

Tan Wen Jia

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Education

University of Wollongong — Bachelor of Computer Science (Big Data) Sept 2021—June 2024

- Cumulative Average: 72.6

Nanyang Polytechnic — Specialist Diploma & Diploma in Spatial Design Aug 2016 — Dec 2020

Experiences

BEENET Singapore Pte Ltd June 2024 — Current

IT Project Manager

- Led and managed high-priority projects, ensuring timely delivery, alignment with client requirements, and satisfaction, while tracking financial milestones and scheduling for training, software development, and service engagements.
- Developed and implemented project management strategies, including communication plans, Gantt charts, and RFI/Tender proposals, improving project clarity and securing competitive contracts.
- Collaborated with software developers and technical consultants to plan and execute User Acceptance Testing (UAT), ensuring successful service delivery sign-offs.
- Fostered strong post-implementation client relationships, providing ongoing support, coordinating training schedules, and ensuring successful execution to enhance client satisfaction and secure long-term partnerships.

VIPSHOP Singapore Pte Ltd Sept 2023 — March 2024

PMO Intern

- Orchestrated a successful market entry into Southeast Asia by collaborating with experts from Singapore and China, while driving project milestones for a smooth country launch.
- Facilitated seamless cross-functional collaboration across teams, supporting daily PMO operations and ensuring effective coordination among stakeholders.
- Identified and resolved challenges at their source, implementing innovative solutions to enhance operational efficiency.

Traartgroup Pte Ltd Aug 2019 — Sept 2021

Interior Designer

- Led the design process, including concept development, space planning, 3D modeling, drafting, and presentation preparation, ensuring seamless project execution and timely submission.
- Applied design principles and creative thinking to develop innovative solutions, collaborating with cross-functional teams to meet client expectations and adapt to evolving project requirements and deadlines.
- Facilitated smooth communication with stakeholders and team members, fostering collaboration and ensuring project progress through effective problem-solving.

Projects

Online Tournament Management Application (March 2024, Team Leader – FYP)

- Led a team in developing a MERN Stack application (ReactJS, ExpressJS, NodeJS, MongoDB) for managing tournaments, ensuring milestones were met using Jira and Kanban methodologies.
- Spearheaded both frontend and backend development, implementing a scalable, user-friendly system, and designed an intuitive UI/UX for optimal user experience.
- Managed source code using GitHub for seamless collaboration and deployed the application on Render for stable, reliable online access.

Ticket Booking Movie Application (May 2023)

- Developed a movie ticket booking system using ReactJS, Java Spring Boot, and MongoDB, while leading the team through brainstorming sessions and ensuring timely project delivery.
- Directed frontend design and development, ensuring an intuitive, visually appealing UI/UX and effectively managing source code via GitHub.

- Integrated CI/CD with GitLab and tracked progress using Taiga, ensuring efficient project management and smooth delivery.

Technical Skills & Tools

- Java, JavaScript, HTML, CSS
- SQL, MySQL, NoSQL, Hadoop, HiveQL, Spark
- Linux (Ubuntu), Oracle Virtual Machine
- Confluence, Visio, ProcessOn
- Adobe Illustrator CC, Adobe Photoshop, Adobe Premiere Pro, Figma
- AutoCAD, 3dsMax

Certifications & Training Programs

TikTok Tech Immersion Program	2024
HackOMania	2024
AWS Academy Cloud Foundation	2023

Awards & Recognitions

Design Excellence Award	2023
Design Excellence Award	2018 / 2019