

Trisha Yvonne Aquino

+1 (825)-733-4339 | trishasalubreaquino@gmail.com | [linkedin.com/in/trishaaquino/](https://www.linkedin.com/in/trishaaquino/) | <https://tyaquino-portfolio.vercel.app/> | Calgary, AB T3M 2M6

Summary

Technically skilled in SQL, Excel, and system documentation, with hands-on experience supporting process improvements and gathering business requirements through academic and project-based work. Eager to contribute in a junior analyst role within a collaborative environment.

Education

Southern Alberta Institute of Technology Software Development Program	Calgary, AB April 2025
---	---------------------------

Strengths

- Experienced with Git/GitHub for documenting processes and tracking operational changes.
- Proficient in SQL (PostgreSQL) for analyzing data, monitoring trends, and generating reports.
- Skilled in Excel (pivot tables, VLOOKUP) to assess workflows and identify inefficiencies.
- Familiar with APIs and cybersecurity fundamentals, supporting secure and efficient system integration.

Project Experiences

EEFCI School Management System Capstone Project 2025	Jan 2025 - April 2025
--	-----------------------

A team-based software development project focused on solving a real-world problem through structured planning, design, and implementation.

- Created and maintained detailed technical documentation, including user stories and wireframes, to accurately represent system workflows and file relationships.
- Implemented version control (Git/GitHub) for change auditing, demonstrating adherence to configuration management principles.
- Delivered formal presentations outlining project scope, documentation process, and system features to technical and non-technical audiences.

Software Analysis and Design Project SAIT	Sept 2024 - Dec 2024
--	----------------------

Explored the foundational principles of software project planning, requirement gathering, and system design.

- Designed process flow and system diagrams (UML, use case) to model document and data access, compliance rules, and user roles.
- Conducted stakeholder interviews and translated input into structured documentation, supporting clarity and traceability across project phases.
- Demonstrated understanding of system lifecycle documentation, versioning, and quality control, all relevant to document handling and file processing.

Work Experiences

Freelance Artist Le Akissha	April 2019 – Present
--------------------------------------	----------------------

- Managed client communications, timelines, and deliverables for commissioned artwork projects.
- Commissioned for work by individual clients as well as several franchises.

CDC Ambassador Value Village	Dec 2023 – June 2025
---------------------------------------	----------------------

- Accurately tracked and recorded donation volumes to support inventory reporting and operational planning.
- Collaborated with team members to ensure compliance with recycling standards and workplace safety protocols.
- Assisted in organizing donation workflows, identifying process gaps, and supporting overall efficiency in the production area.

Casual Assistant JLZS Hardware and Construction Supplies	August 2022 – June 2023
---	-------------------------

- Monitored and updated order records to support inventory tracking and supply chain efficiency.
- Communicated with suppliers to resolve stock discrepancies, ensuring timely and accurate deliveries.
- Maintained product and pricing data, contributing to accurate customer service and sales support.