Tan Szu Jean

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Educations

Diploma in Information Technology
Multimedia University Cyberjaya
Jul 2020 – Aug 2022
CGPA: 4.00/4.00

Technical Skills

Programming Language
HTML, CSS, JavaScript, PHP, Java, C, C++, SQL

Library & Framework
Bootstrap

Tool & Platform
Git/Github, MySQL

Graphic Design & Video
Figma, Adobe Photoshop, Wireframing, Video Editing

Languages

Mandarin
English
Malay

Awards

Dean's List
Multimedia University Cyberjaya
- Trimester 4 (2021)
- Trimester 3 (2021)
- Trimester 2 (2021)
- Trimester 1 (2020)

Female Co-curricular Figure
SMK Sinar Bintang
- Selected as one of 200 students for the award by representing secondary school in various competitions and sports tournaments from district level to national level

Experiences

Student Tutor
Multimedia University Cyberjaya
Feb 2022 – present
- Assisted lecturer by guiding students for 2 hours per week in subject Program Design
- Provided guidance and advice in academic assignments to a group of 34 students

Projects

e-Healthcare Management System
Diploma Final Year Project
Dec 2021 – present
- Visualised efficiency in healthcare management by developing a management system to centralise healthcare administration functions
- Collaborated and communicated with 2 group members to deliver a complete and efficient management system
- Written in **HTML, CSS, JavaScript, PHP, Bootstrap, SQL**

Travel Tourism Website
- Increased user interface experience by implementing graphic elements and enticing colours
- Coordinated with 2 group members via a communication channel to ensure the completeness of the assignment
- Programmed with **HTML, CSS, JavaScript**

Packing List Mobile Application
- Strengthened user's efficiency by implementing checklist features to allow the user to double-check their packing list before leaving on a trip
- Delivered a functional application by collaborating with 2 other group members
- Built with **Java**

Stock Management System
- Decreased time for stock management by developing features for storing and managing warehouse stock information
- Coded with 3 other group members to deploy a functional management system
- Launched in **C language**

Leadership Roles And Student Activities

Sekretariat Rakan Muda MMU Cyberjaya
Program And Activity Division Member
Aug 2021 – present
- Assigned with program management and event handling task
- Involved events:
  - Clothing Donation Drive - Treasurer
  - SRM AGM 2022 - Protocol
  - SRM Ice Breaking - Head Of Technical
  - Beach Cleaning Project - Program & Activity

Chess Club MMU Cyberjaya
Secretary
Nov 2020 – Jan 2022
- Developed plans for current and upcoming events
- Led 4 divisions in programs and events by assigning tasks to respective members
- Involved events:
  - Chess Club AGM 2021 - Secretary
  - Weekly Coaching Session - Secretary
  - e-Battle Cup January 2021 - Secretary

CodeNection 2021- Hackathon hosted by IT Society MMU Cyberjaya
External Outreach Division Member
Aug 2021 – Dec 2021
- Established relationships with more than 20 related university clubs to collaborate as a media partner

Editorial Squad MMU Cyberjaya
Treasurer
Jan 2021 – Dec 2021
- Supervised bank account management and other financial matters
- Creative Writing Contest - Treasurer