

Ref. No: ODBPP/OM/190/15

Ondo State Bureau of Public Procurement,
Alagbaka,
Akure.
29th October, 2024.

CIRCULAR LETTER TO:

Permanent Secretaries,

NOTIFICATION AND INVITATION TO ANNUAL PROCUREMENT CLINIC

Ref. No. ODBPP/OM/190/15
Ondo State Bureau of Public
Procurement,
Governor’s Office, Alagbaka,
Akure.
15th January, 2024

CIRCULAR LETTER TO:

Chief of Staff to the Governor,
Secretary to the State Governor,
Head of Service,
Deputy Chief of Staff to the Deputy Governor,
State Commissioners,
Special Advisers,
Chairman, Commissions/Corporations,
Clerk, Ondo State House of Assembly,
Permanent Secretaries/ Heads of Non-Ministerial Department,
Chief Registrars,
Accountant-General/State-Auditor General,
Auditor General for Local Government,
Director Generals/General Managers/Statistician-General,

NOTIFICATION AND INVITATION TO ANNUAL PROCUREMENT CLINIC

Please, be informed that the Procurement Clinic organized by the Ondo State Bureau of Public Procurement (ODBPP) for 2024 holds on Wednesday-Thursday, 24th – 25th January, 2024 at the Royal Birds Hotel and Towers, Alagbaka. Time is 9.00am daily.

2. To this end, your Office is expected to nominate **ONE** representative to attend the Clinic. Your representative should preferably be conversant with the processes leading to requests for Procurement Planning, Certificate of No Objection, final project certificate, benchmarks through the electronic platform etc.

3. The Procurement Clinic aims to address questions of Procuring Entities, troubleshoot challenges in the procurement process, brief on new trends in the Ondo State public procurement space and set the tone for the new year. Your representative is thus expected to arrive punctually with a laptop/smartphone and participate actively in the discourse, articulating the challenges being encountered by your Procuring Entity.

4. Please, see the attached for the schedule of attendance and kindly accept the assurances of our esteemed regards

Tolu Fadahunsi

Director General



Tolu Fadahunsi

Director General