

ASSIGNMENT # 01

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ROLL NO: CS-031

BATCH: 2020

COURSE: BUSINESS COMMUNICATION

COURSE CODE: HS-218

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DEPARTMENT: COMPUTER AND INFORMATION
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ANS Q1)

Hostile Attitude: The hostile attitude of the workers that they were ragging and some found drunk and the workers of being absent are increasing day by day.

Organizational Barrier: The environment of the workplace was not good. The workers were refusing the orders from the directives.

Perceptual Barrier: The working environment of the place must be ensured by the directors to be serious not a friendly environment.

ANS Q2)

If I were the Managing Director, I would recommend to have a confidential talk with Mr. Sangakara that the way to make the good and peaceful relations with workers is wrong because in order to establish good relations, you do not have to stand in their bad habits and ragging activities. As you are the manager so you have to behave according to your status, because these acts can affect the environment of the office badly.

ANS Q3)

In order to handle the situation, I would establish a team of members to investigate this matter and an inquiry will be held and the members of team would be ordered to make a list of absentees, drunk workers found in the plant and those workers who were not accepting the orders, they would be punished as their one-month bonuses would be deducted and a warning would be issued to all of them. The workers who were found guilty helping the thefts would be fired. For future, I would try to make the environment friendly for the workers and the managers would cooperate with workers and small weekly bonuses will be given to workers in order to make good relations with them and the proper strict laws would be enforced in the company policy against the people who involves in ragging activities.