Project Overview

Your task is to perform a case study on an organization to observe and document professional practices in a specific domain of IT. You'll work in **groups of 3**, and each group will choose a unique domain from the options below.

Choose Your Domain

Each group should focus on a **different domain** to ensure diversity in the projects. Here are some suggested domains, but feel free to choose any other related area that aligns with professional practices in IT:

1. **HR/Admin/Recruitment**

2. **Organizational Structure and type/Operation Management**

3. **Contracts/Documentation/Intellectual Property**

4. **Security, Secrecy, and Encryption.**

5. **Sales/Finance Management/taxation**

The organization can be any **company, industry, plant, or software house** where you can study relevant practices and processes.

Project Requirements

Your project will involve the following steps:

1. **Select an Organization and Domain:** Reach out to an organization where you can conduct a real-world case study in your chosen domain.

2. **Prepare a Questionnaire:** Design a questionnaire with **demographic information** and **20 questions** that probe current practices in your chosen domain.

3. **Interview and Gather Data:** Arrange a meeting with a relevant officer or team member at the organization to gather insights using your questionnaire. **Take a group photo with the officer or relevant personnel** and photos that document the visit, as part of your reference materials.

4. **Report Submission:** Prepare a detailed, **minimum 6-page report** in LaTeX with the following structure:

   o **Abstract:** A brief overview of the project's purpose, approach, and findings.

   o **Introduction:** An introduction to the organization and domain, and why this area of professional practice is significant.

   o **Domain-Specific Analysis:** Present your findings and observations about the practices in the organization, based on the questionnaire responses.

   o **Conclusion:** Summarize the key insights, noting any best practices observed and potential improvements.

- o **References:** List any sources you referenced during the project.

- o **Appendix:** Include the questionnaire and any additional information.

- o **Report Format**: The report must be in **Times New Roman, 10 pt** font.

5. **Optional Task (2 Bonus Marks):** If you notice any malpractices or areas for improvement, suggest better practices that could benefit the organization.

Deliverables

1. **Problem Statement and Abstract:** Submit an initial problem statement outlining your chosen domain and organization.

2. **Presentation:** Prepare a brief presentation to share your findings with the class.

3. **Final Report (in PDF, LaTeX-generated):** Submit the report as per the formatting guidelines above.