correct Order from Left to Right:
 - o VN, USA, TNTT

Gate:

- Up to SMT/SMP what Design, Three Stick is the Easiest

