

Tadres Rady Fahmy Habib

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Objective

Seeking an opportunity in accounting, finance, credit and auditing as a Banker, I'm looking for a position that utilizes my technical skills where my knowledge is applied, and my experience is well utilized.

Education

Bachelor of commerce English section, South Valley University (2018- 2022)

Major: Management

Grade: Good

Experience

Sales and Accountant At Elbatal Art Company May – 2022 Now

- Reviewing warehouse records
- Convince customers and satisfy them
- Prepare day to day journal entries
- Made general ledger
- Responsible for arranged money and entered it into the company's treasury
- Made finance report
- Audited on the company's data and dealings
- Reviewing customer accounts

Customer Services at Elmasreay Company April – 2022 May – 2022

- Sold the company's products and services
- Convince customers and satisfy them
- Solved client problems

Courses and Training

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|---|---------------------------|
| • Volunteer At Sonaa Elhayai | Jul – 2018 Aug- 2022 |
| • Web development track | Aug – 2022 Oct - 2024 |
| • Software Testing ICC ICT Track at ITI | April - 2024 Nov - 2024 |
| • Full Stack Developer using Python | Nov – 2024 May - 2025 |

Language and Skills :

- English: Very Good
- Arabic: Mother Tung
- Computer: computer Science (Developer) Microsoft (Word, Excel, Outlook, power point)

Accounting Skills:

- Recording a company's financial transactions
- General ledger
- Prepare day to day journal entries
- Assist with Month -end, quarter _ end and year – end closing.
- Inventory management
- Financial reports
- Budgets
- Interpersonal and leadership skills
- Excel finance functions and formulas

Other Personal Data :

- Date of Birth: 24/1/2000
- Nationality: Egyptian