# Resume of Mst. Tajmin Akter

C/O : Md. Yeasin Ali

Address : Dokkhin Shalbari, Bogduljhula, Boda, Panchagarh

E-mail : tajmin.brur94@gmail.com

Cell No : 01566027599

## **Career Objectives**

Seeking a challenging opportunity where I will be able to utilize my strong organizational skills, Educational background and ability to work well with people which allow me to grow personality and professionally.

## **Special Qualifications**

- Hard worker, Having Critical Thinking and Problem-Solving Skill, Quick Learner & Ability to assume responsibility.
- Work well under pressure as part of a team.
- Good at Microsoft Word, Excel & Power Point.

# **Educational Qualifications**

Program : Studying at BSS (Honor's)

Institute : Begum Rokeya University, Rangpur

Program : Higher Secondary Certificate (HSC)

Group : Humanities

Institute : Bhaulagoni College, Panchagarh

Result : GPA 4.75 out of 5.00

Passing Year : 2019

Program : Secondary School Certificate (SSC)

Group : Humanities

Institute : Badeshwaribari Adarsha High School

Result : GPA 4.68 out of 5.00

Passing Year : 2017

## Language Proficiency

- Bangla:
  - o Impressive Communication Skill as a native one
- English:
  - o Impressive Communication Skill in Speaking, Reading & Writing



# **Personal Information**

Father's Name : Md. Yeasin Ali

Mother's Name : Mst. Momotaj Begum

Date of Birth : 11-12-2000

Gender : Female

Marital Status : Unmarried

Nationality : Bangladeshi

NID No. : 1962417869

Religion : Islam

Permanent Address : Dokkhin Shalbari, Bogduljhula, Boda, Panchagarh

Present Address : Parkmor, Rangpur Sadar, Rangpur

Here, I declare that the above information in my CV is correctly described which are true and updated to the best of my knowledge.

Applicant's Signature

(Mst. Tajmin Akter)