



COURSE CODE : BUS 301

COURSE TITLE : BUSINESS AND ENTREPRENEURSHIP

FORMATION OF A PRIVATE LIMITED COMPANY

GROUP NO.: 04

GROUP NAME : SKILLSEAL

GROUP MEMBERS

1. SUNANDAN DAS
ID-23101218
2. MD. ABRAR LABIB
ID-23101184
3. ANIMESH DEV ARGHA
ID-23101223
4. H. M. TAHSIN SHEIKH
ID-22201243
5. SHARMILA MOSTARY
ID-22201073

PRESENTED TO

SHARIFUL ISLAM SOJIB
LECTURER
DEPARTMENT OF BUSINESS
ADMINISTRATION,
UNIVERSITY OF ASIA PACIFIC

Group Member Contributions:

(1) Sunandan Das (23101218):

- (i) Company Describe the reason behind Company name
- (ii) Memorandum of Association Form Fill up.
- (iii) Purpose of build Company
- (iv) Name clearance Application and Purpose
- (v) Tax Identification Number (TIN): Purpose, and Form Fill up and Certificate.
- (vi) Form - XII and Purpose
- (vii) Tax rate
- (viii) Effectively managed team member.
- (ix) VAT Certification

(2) MD. Abnar Labib (231012184):

- (i) Articles of Association Form Fill up.
- (ii) Form - I and Purpose
- (iii) Form - VI and Purpose
- (iv) Form - IX and Purpose
- (v) Form - X and Purpose
- (vi) Electric Bill copy .

(3) Animesh Dev Argha (23101223):

- (i) Describe the purpose of establishing a private Limited Company.
- (ii) Memorandum of Association (MoA) Form
Fill up and purpose
- (iii) Bank Account Opening form
- (iv) Electrical Bill Copy
- (v) Article of Association Form Fill up

(4) H. M. Tahsin Sheikh (22201243):

- (i) Purpose of Association of Article and Form
- (ii) Trade Licences and purpose
- (iii) NID copy
- (iv) Describe the advantages and disadvantages of a private company

(5) Sharmila Mostary (22201073):

- (i) Certification of Incorporation
- (ii) Purpose of Incorporation
- (iii) Company name & clearance certificate
and purpose
- (iv) Form - I @purpose
- (v) Form - VI purpose
- (vi) Article of Association Purpose.

In the business world, different type of structures define how an organization functions, how it is taxed, and how its liabilities are handled. Among these, one of the most common types of business entities is the company.

Under the Companies Act (Bangladesh) 1994, section 2(1) the term "Company" is defined as:

~~"A separate &~~

"A separate legal entity formed and registered under the Companies Act 1994 or any prior company law or any existing company."

Types of Company:

There are three type of company that can be defined in primarily, according to

the company Act 1994

- (i) One person Company
- (ii) Private Limited Company
- (iii) Public Limited Company

Our company Skillseal Private Limited, can be defined as a private limited company as it is a unique legal entity, registered under the Registration of Joint stock companies and Firms (RJSC) as per the provisions of the Company act 1994.

According to the Company Act Act 1994, section 2(k), a "Private company" is a business entity that under Article of Association (AOA):

- (i) restricts the transfer of shares, if any, by imposing conditions on their sale or transfer.
- (ii) prohibits public invitation for the subscription of shares or debentures
- (iii) limits its membership to maximum of 50 individuals excluding of the company and minimum 2.

Q) Describe the purpose of establishing a private limited company for IT firm.

→ Starting an IT firm as a Private Limited Company is about creating a strong foundation for growth, credibility and long-term success. Here is the purpose of this structure:

1. Protecting Personal Assets:-

If things don't work out financially, then one's personal house, money and assets won't be in the line. Because the company's debt stays with the company.

2. Gaining Trust:-

Clients, investors and partners take one more seriously if one is a part of a registered company.

3. Attracting Investors:-

When one's looking to raise funds, investors almost always prefer dealing with a private limited company.

4. Long Term Stability:-

A 'private limited' company doesn't end if one of the founders step away, retire or passes away. It has its own legal identity.

5. Clear Structure for Growth:-

As one's IT firm scales up, things can get complicated without a proper framework. With this setup, roles and responsibilities are clearly defined between all the members.

6. Recognition Beyond Borders:-

Private limited companies are respected worldwide. This makes international clients and partners more comfortable working with them.

Advantages and disadvantages of a private Company: Advantages

1) Limited Liability:

The owner's liability is limited to the amount they invested. If company faces accidents personal property is safe.

2) Continuity of Business:

The company exists separately from its owner; death or withdrawal of a shareholder not end business.

3) Easy to Formation:

Compared to a public company, forming a private company is quicker and less costly.

4) Scope for Expansion:

Private companies can raise capital by bringing in new shareholders. Helps in expanding routes, adding more buses, and improving services.

5) Control and Security:

Business information remains confidential, unlike public companies.

Disadvantages

1) Limited Capital:

A private company cannot sell shares to the public, so raising huge amounts of money is difficult.

2) Legal Formalities:

Formation and operation involve more rules and regulations than a sole proprietorship or partnership.

3) Public Confidence:

Since private companies do not publish detailed financial reports like public companies, outsiders may trust them less.

4) Management Burden:

The same group of people may manage and own the business which could conflicts and inefficiency ..

Rationale and Process of Choosing Company Name:

We chose our company name "Skillseal Private Ltd." because it reflects our focus on creating a digital verification ecosystem for freelancers. The word 'Skillseal' represents hardcore problem solving with proper skill like (programming, design, writing, marketing etc)

"Private Ltd" stands for Private Limited Company, a business owned by a group of individuals or entities. Its shares are not available to the public and shareholders' personal assets are protected from company debts beyond the value of their shares. The "Ltd." suffix indicates limited liability, distinguishing it from a public Limited Company (PLC) whose shares are publicly traded.

In conclusion we can say that the reason behind choosing our company name "SkillSeal Private Ltd." is to complete our vision about freelance acceptance in global markets, ^{create} trust bridge between freelancer and companies and finally it ensures freelancer a higher income.

Taxrate :

According to the Income Tax Circular 2024 - 2025, Taxrate for Private Limited Company ^{tax} is 27.5%. Branch tax rates 27.5% plus a 20% tax on remitted profits. Capital Gains Tax Rate is 15%.

Section 13 of Finance Act 2020 introduced a further amendment to section 33 of CIT by providing a 50% reduction in minimum tax rate from 0.5% of gross turnover less franked investment income to 0.25%. The full circular is available on the official website of the NBR (www.nbr.gov.bd). Our company Skill Seal Private Ltd. falls under the classification of an Non-Publicly Traded Company.

- Bank Transactions: Bank transfer are most important for payment exceeding 15 lakh taka and for yearly transactions exceeding 36 lakh taka.
- Corporate Income Tax (CIT): 27.5% on net taxable profit.
- Advance and Withholding Tax: Paid in advance during the year adjusted against final tax liability. 10-20% depending on service payment.
- Financial Reporting standards: Business must be maintained properly with financial records and audited financial statements to ensure transparency with tax law.
- Legal Obligation: Every company responsibility is to submit yearly tax ^{with} RJSC and NBR. Legal actions should be taken by the NBR.

Company Name Clearance :

To establish a company, the first step is to obtain the name clearance for the proposed company name. First of all, we have to visit the main website of the Register of Joint Stock Companies (RJSC) and Firms, creates an account for our company, and set it up immediately. To propose a company name, we have to submit an application for name clearance.

When the process of the proposed name is completed, a payment is to be given to a registered bank using a pay slip which is collected collected from the RJSC website. After a successful transaction, the name clearance certificate can be downloaded from the RJSC website. To complete this whole process, it takes a minimum of 3 and maximum of 7. But it depends on many factors.

To,
The Registrar of Joint Stock Companies & Firms,
6th Floor, TCB Bhaban, Kawran Bazar,
Dhaka- 1215.

Sub :- Application for clearance of name of proposed Company.

Dear Sir,

Respectfully I beg to state that we have decided to form and incorporate a company in any of the name as mentioned hereunder:-

1. SkillSeal Private Limited Ltd.
2. Ecliptix Private Ltd.
3. Stratex Solution Private Ltd.

I shall be highly obliged if you kindly inform me that whether the names or any one them will be available for registration or not.

Thanking You.

Yours Faithfully,
Sunandan Das, Managing Director
42/6 Indiana Road, Dhaka
(-----)
Name, Address and Description of the applicant.



No. C-1205-15

**Office of The Registrar of Joint Stock
Companies & Firms
(Act XVIII of 1994)**

IN THE MATTER OF SkillSeal Private Ltd.

I do hereby certify that pursuant to the provision of section 11, sub-section (7) Act XVIII of 1994 (Companies Act, 1994), and under order of the Government of Bangladesh conveyed by their Ref. No. C-187251/2025

*Department SkillSeal Private Ltd. dated the 12/8/2025
..... to the address of Registered office*

*the name of: SkillSeal Private Ltd
has this day been cleared,
and that the said Company has been duly incorporated as a Company under the
provision of the said Act.*

Dated this twelve day of august two thousand and twenty five



*Deputy Registrar,
Joint Stock Companies & Firms,
Bangladesh*

Step 2: Collection of the Required Documents

As per the Company Act 1994, a private limited company must arrange and submit the following documents:

- ① Memorandum of Association (MoA) - two copies, clearly stating the objectives of the company.
- ② Articles of Association (AoA) - two copies.
- ③ Form I - Application for company registration.
- ④ Form VI - Address of the registered office of the company.
- ⑤ Form IX - Consent of the company's directors.
- ⑥ Form X - List of shareholders who have agreed to act as directors.
- ⑦ Form XII - Declaration of compliance with the legal requirements.

Once the name clearance certificate is received, all these documents must be prepared and submitted for registration within 30 days.

■ MOA purpose.

→ The Memorandum of Association (MOA) is one of the foundation documents of a company. It sets out what the company stands for, what it can legally do, and how it interacts with the outside world. For SkillSeal BD it acts as a blueprint for building a trusted digital verification system. Here's why MOA matters:

1. Defining Company's Core Purpose:-

The MOA tells why the company exists in the first place. In our case, it's not just about general IT services, it's specifically about creating a digital verification system to solve the freelancer's trust gap.

2. Setting Legal Boundaries:-

The MOA outlines exactly what activities the company is legally allowed to do. Anything done outside of these could be considered invalid.

3. Transparency for Investors and Stakeholders:-

Because MOA is a public document, investors, clients and partners need to have a clear view of what the company is authorized to do.

4. A Guiding Framework for founders:-

For the founders, the MOA acts as a roadmap. It keeps everyone aligned on the company's objectives and ensure the decisions are consistent with the core purpose.

5. Establishing financial Authority:-

The MOA also specifies the company's authorized share capital. This is important for both founders and future investors.

The Companies Act, 1994
(Act, XVIII of 1994)
(A Private Company Limited by Shares)

MEMORANDUM OF ASSOCIATION

..... **Of**
..... **SkillSeal Private** **LIMITED**

- i. The name of the company is "..... *SkillSeal Private* LIMITED."
- ii. The registered office of the company will be in Bangladesh.
- iii. The objectives for which the company is established are all or any of the following provided that permission/approval/license from the Government or its appropriate agency and the concerned local government authority shall be obtained wherever it is so required by law, rules or regulations:
1. To establish and operate a digital verification ecosystem for freelancers. This involves creating an online platform where freelancers can register and undergo a multi-step verification process to validate their skills and professionalism.
 2. To provide skill assessments and background checks. The company will conduct professional skill assessments, portfolio reviews, plagiarism checks, and interviews to ensure the quality and authenticity of freelancers' profiles.
 3. To issue and manage a "Verified BD Freelancer" badge. The primary purpose is to award a trusted digital badge to freelancers who successfully complete the verification process, which serves as a mark of credibility for international clients.
 4. To bridge the trust gap between Bangladeshi freelancers and global clients. The company's core mission is to solve the problem of trust and confidence that often prevents international clients from hiring freelancers from Bangladesh.
 5. To offer value-added services to freelancers. This includes providing premium services such as professional career guidance, assistance with CV/resume writing, and offering specialized training courses to help freelancers improve their marketability and earning potential.
 6. To engage in direct marketing and corporate outreach. The company will actively market its pool of verified talent directly to international SMEs, startups, and agencies that are seeking reliable and affordable IT talent.

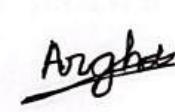
7. To form strategic partnerships with educational institutions and government bodies. The company will collaborate with local training institutes, universities, and ICT centers to source new talent, promote the platform, and build a strong network within the country's IT community.
8. To develop and sell software products. This includes the design, development, marketing, and sale of proprietary software, web applications, and mobile applications for a variety of sectors and clients.
9. To provide IT consultancy and digital transformation services. The company will offer expert advice and solutions to other businesses looking to improve their technology infrastructure, optimize processes, and embrace digital transformation.
10. To engage in global outsourcing and export IT services. The company will function as an intermediary, connecting verified Bangladeshi freelancers with global projects, thereby promoting the export of IT-enabled services from Bangladesh.
11. To develop and manage e-commerce platforms and SaaS products. This involves creating and maintaining digital marketplaces and Software-as-a-Service solutions for various business needs, generating subscription-based and transaction-based revenue.
12. To offer specialized IT services. Providing services in niche areas like cloud computing, data management, cybersecurity, and automation solutions to meet the growing demand for specialized technology expertise.
13. To deal in computer hardware and technology products. The company may import, export, buy, and sell computer hardware, software licenses, accessories, and other related technological equipment as a secondary business activity.
14. To establish a research and development (R&D) wing. The company will invest in R&D to innovate and stay ahead in the IT sector, focusing on emerging technologies like artificial intelligence (AI), machine learning (ML), and blockchain.
15. To organize training and skill development programs. To fulfill its mission of a "Trusted Gateway," the company will establish training centers and run programs to continuously upskill freelancers and enhance their capabilities.
16. To bid for and execute government, NGO, and donor-funded projects. The company will leverage its legal structure and expertise to participate in tenders and execute projects aimed at public and private sector digital transformation.
17. To do all other lawful activities. This is a general clause that allows the company to engage in any other lawful business activities that are necessary or beneficial for achieving its primary objectives.
18. To enter into international agreements. The company will seek to form agreements with international freelancing platforms to expand its reach and provide more opportunities for its verified freelancers.

19.20. To improve Bangladesh's global reputation as a freelancing hub. By showcasing the high quality of verified talent, the company aims to enhance the country's image and make it a preferred destination for global IT outsourcing.

iv. The liability of the members is limited.

v. The authorized share capital of the company is Tk. 10,00,000
(Taka Ten Lakh) divided into 10,000 (Ten Thousand) ordinary shares of Tk. 1.00..... (Taka one Taka) each with the power to increase or reduce the capital, to divide the shares in capital for the time being into several qualified or special rights, privileges or conditions as may be determined by or in accordance with the regulations of the company and to vary, modify or abrogate any such rights, privileges or conditions in such manner as may for the time being be provided by the articles of the company and consolidate, sub-divide the shares and issues shares of higher or lower denomination.

We, the several persons, whose names, addresses and descriptions are subscribed are desirous of being formed into a company in accordance with the Memorandum of Association, and we respectively agree to take the number of shares in the capital of the company set opposite to respective names below:

Name, Address, Nationality & Occupation of the Subscriber	Number of Shares Taken by Each Subscriber	Signature of the Subscriber
1. Sunanolan Das 42/Cz, Indira Road, Dhaka, Bangladeshi Managing Director	2,000 Two thousand Shares	
2. MD. Abrar Habib Mirpuj-39, Dhaka, Bangladeshi Additional Director	2,000 Two thousand Shares	
3. Animesh Dev Argha 38, Monir Hossain Lane, Bangladeshi Executive Director	2,000 Two thousand Shares	
4. H.M. Tahsin Sheikh I.P.H Staff Quarter, Mohakhali, Dhaka Operational Director	2,000 Two thousand Shares	Tahsin
5. Sharminia Montary Cineen road, Farmgate, 147/D-8, Bangladeshi Technical Lead	2,000 Two thousand Shares	Sharmini

Total 20,000 shares.

Dated 22 day of August 20 25

WITNESSES:

1. MD. Hasan Tamim
2. MD. Kanan Islam

Articles of Association (AoA)

The Articles of Association (AoA) are basically the internal rulebook of a company. They explain the company will operate from the inside.

Key points include:

- ① Rules for running the company's day-to-day activities.
- ② How decisions will be made and how disputes will be resolved.
- ③ The rights and responsibilities of the shareholders.
- ④ Giving the company freedom to set its own structure, but still following the country's laws.
- ⑤ Like the Memorandum of Association (MoA), the AoA must also be submitted at the time of registration, with two signed copies.
- ⑥ The AoA can be changed later, but only if shareholders approve it through

a special resolution, and all changes must follow the Companies Act 1994.

The AoA is the company's guidebook for internal management and responsibilities. Without it, the company cannot properly run its internal affairs.

THE COMPANIES ACT 1994
(A PRIVATE COMPANY LIMITED BY SHARES)
Articles of Association of
SkillSeal Private Ltd

PRELIMINARY

I. The regulations contained in Schedule I of the Companies Act, 1994 shall apply to the Company so far as they are applicable to a private limited company and only to the extent that they are not negated, modified, or superseded by these Articles or by any other Articles that may from time to time be framed or adopted by the Company.

2. In these Articles, unless the context otherwise requires:

- (a) "Act" means the Companies Act, 1994 (Act No. XVII of 1994) and any statutory modification or re-enactment thereof for the time being in force.
- (b) "Company" means SkillSeal Private Ltd.
- (c) "Office" means the registered office of the Company for the time being.
- (d) "Year" means the English calendar year as followed by the Company.
- (e) "Month" means a calendar month according to the English calendar year.
- (f) "Directors" means the directors of the Company for the time being.
- (g) "Board" or "Board of Directors" means the board of directors of the Company for the time being.
- (h) "In writing" means written, printed, type-written or partly one and partly the other, and includes any means of representing words in a visible form and includes electronic records and electronic communications to the extent permitted by applicable law.
- (i) Words importing the singular include the plural and vice versa; words importing one gender include all genders.
- (j) "Member" means a person whose name is entered in the Register of Members as the holder of shares in the Company.
- (k) "Register of Members" means the register maintained by the Company in accordance with the Act and applicable rules.

(I) "Electronic means" Includes video or audio conferencing and any system of electronic communication permitted by applicable law for the giving of notices, holding of meetings, passing of resolutions or keeping of records.

PRIVATE COMPANY

3. The Company is a Private Limited Company within the meaning of Section 2(1)(q) of the Companies Act, 1994, and accordingly the following shall apply:
- a. No invitation shall be issued to the public to subscribe for any share or debenture of the Company;
 - b. The number of members of the Company (exclusive of persons in the employment of the Company) shall be limited to fifty (50); and
 - c. The right to transfer shares of the Company is restricted in the manner and to the extent hereinafter provided.

SHARE CAPITAL

4. The Authorized Share Capital of the Company is Tk. 10,00,000(Taka Ten Lakh), divided into 10,000 (Ten Thousand) Ordinary Shares of Tk. 100/(Taka One Hundred) each, with the power to increase or reduce the capital, and to alter the value, rights, or conditions of its shares in accordance with the provisions of the Companies Act, 1994.

5. Subject to the provisions of these Articles, the shares shall be under the control of the Directors, who may allot, issue, or otherwise dispose of the same to such persons, on such terms and conditions, and at such times as they may deem fit.

COMMENCEMENT OF BUSINESS

6. The business of the Company shall commence from the date of its incorporation and the Company may thereafter undertake all such business activities as are authorized under its Memorandum of Association and these Articles.

SHARE CERTIFICATE

7. Issue of Share Certificate:

The Company shall issue a certificate of title to shares to every member in respect of the shares held by them. Duplicate certificates may be issued whenever necessary under the common seal of the Company and shall be signed by the Chairman and Managing Director of the Company.

8. Replacement of Share Certificate:

If any share certificate is defaced, worn out, destroyed, or lost, it may be re-issued upon production of satisfactory evidence and the giving of such indemnity (if any) as the Directors may require. In cases of defacement or wear, the old certificate must be delivered to the Company. The Directors may also require payment of a fee not exceeding Tk. 5.00 for the issuance of a duplicate certificate.

LIEN

9. The Company shall have a paramount lien on every share (not being a fully paid-up share) for all moneys called or payable at a fixed time in respect of that share. Such lien shall extend to all dividends payable on the shares. The Directors may enforce this lien in such manner as they deem fit in accordance with the Companies Act, 1994.

TRANSFER AND TRANSMISSION OF SHARES

10. Transfer of Shares:

No transfer of any share shall be made or registered without the prior approval of the Board of Directors, who may, at their discretion, refuse to approve any transfer without assigning any reason. The Board shall also refuse any transfer that contravenes Clause 3(b) of these Articles (restriction on number of members). No share shall be transferred to an outsider as long as any existing member is willing to purchase the same at a fair value, to be determined by the Directors in a duly convened Board meeting.

11. Share Certificate:

The certificate of share shall accompany the instrument of transfer for any transfer previously approved by the Board of Directors.

12. Transmission on Death:

In the event of the death of a member: Where the deceased was a joint holder, the surviving joint holder shall be recognized by the Company as the only person entitled to the shares.

Where the deceased was a sole holder, the legal personal representative of the deceased shall be recognized as the only person entitled to the shares.

This provision does not release the estate of a deceased sole or joint holder from any liability in respect of the said shares.

BORROWING POWER

13. The Managing Director may from time to time with the approval of the Board of MD may borrow from any source either from any commercial or schedule banks, or financing institutions or firms any sum of money required for the purpose of the company and secure the payment or repayment of such money so borrowed in such manner and upon such terms and conditions in all respects duly approved by the Board of Directors deemed fit in particular by hypothecation or charge on all or any part of the property of the company (both present and future) including its uncalled capital for the time being.

GENERAL-MEETING

14. The general meeting of the company shall be held within eighteen months from the date of incorporation of the company and thereafter once in every calendar year (not being more than fifteen months after holding of the last preceding general meeting) at such time and place as may be decided by the Directors of the company. The above-mentioned general meeting shall be called "ORDINARY GENERAL MEETING" and all other general meetings of the company shall be called "EXTRA-ORDINARY GENERAL MEETING".

15. The Directors may at any time call an extraordinary general meeting and an extraordinary general meeting may also be called on requisition made by the shareholders in accordance with the provisions of section 84 of the Companies Act 1994.

APPOINTMENT AND REMOVAL OF A DIRECTOR

16. The company may appoint or remove a Director from the company in its Annual General Meeting.

PROCEEDINGS OF GENERAL MEETING

17. Subject to the provision of section 87(2) of the Companies Act, relating to special resolutions at least the place, the day and the hour of the general meeting and in case of special business, the general nature of such business, shall be given to the members in such manner as may be prescribed by the company in a general meeting, but accidental omission to give such notice, to or on non-receipt of such notice by any member shall not invalidate the proceeding of the general meeting. A general meeting may, with the member be convened by a shorter notice and in any manner they think suitable.

18. No business shall be transacted at any general meeting unless the quorum of members is present at the time when the meeting proceeds to transact business. TWO members the quorum of any general meeting.

VOTE OF MEMBERS

19. No member shall be entitled to vote unless all installments or calls or other sum or sums presently payable by him, in respect of his holding of shares in the company, has been paid.

DIRECTORS

20. Until otherwise determined in the General Meeting, the number of Directors of SkillSeal Private Ltd. shall not be less than two (2) and not more than ten (10).

21. The following persons shall be the first Directors of the Company:

1. Sunandan Das
2. Md. Abrar Labib
3. Animesh Dev Argha
4. H. M. Tahsin Sheikh
5. Sharmila Mostary

22. The qualification of a Director shall be the holding of 1,000 (one thousand) ordinary shares of Tk.100/- each in the share capital of the Company in his/her own name and not jointly with any other person.

23. The remuneration of a Director shall not exceed Tk. 500/- (five hundred taka) for each meeting of Board of Directors attended, together with reimbursement of such traveling or other expenses as may be reasonably incurred for attending the meeting.

24. If any Director is called upon to perform any extra service, or to make any special exertion for the Company, such Director may be remunerated either by a fixed sum or by a percentage of the profits of the Company, as may be determined by the Company in a General Meeting.

A Director shall vacate his/her office in the event of:

25.

- a) Failing to obtain and maintain the required qualifying shares.
- b) Being adjudged bankrupt, insolvent, or declared to be of unsound mind.
- c) Resigning from office by giving written notice to the Company.
- d) Acting in contravention of Section 86(f) of the Companies Act, 1994.

QUORUM

26. Until otherwise determined by the Company in a general meeting 3 (THREE) Directors present in person shall form the quorum of a board meeting.

POWER OF DIRECTORS

27. The Management and control of the business of the company shall be vested in the Board of Directors who in addition to the powers and authorities by these presents or otherwise expressly conferred on them may exercise all such powers and do all such acts and things as may be exercised or done by the company and are not hereby or by the act expressly directed or required to be exercised or done the company in general meeting, but subject nevertheless to the provisions of the act and of these presents and to any Bylaw from time to time made by the Company in general meeting, provided that no regulation so made shall invalidate any prior act of the Directors which would have been valid if such a regulation had not been made.

- 28 Without prejudice to the general powers conferred by the last preceding

Article and the other powers conferred by these presents, it is hereby expressly declared that the Directors shall have the following powers that is to say, power, promotion, formation, establishment, and registration of the Company.

1. To pay the costs, charges, and expenses preliminary and incidental to the
2. To purchase or otherwise acquire for the Company any property, rights, or privileges that the Company is authorized to acquire at such price and generally on such terms and conditions, as they think fit.
3. To pay for any property, rights, and privileges acquired by the company in cash or in shares of the Company, and any such shares may be issued either as fully paid up or with such amount credited as paid up thereon as may be agreed upon.

4. To secure the fulfillment of any contract or engagements entered into by the Company by mortgage or charge on all or any of the property of the Company and its unpaid capital for the time being or in such other manner as they may think fit.
5. To accept from any member, on such terms and conditions as shall be the act, as a surrender of his share or any part thereof.

6. To deal with any of them, money of the Company not immediately required

For the company's purpose in or upon such Investments or securities (not being shares in this company) and in such manner as they may think fit, and from time to time to vary or realize such investments.

To provide for the welfare of the employees or the company and their wives and dependents, and to award bonus or other payments for the benefit of such persons as may appear to the Directors just and proper; and to set aside a portion of the profits of the company to form a fund to build, or contribute to the building of, houses; and to subscribe to provident funds and other funds; and for the establishment of schools, recreation centers, and hospitals which will, in the opinion of the Directors, tend to increase the repute of the company among its employees and the public

MANAGING DIRECTOR

29. Sunandan Das shall be the first Managing Director of the company for a period of 3 (Three) years from the date of incorporation. His remuneration shall be fixed by the general meeting.

30. Subject the control and supervision of the Board of Directors, the Managing Director shall exercise the following powers:-

1 Control over the management of the business of the Company, with full power to do all acts, matters, and things deemed necessary, proper, and expedient for carrying on the normal day-to-day business of the Company.

2 To make and sign all contracts relating to the business of the Company, including contracts for sales and purchases and contracts for leasing property.

3 To have the engagement and dismissal of managers, other officers, assistants, clerks, agents, and special services, and to determine their authorities and duties and to fix their remuneration.

4 Full power to draw, sign, accept, endorse, and negotiate, on behalf of the Company, all bills of exchange, promissory notes, cheques, government papers, and securities, and all other instruments as shall be necessary, proper, and expedient for carrying on the business of the Company.

5 To sign all receipts for money paid to the Company and all vouchers of payment made by the Company, and such signature shall be an effectual discharge for the moneys therein stated to have been received or paid.

6 All powers, authority, and discretion of the Board of Directors of the Company, except those powers which are expressly reserved by the Companies Act, 1994, or by these Articles to be exercised collectively by the Board or by the shareholders in a General Meeting, may be exercised by the Managing Director, subject to the supervision, control, and approval of the Board of Directors.

BANK ACCOUNT

- 31. The company shall open Bank Account(s) with any scheduled Bank in Bangladesh and abroad and shall be operated the same by the Signature of the Managing Director or as per decision by the Board of Directors of the company.**

COMMON SEAL

- 32. The common seal of the Company shall not be affixed to any instrument except by the authority of a resolution of the Board of Directors in the presence of at least two Directors who shall sign such instrument to which the seal of the Company is so affixed in their presence.**

ACCOUNTS

- 33. The Directors shall cause to be kept proper books of account with respect to:-**
- a. All sums received and the Company.**
 - b. All sales and purchases of goods and services by the Company.**
 - c. The assets and liabilities of Company.**
- 34. The books of account shall be kept at the registered office of the Company or at such place as the Directors shall think suitable and shall be open to inspection by the Directors during business hours.**

AUDIT

36. **Once at least every year, the accounts of the Company shall be examined, and the correctness of the profit and loss account and balance sheet ascertained, by one or more Auditors appointed for the purpose, in accordance with the provisions of Sections 210 to 213 of the Companies Act, 1994.**
37. **The company in general meeting, shall fix the remuneration of the auditors except that they fix the remuneration of any auditor appointed by the Board of Directors.**

INDEMNITY

38. **The Managing Director, Directors, and Officers or Servants shall be indemnified by the Company for all losses and expenditure incurred by them respectively in or about the discharge of their duties, except in cases of willful act, neglect, or default. It shall be the duty of the Directors to pay out of the funds of the Company, in cash, all losses and expenses which the Managing Director or any other Directors, Officers, or Servants may in any way incur in the discharge of their duties. The amount for which indemnity is provided shall immediately attach as a lien on the property of the Company and shall have priority over all other claims.**

ARBITRATION

39. **If and whenever any difference shall raise between the Company and any of the members of their representative touching the construction of any of the Article herein contained or any Act. matter or thing mad, done or omitted in regard to the rights and liabilities arising hereunder or arising out of the regulation existing between the parties by reasons of these presents or of the statutes or any of them, such difference shall be forthwith referred to two Arbitrators, one to be appointed by each party and difference to an Umpire to be chosen by the Arbitrators before entering on the consideration in accordance with the provisions of the Arbitration Act, 2001.**

WINDING UP

40. **If the company shall be wound up, the surplus assets shall (subject to any**

rights attached to special class of shares forming part of the share capital for the time being of the company) be applied first in the payment of the capital paid up on the ordinary shares and the excess (if any) shall be distributed among the members holding ordinary share in proportion of the member of ordinary shares held by them respectively at the commencement of the winding up.

MISCELLANEOUS

41. All intellectual property, including software, code, designs, and related creations developed by the Company or by employees/consultants for the Company, shall be the exclusive property of the Company. Employees or consultants shall assign all rights to the Company and cooperate in securing IP rights.
42. Directors, officers, employees, and consultants shall maintain the confidentiality of all Company information, including business plans, technical information, client data, and proprietary processes. Disclosure is permitted only with prior written approval of the Board or as required by law.
43. The Company may develop, license, sell, or otherwise provide software, web applications, mobile apps, or other digital services and products. The Company shall have the authority to enter into agreements related to digital services, software development, cloud services, and technology partnerships.
44. The Company may conduct Board or General Meetings using electronic means (video/audio conferencing) as permitted under applicable law, and resolutions passed electronically shall have full legal effect.
45. The Company shall comply with all applicable laws regarding data protection, privacy, and cybersecurity in Bangladesh or in any jurisdiction where it operates.

Form 1 - Declaration on Registration of company

Form 1 is basically a proof document that shows a new company is being registered according to the law. In it, the directors make a declaration saying that all the legal steps required to start the company have been properly completed.

To make it valid, at least one director must sign it, and that signature has to be verified by a Notary Public or a Magistrate. This ensures the declaration is genuine. Without Form 1, a company cannot be officially registered, because it serves as the legal proof that all compliance requirements have been fulfilled.

Form-I

Declaration on Registration of Company
THE COMPANIES ACT, 1994
(See Section 25)

Name of the Company Skillseal Private Limited

Declaration of compliance with the requirements of the companies act, 1994 made pursuant to section 25 (2) on behalf of a company proposed to be Registered as the Private Limited Company

Presented for filing by MD. Abrar Labib
I, MD. Abrar Labib of _____

do solemnly and sincerely declare that I am an Advocate* / Attorney/ A Pleader entitled to appear before High Court who is engaged in the formation of the company/ a person named in the Articles as a Director/ Manager/ Secretary of the Skillseal Private Limited and that all the requirements of the Companies Act, 1994 in respect of matters precedent to the registration of the said company and incidental there to have been complied with, save only the payment to the fees and sums payable on registration and I make the solemn declaration conscientiously believing the same to be true.



Signature

Note: The declaration need not to be-

- ✓ (a) Signed before a magistrate or an officer competent to administer oaths or
- ✓ (b) Stamps as a affidavit

* Strike out the portion which does not apply

Form VI - Notice for Registered office:

Form VI is the document through which a company informs the authorities about its official office location. This office address is considered the legal identity of the business, as all government correspondence, legal notices, and official records are directed there.

A company must provide a genuine and updated physical office address in Bangladesh for recognition by the Registrar of Joint Stock Companies and Firms. Without this declaration, the registration process remains incomplete.

Having a registered office is not only a legal requirement but also ensures transparency, credibility, and smooth communication between the business and the government. In essence, it proves that the company has a permanent base to handle its legal and administrative affairs.

Regd. No of the Company-----

Filing Fee Tk. 20/-

FORM VI
Notice of situation of Registered office of any
change therein
THE COMPANIES ACT, 1994
(See Section 77)

Name of the Company

Skill Seal Private Limited

Presented for filing by

M.D. Abrar Labib

To,

The Registrar of Joint Stock Companies

In Compliance

with Section 77 of the Companies Act, 1994 that the Registered Office of the Company (a) is situated

Gulshan Centre Point, Gulshan-10, Dhaka-1212

Bangladesh

was removed from _____

to

on the 21 August 20



Signature

Designation

(State whether Director, Manager or Secretary)

Date 21 day of August 20 25

N.B. --- The notice must be filed with Registrar within 28 days of incorporation or of the change, as the case may be.

a) Strike out the portion which does not apply.

Purpose of Form-IX: Form Form-IX lists the individuals who have agreed to serve as the company's directors. It defines the company's leadership framework and specifies those responsible for managing its operations.

To complete the process of this form, the full name, address and designation of each director must be included. Every director is also required to sign the document as confirmation of their willingness to serve in this role.

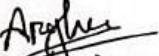
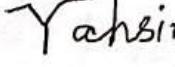
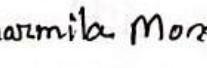
This form plays a key role in formally recognizing the company's leadership at the time of incorporation. Without it, the directorial structure remains unverified, which could result in legal issue or regulatory issue related to corporate governance.

FORM IX
 Consent of Director to Act
THE COMPANIES ACT, 1994
 (See sec. 92)

Name of the Company SkillSeal Private Limited
 Consent to act as Director/Directors of the _____
 to be signed and filled pursuant to section 92(1) (Ka).
 Presented for filing by _____
 To the Registrar of Joint Stock Companies & Firms, _____

I/We, under signed, hereby testify my/our consent to act as
 Director/Directors of the _____

pursuant to section 92(1) (Ka) of the Companies Act, 1994.

Signature	Address	Description
 Sunaondan Das	42/A, Indira Road, Dhaka	Managing Director
 MD. Abrar Habib	Mirpur-19, Dhaka	Additional Director
 Animesh Dev Arghya	38, Monire Hossain Lane	Executive Director
 M.H.M. Tahsin Sheikh	I.P. H. Staff Quarters, Mohakhali, Dhaka	Operational Director
 Sharmila Mostany	Green road, Farngate 147/B-8	Technical Lead

Dated this 22 day of August 19 2025.

Notes--- If a Director signs by "his agent authorized writing" the authority must be produced and a copy attached.

Purpose of Form-X: Form-X lists the names of the initial shareholder who have contributed capital to the company. It details the ownership breakdown, specifying the exact number of shares allotted to each subscriber.

Filling out this form requires providing the complete names, addresses, and shareholding information of all subscribers. Each individual must also sign to confirm their agreement and investment in the company.

This form holds legal importance as it confirms who owns the company at the point of incorporation. Without it, the ownership record remains incomplete which could rise to disputes or regulatory complications.

FORM X

List of Personal Consenting to be Directors

The Companies Act, 1994
(See Section 92)

Name of the Company SkillSeal Private Limited

List of personal who have consented to be Directors of the

SkillSeal Private Limited

to be filed with the Registrar pursuant to Section 92 (2)

Presented for filing by MD. Abrar Labib

To the Registrar of Joint Stock Companies,

I/We, the undersigned, hereby give you notice, pursuant to section 92 (2) of the Companies Act, 1994, that the following persons have consented to be Directors of the

SkillSeal Private Limited

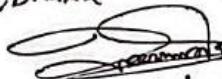
Name	Address	Description
------	---------	-------------

MD. Abrar Labib Minpuh-3A,
Dhaka Additional
Director

Sunandan Das ^{42/G} Indira Road,
Dhaka Managing
Director

Animesh Dev 38, Monir Hossain Executive
Argha Lane Director

H.M. Tahsin Sheikh I.P.H, Staff Quarters Operational
Mohakhila, Dhaka Director.

Sharmila Green Road,
Mostany Farmgate,  Technical Lead
147/B-8 Minpuh-3A, Dhaka Additional
Signature, Address and description
of applicant for registration.
Director

Dated this 21
Day of August 2025

Purpose of Form XII :

XII form is used because it gives full information on the directors of the company. It provides us vital information like names, nationality, present address and designated roles within the company.

This form is essential because it takes every record of the management and directors of the company. If any change happens in the leadership, then ^{company} RJSCE must be informed to RJSCE to maintain correct information. If any failure causes ~~again~~ update on submission of this form, then this will cause many problems for a company registration. For this reason, penalties and legal consequences happen. Also, the government wants to know who is responsible for this problem of the company.

FORM XII

PARTICULARS OF THE DIRECTORS, MANAGER AND MANAGING AGENTS AND OF ANY THEREIN

Skill Seal Private Ltd.

Name of the Company
Presented for Filing by
Sunandan Das

The present Names or Names and Surnames (a)	Any former Name or Names or Surnames (b)	Nationality	Nationality of Origin (Other than the present Nationality)	Usual Residential Address	Other business, occupation and Directorship, in any, if none, state so (b)	Date of Appointment or Change	Changes (c)
Sunandan Das	None	Bangladeshi	None	42/62 Indira Road Dhaka, Mirpur-19,Dhaka	None	15.08.2025	/
Md. Abnur Labib	None	Bangladeshi	None	28,Moure Hossain Lane	None	15.08.2025	/
Aminesh Dev Argha	None	Bangladeshi	None	Greenroad, Farmgate 14 X/B-8	None	15.08.2025	/
H.M. Tahsin Sheikh	None	Bangladeshi	None		None	15.08.2025	/
Sharmila Mostafa	None	Bangladeshi	None		None	15.08.2025	/

Dated of the 21 day of August


Sunandan Das
Managing Director
(Signature)
Designation

(State whether Director, Managing or Managing Agents)

- (a) in the ----- of a Corporation its corporate name and registered or principal office should be shown. (b) In the case of as individual who has no business occupation but any other Directorship or Directorships ----- of the directorship or some of these Directorship must be entered. A complete list of the Directors, Manager, Managing Agents shown as existing in the last particulars delivered should always be given. (c) A note of the change the last list should be made in this columns by placing against a new Directors name the words in place of -----by writing against a new Directors, name the words "deed"----- to be as the case may be, (d) In case of a firm the full name address and nationality of each partner and the date o

Opening a Bank Account:-

A registered company must set up a bank account under its official name. This account acts as the financial hub of the business by handling payments, covering expenses and maintaining financial records.

Keeping business funds separate from personal money is vital for meeting legal and tax requirements.

The process is very simple, a director collects the institutional account form from the bank, fills it and submits it along with the necessary documents.

After the bank reviews and approves the application the company is issued its account details. From that point, all financial activities of the business can be carried out formally through this account.

Gulshan Branch/Sub branch

**Account Opening Form
Institutional Account**

Date: 10/08/2025

The Manager,
Dhaka Bank PLC.
Gulshan Branch/Sub branch

Dear Sir,

Account Number	: 3214569870021
Unique Customer ID	: 4921512600
Sector Code	: []
(For Bank's Use Only)	

I/We hereby apply to open an Account at your branch. My/our personal and Account related detailed information are as follows:

First Part : Account Related Information

1. Title of Account (In Bangla) : শিল্পসেল প্রাইভেট লিমিটেড
In English (Block Letter) : Skillseal Private Limited
2. Type of Account (Please ✓) : Savings Current SND FC
 ERQ Others.....
3. Currency (Please ✓) : Taka USD Euro GBP Others.....
4. Account Operating Instruction (Please ✓) : Singly Jointly Others:
5. Initial Deposit : (In figure): 10,00,000 (In words) Ten Lakh Taka
6. Modern Banking Facility (Please ✓) : Online Service ATM Service Net Banking SMS Banking Others

Part Two : Institutional Information

1. Name of the Institution (In Bangla) : শিল্পসেল প্রাইভেট লিমিটেড
In English (Block Letter) : Skillseal Private Limited
2. Trade License No : Date Issuing Authority.....
3. Registration No : Date Registration Authority & Country.....
- Registered Address : GULSHAN CENTRE POINT GULSHAN-10,
DHAKA-1222, BANGLADESH
4. VAT Registration No./BIN :
5. TAX ID Number (TIN/eTIN) (If any) :
6. Business/Office Address : Road/Village..... GULSHAN Post..... 1222
P.S..... District..... DHAKA
Phone/Mobile No. 01912345672 E-mail. skillseal@gmail.com
7. Type of Organization (Please✓) : Proprietorship Partnership Joint Venture Private Ltd Company
 Public Ltd Company Trust NGO/NPO Club/Society
 Educational Institution Religious Institution Others (To be mentioned specifically).....
8. Type of Business (Please✓) : Trading Service Manufacturing Others.....
9. Nature of Business (In detail) : A digital verification ecosystem for
freelancers, Skill based opportunity company
10. Annual Turnover : (In figure): 40,00,000 (In words): Forty Lakh Taka

Third Part: Personal Information¹

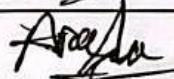
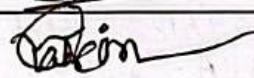
Account Number: 3 2 1 4 5 6 9 8 7 0 0 2 1

(For Bank's Use Only)

1. Name of Account Holder (In Bangla) : <i>অনিমেষ দেব আর্ঘা</i>	In English (Block Letter) : ANIMESH DEV ARGHA	
2. Date of Birth : 28/08/2003	3. Father's Name : ASHIM KUMAR DEV	
4. Mother's Name : JHAMUR MALLICK	5. Spouse's Name :	
6. Nationality : Bangladeshi	7. Gender : Male MALE	(For foreign national copy of passport with visa must be obtained)
8. Residential Status (Please ✓) : <input checked="" type="checkbox"/> Resident <input type="checkbox"/> Non-Resident	(The guidelines for foreign exchange transactions to be followed by the bank)	
9. Occupation (In detail) : Student	Relationship with Institution : Student Direction	
10. Tax ID Number (TIN/eTIN) (if any) :		
11. (A) Present Address : Road/Village 38, Monir Hossain Lane Post Gendaria P.S. District Dhaka Phone/Mobile No. 01911503040 E-mail adaraghad024@gmail.com		
(B) Permanent Address : Road/Village 239, Keshabpur Post Keshabpur P.S. District Jashore Phone/Mobile No. E-mail		
12. Identity Documents or, (A) National Identity Document No. : 3318296161	(B) Passport/Birth Reg. No. :	

DECLARATION & SIGNATURE

I solemnly declare that the information mentioned above is correct. I shall also submit all necessary information/documents as desired by Bank.

Name of Applicant	Signature
1. Sunandan Das	
2. MD. Abrar Labib	
3. Animesh Dev Argha	
4. H.M. Tahsin Sheikh	

Date :

For Bank's Use Only

Comments :

Account Opening Officer
Signature with name seal & Date

BAMLCO/Manager Operations
Signature with name seal & Date

Authorized Official (Branch Manager)
Signature with name seal & Date

Is FATCA applicable for the customer (Please ✓)

 Yes No

If the answer is yes, FATCA compliance to be ensured. Proof of address of the customers/Applicants to be obtained.

1. If the signatories are more than one, personal information of each applicant to be obtained separately in the 3rd part of Application Form.

TERMS & CONDITIONS

Account Number: **3214569870021** Unique Customer ID: **4921512600**

Opening an Account

Eligibility, interest, fees & charges, documentation requirements and other conditions shall be applied as per feature of the product. Bank's Account Opening Officer will explain details of the product to the customer(s) before opening of the accounts. No interest is given on Current Accounts. The customer(s) should ask the Bank's Officer on the product features and fees & charges for different services related to operation of the account.

Governing Law, Regulations and Rules

These terms and conditions shall apply to such accounts and services as offered by the Bank to its customers, existing or new, from time to time. The terms and conditions herein shall be governed by the rules and regulations of the Central Bank of Bangladesh, Government of Bangladesh and the Bank's policies and practices.

Acceptance of Rules

Any entity / person opening the account shall be deemed to have read, understood and accepted the terms and conditions herein governing the account.

Information about Customers

It is the Bank's policy that it will offer high quality services to customers but not to customers who are engaged in illegal activities and activities that are harmful to the welfare of the people of the country. It is therefore necessary for the Bank to obtain information about its customers that are true and correct. The customer agrees to provide the Bank such information, particulars and documents as the Bank may require from time to time in connection with customer's financial condition, background and dealings with the Bank and business. All information, particulars and documents that the customer provides must be true, correct and complete and that if there are any changes to the information provided, the customer will immediately inform the Bank in writing. The customer authorizes the Bank to obtain any information that the Bank considers necessary from other banks, organizations and sources that provide information relative to the customer's financial conditions. It is the Bank's policy to maintain confidentiality of customer information. However, the laws and regulations in Bangladesh may require disclosure of customer's information to government organizations and / or regulatory organizations such as the Bangladesh Bank. The Bank may also consider sharing customer information in a way that it considers most suitable with other organizations to improve banking services. The customer authorizes the Bank to disclose or share information at the sole discretion of the Bank and indemnifies the Bank from any accidental disclosure of information during the process of printing, transportation and filing of information.

Initial deposit and minimum balance

An Account Holder has to ensure initial minimum deposit and maintenance of minimum balance for regular and other specially designed Current/Savings/SND accounts as per Standard Operating Procedure (SOP) of the products from time to time.

Withdrawals

Cash withdrawals will be made on printed cheque and Debit Card supplied by the Bank. The account should not be overdrawn nor should cheques be overdrawn against funds in course of realization unless the special arrangements have been made with the Bank. No overdrafts are allowed on Savings Accounts. Withdrawals in Savings Accounts will be made as per terms and conditions set by the Bank from time to time. A depositor can deposit and withdraw from the Current Account as many times as required and Cheques, Drafts, Pay Orders are to be crossed at the time of deposit. The Bank acts only as the collecting agent and assumes no responsibility for the realization of any items deposited with the Bank for collection. Thus, proceeds of cheques or other instruments deposited will not be available for withdrawal until collected by the Bank. Balance in Short Notice Deposit (SND) will bear interest as applicable from time to time. For withdrawal of any amount from the SND Account, 7 (seven) days' notice will be required.

Fees

The Bank shall be entitled without notice to levy or impose all customary banking and other charges and expenses (including collection fees and legal expenses) in respect of any account or in respect of any other banking facilities provided to the customer by the Bank and to debit the relevant accounts in accordance with Bank's normal banking procedure. Such charges are not refundable upon termination of any or all of the customer's accounts.

Credits to the Account

The Bank acts only as a collection agent and assumes no responsibility for the realization of any items deposited with the Bank for collection. Thus, proceeds of checks or other instruments deposited will not be available for withdrawal until collected by the Bank. The Bank reserves the right to debit any account that may have inadvertently credited with an item subsequently unpaid on collection.

Withdrawal from SND Account

Deposit in Short Notice Deposit (SND) will bear interest as applicable from time to time. For withdrawal of any amount from SND account, 7 (Seven) days' notice will be required. Otherwise, interest for the month will be forfeited.

Issue and safety of cheques

Cheques will only be issued to a Customer when all documents considered necessary by the Bank has been obtained. It is the responsibility of the Account Holder to ensure cheques in their position and kept safely. The customer must exercise all due care to prevent cheques, payment orders and other instruments from being altered or forged in a manner which may facilitate fraud. In such events, the Bank is not responsible for any loss suffered by the Customer or any other person. Any loss or misuse of the cheques or other instruments must be immediately reported to the Bank and confirm in writing without any delay. Cheque Book and other security documents will be valid if signed / initiated by authorized Officials.

Changes of Terms and Conditions

The Bank may at any time as it deems necessary add / amend / delete the present terms and conditions. The Bank may give notice of such change where it considers appropriate to the Holders by ordinary mail / email.

Closure of Accounts

When an account is closed either by the constituents or by the Bank, the constituent is required to return all the unused cheques and cards, if any, to the Bank. A charge as per our prevailing Tariff will be recovered from an Account Holder who closes an account. The Bank reserves unequivocal right to close any unsatisfactory account as decided by the Bank at its absolute discretion. The Bank reserves the right to close any account or related service without giving prior notice if the conduct of the account is unsatisfactory in the opinion of the Bank or for any other reason whatsoever. The Bank shall pay Customer all available and final collected balance after all dues to the Bank have been recovered / realized at the time of closure of the Account.

Deposits Survivor

The initial minimum deposit to open an account is as per current Tariff. Average minimum balance as per our current Tariff should always be maintained. The Bank reserves the right to close at any time any account in which the minimum balance is not maintained, without further notification to the account holders.

Minimum Balance and Interest Payment

The minimum average monthly balance as prescribed by the Bank from time to time is required to be maintained in Current and SND accounts. The Bank reserves the right to change the minimum balance requirement. If the balance falls below the required minimum for a period, the Bank may not credit any interest for the period.

Periodic Statement and Advice

The Customer may be provided account statements monthly/half yearly/yearly. The Customer is required to promptly notify the Bank of the failure to receive an expected statement or advice. If the Account Holder does not bring the errors, discrepancies or irregularities to the notice of the Bank in writing within 15 (fifteen) calendar days from the date of the statement/advice, it will be construed that the transactions shown in the account statement/advice are correct and complete.

Deposits, Withdrawals and Banking Facilities

The Bank shall meet its obligations exclusively at the Branch office where the Account is maintained by the Customer. When appropriate telecommunication is possible, deposits or withdrawals of money may be made at any of the Bank's Branches in Bangladesh subject to the terms and conditions of the Bank. The Customer shall ensure that there are sufficient funds (or prearranged credits) for the Bank to honor cheques presented to the Bank or for debits to the Account in accordance with the instructions made by the Customer for his/her Account provided always that the Bank may at its sole discretion carry out the instructions notwithstanding such inadequacy and may do so without seeking prior approval from or notice to the Customer and the Customer shall be responsible to repay the resulting overdraft, advance or credit thereby created and for all related charges.

Cheque Books

1. An application for a Cheque Book on a Savings / Current Account and other product of similar nature must be made on the Bank's requisition slip, duly signed by the Account Holder(s). Cheque Book will not be issued to a Customer until all the documentation considered necessary by the Bank has been provided by the Account Holder(s) and duly obtained by the Bank. It is the responsibility of the Account Holder(s) to ensure that the cheques in his/her/their possession are kept in safe custody.

2. The Bank reserves the right to refuse issuance of Cheque Book on such accounts which are not maintained satisfactorily or when an excessive number of cheques from the previous Cheque Book have remained unused.

3. When new Cheque Books are delivered to the customer by post it will be according to the address record kept by the Bank (or by such other means as determined by the Bank). However, the Bank assumes no responsibility for any delay or loss caused by any mode of forwarding.

4. Undelivered Cheque Book will be retained by the Bank for up to 60 (Sixty) days. After 60 (Sixty) days, undelivered Cheque Book will be destroyed by the Bank and necessary charges will be realized from the respective customer's account as per Bank's tariff.

5. Account Holders should exercise due care when drawing cheques and should not draw cheques by any means which may enable a cheque to be altered in a manner which is not readily detectable.

6. The cheque will be returned/unpaid if Drawer's signature differs from that on record at the Bank. The same style and model of signature as per specimen given to the Bank must be adhered to.

7. The Bank reserves the right to dishonour cheque(s) on reasonable ground. In the event of a cheque being returned, the Bank may realize a penalty charge for each presentation and return.

8. The Customer should comply with the conditions as printed on the inside of the front cover of the issued Cheque Book. Signing of Cheque Leaf is to be signed by the Account Holder/Account Operator as per specimen signature recorded with the Bank and any alteration and cutting should be confirmed by full signature. No cheque will be honoured if the same is postdated, antedated (for more than 06 months) or mutilated. Bank reserves the right to impose fine for bounce of cheque for insufficient fund in the account.

Stop payment of the Cheque

If/We, the account holder(s), shall immediately notify the Bank if any of the cheques issued to me/us, is lost or stolen. I understand that the Bank may in its absolute discretion, accept from me any stop cheque instructions (either orally or in writing) cases where I have lost the relevant cheque or, in other circumstances in which it shall be allowed by law and agreed by the Bank. Should the Bank accept any such instruction from me or from some other person purporting to be me, I hereby undertake to indemnify the Bank against any loss, damage, cost (including any legal cost) or demand incurred by it as a result of, or in connection therewith. A charge as per the Bank's prevailing tariff will be recovered for recording stop payments.

Fraud & forgery due to payment of Cheque
The Customer at all times must exercise due care to prevent cheques from being altered or forged in a manner which may facilitate fraud. In such events, the Bank is not responsible for any loss suffered by Customer or any other person. Any loss or misuse of the cheques must be immediately reported to the Bank and confirmed in writing without any delay.

Positive Pay Instruction (PPI)

As per instruction of Bangladesh Bank on Positive Pay for clearing cheque, the account holder must inform the Bank (DBL) in writing or through Contact Center after issuance of cheque for the amount of one lac and above. Otherwise, the Bank may return the cheque if presented through automated clearing house at the risk and responsibility of the account holder(s).

General Rules

1. A newly opened account will be activated upon accomplishment of Know Your Customer (KYC) as per the Bank's policy.

2. The Bank reserves the right to close any account without assigning any reason.

3. Nomination/Succession to the amount lying to the credit of the account and account operation thereof on the death of the person authorized to operate upon the account shall be in accordance with the rules for the purpose prescribed by the Bank from time to time and effective at the time of the claim.

4. In the event of the death of one or more customer(s) in joint account, the right of the survivor(s) to operate the account will be ceased unless appropriate order is received from a court of competent jurisdiction (if applicable) for operation of accounts.

5. The Bank will not execute any customer transaction over phone, fax and e-mail (unless standard indemnity arrangements are already in place).
6. Duplicate statements of past transactions are issued against payment of charges as per our current tariff.
7. Accounts upon which an attachment order or other legal notice prohibiting operation of the account has been received, will be ruled off and no further operation will be allowed till such time as the prohibiting order is removed.
8. Customer transactions will be entertained during normal banking hours that may be in force from time to time.
9. Account holder should notify the Bank of any change of address in writing. Otherwise, Bank will not be liable for delivering account statement/Bank communication to the recorded address of the Account Holder.
10. The Bank may without notice combine or consolidate account(s) with any liabilities to the Bank and set off or transfer any sum(s) standing to the credit of such accounts or any other suit(s) owing to the Customer from the Bank in or towards satisfaction or the Customer's liabilities to the Bank on any other respect whether such liabilities be actual or contingent, primary or collateral and several or joint.
11. In any general lien or other rights or remedies to which the Bank shall be entitled, the Bank may at any and from time to time apply any credit balance to which the customer(s) is/are entitled on any account(s) with the Bank (including the above account(s) in satisfaction of any of its indebtedness to the Bank. Further, any of the account(s) of the customer(s) with any Branch of the Bank shall be treated as one combined account.
12. Operations of the Non-Resident accounts shall be governed as per the guidelines of Bangladesh Bank. Holders of Non-Resident accounts should advise the Bank immediately upon return to Bangladesh if they intend to take permanent residence in Bangladesh. It is also a responsibility of the Customer to inform the Bank in writing before leaving the country.
13. The Bank may refuse to process any transaction on any Customers' account(s) if the Bank suspects fraud or illegality therein. The Bank's decision on whether the transaction is or likely to be involved in a fraud or irregularity shall be final and conclusive and binding on the customer.
14. The Bank reserves the right to close any account having zero balance without transaction for one year.
15. Statements of accounts are issued based on product feature half-yearly and/or when a statement sheet is completed in case of current/savings accounts. If statements are required in frequencies higher than the above, a charge will be levied as per our current Tariff.
16. The Bank reserves the right to amend the terms and conditions, current tariff without any notice.

Compliance on prevention of money laundering and financing of terrorism

The Account Holder shall comply with the rules and regulations as per Money Laundering Prevention Act 2012 (Amendment 2015 and Anti Terrorism Act 2009 (Amendment 2012 & 2013) and other laws or regulations as may be imposed upon the Bank by Bangladesh Financial Intelligence Unit (BFIU), Bangladesh Bank and/or other concerned authorities. The Customer(s) shall also comply with and be bound by all other relevant internal circulars, policies, rules and regulations of the Bank including any amendments made thereto from time to time.

Suspicious Transaction

The Bank may refuse to process any transaction on any account of the Customer if the Bank, in its sole discretion suspects fraud or illegality therein. The decision of the Bank with regards to whether a transaction is or it's likely to be involving a fraud or illegality or irregularity shall be final and conclusive and binding upon the Customer.

Collection of Check/Draft/Pay Order

The Bank will refuse to accept an instrument for deposit through collection or internal transfer if the Payee's name is not identical to the name of the Customer in the Bank's record. The Bank acts as the collection agent and assumes no responsibility for the realization of any instrument deposited with the Bank for collection. Thus, proceeds of the checks or other instruments deposited will not be available for withdrawal until collected by the Bank.

Reversal of wrongly credited amount

The Bank reserves the right to debit any account that may have been inadvertently credited with an item/transaction subsequently unpaid on collection or detected to be the wrong entry without giving any information to the Customer.

Dormancy & Unclaimed Account

- Current Accounts being inoperative for one year will be transferred to dormant status.
- Savings Accounts being inoperative for two years will be transferred to dormant status.
- (As per Section 35 of Banking Company Act 1991) Accounts will be transferred to Unclaimed account status after 10 (ten) years if there has been no transaction in the said account by the customer.
- No customers' initiated transaction (except credit) is allowed in the dormant account unless the account holder(s) apply to DBL in writing to regularize the status of account.

Overdrawn Account

If, for whatever reasons, the account has any unauthorized debit balance, the customer shall pay interest and other charges in accordance with the Bank's prevalent rate and practice and shall regularize the account on the same day, unless the Bank specifically makes an exception.

E-Statement

- a) I/We fully understand the risk and accept that the Bank does not use encrypted e-mail and generally internet is not encrypted and is not a secured means of transmission of the information. It involves the risk of unauthorized alteration, usage and disclosure of the information by unwanted parties.
- b) I/We fully understand the risk and accept that transmission of the information to a corporate ID involves the risks of the information to be viewed, altered, used or disclosed to third parties who was/were once authorized, but may not be in the employment of the organization in the future. I/We agree to indemnify the Bank and hold the Bank indemnified and harmless from any and all costs, expenses, liabilities, losses, responsibilities whether direct or consequential, arising out or in connection with such view, alteration, usages or disclosure of the information, or otherwise caused by using the internet as a means of transmission and also for any error, delay or problem in transmission of the information.
- c) That my/our legal representatives, executors, successors - in- interest and are bound by this E-statement enrollment;
- d) That this E-statement Enrollment shall be governed by and construed in accordance with the laws of Bangladesh;
- e) Electronic statement delivery will supersede hard copy statement delivery (if any).

Contact Center

- a) I/We authorize the Bank (in its absolute discretion) to follow/act on my/our oral or telephonic instruction (including required by or given by me/us, in relation to these terms and conditions unless these terms and conditions otherwise expressly state to the contrary).
- b) I/We shall not reveal my/our Telephonic Identification Number or any PIN provided by the Bank to anyone. My/our oral instruction(s) identified by my/our correct Bank Account Number and TIN shall be deemed to be proper. Accordingly, the Bank shall be entitled to rely on any such instructions.
- Should the Bank accept any such instruction from me/us, or from some other person purporting to be me/us, I/we hereby agree to indemnify the Bank against any loss, damages, costs (including legal costs), or demands incurred by the Bank as a result of or, in connection therewith.
- c) The Bank may in its absolute discretion require that written confirmation of my/our oral instruction(s) be received by it within such period as the Bank may specify. Where any of the above accounts are opened by more than one person any such one person shall be entitled to give any such oral instructions and the Bank shall be entitled to rely upon such instructions.
- d) I/we acknowledge that my/our use of call center shall be governed by the Bank's prevailing Terms & Conditions.

Confidentiality and Disclosure of Information

Whilst the Bank maintains strict confidentiality in all matters relating to my account(s) and business, I hereby authorize the Bank (and/or/any of its Officers or Employees) to disclose any information concerning me, my business, my accounts held with the Bank or another Group Member, or my relationship with the Bank or another group member, to any of the following:

- (a) any Office or Branch of the Bank or another group member;
- (b) any agent, contractor or third party service provider or any professional adviser of the Bank or another group member;
- (c) any regulatory, supervisory, governmental or quasi - governmental authority with jurisdiction over the Bank or another group member;
- (d) any person to whom the Bank is required or authorized by law or court order to make such disclosure;
- (e) any person who is under a duty of confidentiality to the Bank;
- (f) any bank or financial institution with which I have or proposes to have dealings regardless of whether the recipient in each case is located in Bangladesh or in another country, and regardless of whether such information will be held, processed used or disclosed by such recipient in Bangladesh or another country.

Indemnity
The customer shall keep the Bank indemnified at all times against all loss, cost, damages, expense (including legal fees), claims or demands arising in any way in connection with the customer's account or in enforcing these terms and conditions and in recovering of any amount due to the Bank or incurred by the Bank in any legal proceedings of whatever nature.

Service Disruption
The customer agrees that the Bank will not be liable for any loss or any damage, if it is unable to provide services in connection with any customer accounts due to postal, courier, electrical, mechanical, telecommunications or computer failure or an act of God, catastrophe, war, civil or industrial disturbance.

No Liability for Loss

The customer agrees that the Bank will not be liable for any loss, damage or liability incurred by the customer in connection with any of its accounts with or services provided or agreed to provide by the Bank or inaction on part of the Bank or any of its officers, agents, employees and representatives. The customer agrees not to hold the Bank liable for any loss or damage arising from; (A) non - discovery of any forgeries or frauds, except to the extent that the Bank has acted with gross negligence, (B) the Bank closing the Customer account for whatever reason whatsoever, (C) directly or indirectly, the error, failure, negligence, act or omission or any other person, system, institution or payment infrastructure.

Waiver

No forbearance, negligence or waiver by the Bank in the enforcement of any of these terms and conditions shall prejudice the Bank's right thereafter to strictly enforce the same. No waiver by the Bank shall be effective unless it is in writing.

Variations

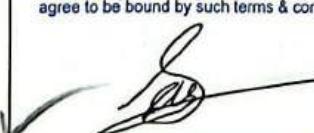
The Bank may amend these terms and conditions at any time by not less than 14 (fourteen) days' notice to me specifying the effective date of amendment. If I/We use any banking facilities after the effective date of the amendment, I/We shall be deemed to have received notice of the amendment and to have decided to continue to use the banking facilities upon the revised terms and conditions. I/We further acknowledge that in the event of any changes being communicated to me, the Bank is not obliged to obtain my signature for receipt of such communication.

Force Majeure/Technical Problem

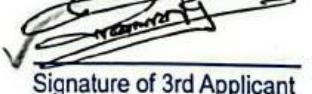
Notwithstanding anything to the contrary contained herein, nothing herein shall apply if the Bank is prevented from discharging any or all of its obligation herein or otherwise due to any cause arising out of or related to force majeure or technical problem for any reasons beyond the reasonable control of the Bank.

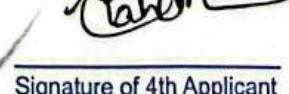
Governing Law
These terms and conditions shall be governed by and construed in accordance with, the laws of Bangladesh and I/We hereby irrevocably submit to the non - exclusive jurisdiction of the courts of law of Bangladesh. Such submission shall however, not prejudice the rights of the Bank to bring proceedings against me in any other jurisdiction or courts of law elsewhere. However, all accounts shall be subject to the provisions of the guidelines/circulars together with any alteration /modification thereto effected by Bangladesh Bank from time to time.

I/We have gone through the terms & conditions mentioned above and understood them in entirely and undertake to abide by those terms & conditions relating to the account. I/We also agree to be bound by such terms & conditions as may be amended or supplemented from time to time.


Signature of 1st Applicant


Signature of 2nd Applicant


Signature of 3rd Applicant


Signature of 4th Applicant

(i) Legal Recognition:

Confirms that Skill Seal Private Limited is officially acknowledged as a registered company.

(ii) Business Operation:

The company grants the legal right to operate under the Companies Act of Bangladesh.

(iii) Proof of Incorporation:

Acts as official evidence of the company's existence for both legal and financial purpose

(iv) Regulatory Compliance:

Verifies that the company fulfills the standards and obligations set by the Registrar of Joint Stock Companies and Firms (RJSC), Bangladesh

(v) Banking and Contracts:

Necessary for opening corporate bank accounts, signing agreements and carrying out financial transactions.

(vi) Verification: Includes a QR code for the document's digital authentication.



Certificate of Incorporation under Act XVIII of 1994

No.C-158477/2025.....

I hereby certify that

.....
SkillSeal BD Private Limited

is this day incorporated under the Companies Act (Act XVIII) of
1994 and that the Company is Limited.

Given under my hand at..... **Dhaka**
this..... **eighteenth**day of..... **August**
two thousand twenty five



.....
Registrar of Joint Stock Companies & Firms,
Bangladesh.

About Trade license from city corporation:

A trade license must be secured from the respective municipal authority or city corporation to lawfully conduct commercial operations within its designated area. Applicants are required to submit a formal request accompanied by supporting documentation, including evidence of business registration and physical location of the enterprise.

Following a review process, the municipal body approves application and issues the Trade License, authorizing the entity to commence and conduct business legally. This permit is a fundamental prerequisite for operational legitimacy, ensuring adherence to municipal bylaws and regulations. Operating without this license prohibits the company from engaging in any lawful business activities.



ঢাকা উন্নর সিটি কর্পোরেশন

ଚାକା

ফি : টাকা

क्रमिक नं.-

ট্রেড লাইসেন্স এর আবেদন ফরম



ଆমি ଧୋଇବା କରିଛି ଯେ, ଉଲ୍ଲେଖିତ ବିବରଣୀ ଆମର ଜାନମତେ ସଠିକ୍ । ଉଚ୍ଚ ବିବାହର ମଧ୍ୟେ ଯଦି କୋନ ଅସତ କିମ୍ବା ଅସମ୍ପୂର୍ଣ୍ଣ ବିବରଣ୍ ଗୋଟିଏ ଭାବେ ଭାବୁଳୀତ ହୁଏ ତାବେ ମିଟି କାର୍ପୋରେସନ୍‌ରେ ଯିବି ମୋତାବେକ ଲାଇସେନ୍ସ ବାଟିଲ୍ କରିଲେ ଆମର କୋନ ଆସିଥିଲେ ନା ।

କାନ ଆଗପି ଥାକିବେ ନା ।
Yahim ପ୍ରେସ୍-ମ୍ୟ ଡାଇନିଂ ଫିଲ୍ଡ

३४५

- (ক) মালিকের সত্ত্বারিত ঘৰি ০৩ (তিনি) কপি।

(খ) অনাপত্তি সনদ (মৃত্যু ঘটিষ্ঠানের ক্ষেত্রে)

(গ) মৃত্যু ঘটাবলের ঘৰ্য্যাজনীয় কাগজপত্রাদি (পিমিটেড কোম্পানিত ক্ষেত্রে বেমোরেভাস অব আর্টিকেলস)

(ঘ) মালিকনা প্রমাণের জন্য দালিল/পর্ণ (ভাড়াচিয়া হলে ভাড়ার চৃত্ক্রমত)

(ঙ) হলনাগাদ হেণ্ডিং ট্যাক্স পরিশোধের রাশিদ (প্রযোজ্য ক্ষেত্রে)

(চ) ফায়ার সার্টিস ও সিলিঙ্গ ডিফেল কর্তৃক শাইলেল এর ফটোকপি (শিল্প কারখানার ক্ষেত্রে)

(ছ) জাতীয় পরিচয় পতের ফটোকপি।

—२७१८८०२५

বিঃ-৫ :- স্বত্ত্বাকুল কাগজ পরে সত্ত্বাপিত হইতে হইন। (প্রথম শ্লেষীর প্রেজেস্ট কর্মকর্তা / উদ্যোগ কাউন্সিল কর্তৃক

(অফিস কর্তৃক প্রবণীয়)

୧ ଲାଟୋସନ୍ ପରିଦର୍ଶକର ସମ୍ଭାଷଣ :



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
Government of the People's Republic of Bangladesh
National ID Card / জাতীয় পরিচয় পত্র



সর্বসম্মত

নাম: এইচ এম তাহসীন শেখ
Name: H. M. TAHSIN SHEIKH
পিতা: হাফিজুল ইসলাম
Mata: তাসলিমা আকতা
Date of Birth: 07 Jan 2003
ID NO: 6463676434

এই কার্ডটি গণপ্রজাতন্ত্রী বাংলাদেশ সরকারের স্বীকৃতি। কার্ডটি ব্যবহারকারী ব্যক্তিত অন্য কোথাও পাওয়া গেলে নিকটস্থ পোল অফিসে জমা দেবার জন্য অনুরোধ করা হলো।

ঠিকানা: বাসান্বেতি: ০, প্রামাণ্য: কাজেম মাঝু: ঢাক্কা, চিমিস্তুর, ভাক্সু: গেম্বু মোল্লার হাউস - ৭৮০০, ফরিদপুর সদর, ফরিদপুর

রক্তের গ্রুপ / Blood Group: O+ অবস্থান: ফরিদপুর

নং: ০১

প্রদানকারী কর্তৃপক্ষের স্বাক্ষর

প্রদানের তারিখ: ৩০/০৮/২০২১





FEEDER: DHAKA

LT CUSTOMER (Single Register)
DHAKA POWER DISTRIBUTION COMPANY LTD (DPDC).
 Network Operation & Customer Service, DHAKA
 Website Address: www.dpdc.org.bd

CUSTOMER COPY

ELECTRICITY BILL

POLE

MONTH	BILL NO	CD	ISSUE DATE
JULY-2025	56477284	85	03/07/2025
LOCATION	BILL GROUP	BOOK	WALK ORDER
A1 / 84	02	P12	2370
PRV. A/C NO	CUSTOMER NO.	LAST PAY DATE	
F/2808	24357285	23/07/2025	

Animesh Dev Argha
 Gulshan centre point gulshan-1
 Dhaka-1212,Bangladesh

TARIFF	BS. TYPE	STATUS	CONN ST	VALUE & RULE	METER NO	TYPE	COND	OMF	S.LOAD/KWI	CLOAD
LT-A	11	98715	00	REG	582394	01	00	1.000	3.00	3.00
PRESENT DATE	19/05/25			PRESENT RDG	24357					
PREVIOUS DATE	18/04/24			PREVIOUS RDG	23817					
OLD/CP METER UNIT	0			CONSUMED UNIT	540					
CURRENT CHARGES	TAKA			ADJUSTMENT/ARREAR				TAKA		
ELECTRICITY CHARGE		3455.25				ADJ. PRINCIPAL			0.93	
DEMAND CHARGE		75.00				ADJ. L.P.S.			0.00	
METER COST		0.00				ADJ. VAT			0.00	
X FORMER COST		0.00				ADV./ARR. PRINCIPAL			0.69	
X FORMER LOST		0.00				CURR. & ARR. L.P.S.			0.00	
PFC CHARGE										
PRINCIPAL AMOUNT (5.0000% VAT)		3536.25				ADV./ARR. VAT			0.00	
		176.51				VAT TOTAL			176.51	
BILL MONTH TOTAL		3706.76				TOTAL AMOUNT TO BE PAID			3707.00	
AMOUNT AFTER LAST PAY DATE		3884.00				TOTAL AMOUNT TO BE PAID AFTER LAST PAY DATE			3884.00	
MONTHS	PRINCIPAL			L.P.S.			VAT			TOTAL

PAYMENT DETAILS

19/05/25

3229.00

বর্তমান অন্য সরবের পরিষেবা দোকান

ADJUSTED UNIT

সর্বানিত প্রাপক,

উপরে উল্লিখিত "LAST PAY DATE" ৰ দ্বিমাত্র চলতি নথিৰ বিষয়ে কোন প্রদর্শন। চলতি নথিৰ বিষয়ে অভিভিত বলি আৰু কোন ব্যৱহাৰ নিই উপৰোক্ত বৰ্ণনা অন্বেষণী আপনাৰ বিষয়ে কোন প্রদর্শন কৰিব আৰু সরবেৰ পৰিষেবা দোকান পৰিষেবা কৰা হৈব। বৰ্তোৱ বিষয় বিল এবং সরবেৰ পৰিষেবা ও পুনৰ সরবেৰ পৰিষেবা কৰা হৈব। অন্যৰ পুনৰ সরবেৰ প্রদর্শন কৰা হৈব, যা সময় সংশেক কৰা হৈব। অন্যৰ পুনৰ সরবেৰ পৰিষেবা দোকান এবং অন্যৰ পুনৰ সরবেৰ পৰিষেবা দোকান কৰা হৈব। অন্যৰ পুনৰ সরবেৰ পৰিষেবা কৰা হৈব।

PAY AT

SONALI BANK - Dhaka Branch
UCBL - DHAKA

Other Online banks mentioned below

EXECUTIVE ENGINEER
NOCS DHAKAPHONE:
47442243, 47450877

প্রাপকেৰ বিল-লে সর্বিদেশৰ মাধ্যমে বিল পরিশোধ কৰতে পাবলৈক।

প্রাপকেৰ সংস্থাৰ NOCS নথিৰ আওতাবৰ্তন এলাকাৰ পিপুলিত নথিৰ বুথে বিদ্যুৎ বিল পরিশোধ কৰতে পাবলৈক।

Online Banks: সাউথইষ্ট, বাবা, দেশৰ কৰ্মসূলী, পাঞ্জাল ইলেক্ট্ৰো, ট্রাই, সাম্বল, প্রাইম, মিট্যুল প্ৰাইম, ফোনেটিল, এবি বাবা, উচ্চার, ব্যুল, পিল্লাল, মেলক, বাবে এলিপ্স, পিল্লাল, সামা মেলিলিপ্লান, পিল্লাল, এসআইবাইল, এলিপ্লান, ফোনেটিল, পুলাল, আল-আমাদা, মেলকেলি লিঃ, অ্যান্ড্রয়েড, পিল্লাল, ইউবিল, এন্ড্রয়েড লিঃ, পুলাল, আলী বাবেলে যে কোন শব্দৰ বিটা বিল পরিশোধ কৰো।

Tax Identification Number (TIN):

A Tax Identification Number (TIN) is mandatory for companies to register with tax authorities. It is obtained by applying on the official website of the National Board of Revenue (NBR). The application process involves gathering and submitting the following information

- (i) The company's incorporation number
- (ii) Proof of the business address
- (iii) Information about directors and shareholders.

When application is submitted with the required paperwork, the NBR will issue the TIN. The TIN acts as your company's official tax ID for all related transactions, including filling tax returns and making payments. Having a TIN ensures

your company stays compliant with tax laws, helping you meet your obligations without any legal issues.

Application form for Taxpayer's Identification Number

**Instructions:**

- (1) Use capital letters. Write one letter in each box. Keep an empty box in between. Avoid abbreviation as much as possible.
- (2) NBR will verify the information furnished below with existing database before issue of TIN.
(To be filled in by the assessee)

1. Name of the assessee:

S	K	I	L	L	S	E	A	L	P	R	I	V	A	T	E	L	T	D.

2.(a) Father's Name (In case of individual) :

(b) Mother's Name (In case of individual) :

(c) Date of birth (In case of individual) :

Day	Month	Year																

(d) Name of the Husband (Wherever applicable, In case of individual):

3. Name and TIN of the-

(a) Business (in case of sole proprietorship)

(b) Partners (in case of a firm)

Directors (in case of a company)

(Wherever applicable, if needed separate sheet may be attached)

SI	Name	TIN
a	SUNANDAN	95101292956
b	DAS	7
c		
d	ANIMESH DEV	33456192112
e	AROLHA	5
f	H.M TAHSIN	77777999333
g	SHIEIKH	37

8. Information regarding payment of tax:

Challan or pay order number

Date:

A horizontal row of ten empty rectangular boxes, intended for children to write numbers in sequentially.

Name of the Bank

Name of the Branch

9. National ID Number (if any)

National ID Number (if any): 9165429632 _____

I hereby affirm that all information given above is correct & complete and I have not taken any TIN from any other taxes circle.

Signature of the assessee

(To be filled in by the concerned circle)

1. Assessment location:

Zone :

11

Circle :

177

2. Status :

Individual Company Firm

Association of persons Hindu undivided family Local Authority

Deputy Commissioner's Comment:

Acceptable Not acceptable

TIN 951012924567

Signature of the Deputy Commissioner of Taxes

SEAL



Government of the People's Republic of Bangladesh

National Board of Revenue

Taxpayer's Identification Number (TIN) Certificate

TIN : 951012924567

This is to Certify that **SUNANDAN DAS** is a Registered Taxpayer of National Board of Revenue under the jurisdiction of Taxes Circle-177 , Taxes Zone 11, Dhaka.

Taxpayer's Particulars :

- 1) Name : **SUNANDAN DAS**
- 2) Father's Name : **SUDIP CHANDRA DAS**
- 3) Mother's Name : **SHEULI DATTA**
- 4)a) Current Address : **42/G, Indira Road ,Dhaka**
- 4.b) Permanent Address : **Village: Harindhara, Post Office:Burichang, Upzilla: Moinamoti, Zilla :Cumilla, PO : 3000, Bangladesh**
- 5) Previous TIN : **Not Applicable**
- 6) Status : **Individual**

Date : August 22, 2025



Please Note:

1. A Taxpayer is liable to file the Return of Income under section 75 of the Income Tax Ordinance, 1984.
2. Failure to file Return of Income under section 75 is liable to-
 - (a) Penalty under section 124; and
 - (b) Prosecution under section 164 of the Income Tax Ordinance, 1984.

Deputy Commissioner of Taxes
Taxes Circle-177
Taxes Zone 11, Dhaka
Address : 209/A-B, Salam Islam lane, Purana Paltan,
Dhaka Phone : 75112434

N. B: This is a system generated certificate and requires no manual signature.



**Government of the People's Republic of Bangladesh
National Board of Revenue**

Customs, Excise and VAT Commissionerate, Dhaka (North)
Gulshan Division

Value Added Tax Registration Certificate

This is to certify that the person whose details are given below is registered under
Value Added Tax and Supplementary Duty Act, 2012 (Act No. 47 of 2012)

BIN : 002018033-0222

Name of the Entity : SKILLSEAL PRIVATE LIMITED
Trading Brand Name : N/A
Old BIN : N/A
e-TIN : 236252834964
Address : Gulshan centre point, Gulshan-1, Dhaka-1212,Bangladesh
Issue Date : 22/08/2019
Effective Date : 22/08/2019
Type of Ownership : Private Limited
Major Area of Economic Activity : Services



This is a system generated certificate and doesn't require any signature



এই কার্ডটি গণপ্রজাতন্ত্রী বাংলাদেশ সরকারের সম্পত্তি। কার্ডটি ব্যবহারকারী ব্যক্তিত অন্য কোথাও পাওয়া মেলে নিকটস্থ পোর্ট অফিসে জমা দেবার জন্য অনুরোধ করা হলো।

ঠিকানা: বাসা/হোল্ডিং: ৪২/ভি, প্রাম/রাস্তা: ইলিয়া গোড়, রাজাবাজার, ঢাকাঘর: ডেঙ্গাঁও^১ টি এস ও - ১২১৫, তেজগাঁও, ঢাকা উন্নত নিউ কর্পোরেশন, ঢাকা

রক্তের গ্রুপ / Blood Group: A+ জন্মস্থান: চট্টগ্রাম

প্রদানকারী কর্তৃপক্ষের স্বাক্ষর
প্রদানের তারিখ: ১১/০১/২০২২

