Tan Szu Jean

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SKILL

Conversational Language (Chinese, English, Malay) | **Language** (HTML, CSS, JavaScript, PHP, Java, C, C++, SQL)

Framework, Tool & Platform (Bootstrap, Git/Github, MySQL, VSCode, Dev C++, NetBeans)

Graphic Design & Video (Figma, Adobe Photoshop, Video Editing, Wireframing)

EDUCATION

Diploma in Information Technology, *Multimedia University Cyberjaya*   07/2020 – 08/2022
- CGPA: 4.00/4.00
- Earned Dean's List recognition for 4 consecutive trimesters

SPM (Science Stream), *SMK Sinar Bintang*   01/2015 – 12/2019
- 2A+ 5A 2A- 1B+
- Selected as one of 100 students to receive female co-curricular figure recognition based on leadership potential and extracurricular participation

EXPERIENCE

Student Tutor, *Multimedia University Cyberjaya*   02/2022 – present
- Assisted lecturer by guiding students for 2 hours per week in subject Program Design
- Provided guidance and advice in academic assignments to a group of 34 students

External Outreach Division Member, *CodeNection IT Society Multimedia University Cyberjaya*   08/2021 – 12/2021
- Negotiated sponsorship with industrial companies to sponsor RM25k for the hackathon with over 100 participants
- Established relationships with more than 20 related university clubs to collaborate as media partners

PROJECT

e-Healthcare Management System, *Diploma Final Year Project*   12/2021 – present
- Visualised efficiency in healthcare management by developing 3 main system modules such as appointment scheduling system, medical record system and medicine stock system to centralise healthcare administration functions
- Communicated with 2 group members to deliver a complete and efficient management system that is written in **HTML, CSS, JavaScript, PHP, Bootstrap, SQL**

Travel Tourism Website
- Increased user interface experience by implementing graphic elements and enticing colours in over 20 pages
- Coordinated with 2 group members to ensure completeness of assignment which was programmed with **HTML, CSS, JavaScript** language

Stock Management System
- Applied features such as storing and managing warehouse stock information in **C language** with 3 other group members

LEADERSHIP ROLE AND STUDENT ACTIVITY

IT Society MMU Cyberjaya, *Public Relations & Marketing Division Member*   02/2022 – present
- Dealt with external university clubs and industrial companies for collaboration in a team of 4

Sekretariat Rakan Muda MMU Cyberjaya, *Program And Activity Division Member*   08/2021 – present
- Directed events and programs with 4 program and activity division members
- Executed different events in groups of over 5 members such as Clothing Donation Drive, Annual General Meeting, Ice Breaking and Beach Cleaning Project

Chess Club MMU Cyberjaya, *Secretary*   11/2020 – 01/2022
- Increased club activeness by 50% during COVID-19 and was awarded uprising sports club in 2021 by successfully conducting a tournament with over 500 participants
- Delegated tasks based on event needs and workloads to 4 divisions