

Thomas Robertson

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Experience

Volunteer Office Assistant - Independent and supervised work

Oct. 2022 - July 2023

Calvin Presbyterian Church (Shoreline, WA)

- Weekly Video editing
- Slide creation in powerpoint
- File Disposal/Shredding while other tasks were compiling
- Other office tasks

Warehouse Volunteer - Supervised teamwork

Summer 2023

North Helpline (Seattle, WA)

- Sorted food
- Assisted in miscellaneous warehouse tasks.

Volunteer Cleaner- Semi-supervised teamwork

Summer 2025

Holy Trinity Edmonds (Edmonds, WA)

- Miscellaneous Cleaning Tasks

Education

2023-Anticipated graduation 2026

Bachelor of Arts in Computer Science at Seattle Pacific University

2021-2023

Running Start at Shoreline Community College through Shorecrest High School

Qualifications

- Consistently able to contribute to group work
- Good writing skills
- Miscellaneous Office tasks (Data entry, file shredding, printing, etc.)

Computer and Computer Science Skills

- Good knowledge of day-to-day use
- Intermediate knowledge of programming
- Data structures
- Algorithm design/analysis
- Application-building processes (Knowledge of, but not experience with agile and waterfall frameworks.)
- AI as applied to work (AI and the Future of Work conference)
- Primary languages: C++ and Python
- Microsoft Azure Developer Associate Certification (2025)
- Google IT Professional Support Certificate (2024)
- Good online research skills
- Experience with basic video editing via Clipchamp and usage of powerpoint