

Izumi Takeshita

Software Developer
Tokyo, Japan

SUMMARY

Experienced HR/People Operations Analyst transitioning to software development. With a solid background in optimizing HR processes and implementing data-driven strategies, I am adept at understanding complex systems and translating business needs into practical solutions. My experience in HR has shaped my skills in communication, stakeholder management, and cross-functional leadership. Passionate about exploring new technological challenges and contributing to innovative problem-solving through programming.

RELEVANT EXPERIENCE

Professional Development | Remote, CA

[Nucamp Coding Bootcamp \(July 2023 — December 2023\)](#)

- Web Development & Design: Acquired comprehensive skills in web development, focusing on full-stack technologies such as CSS, HTML, Git, React, NodeJS, and MongoDB.
- Cloud technologies such as AWS and Google Cloud.

Cloud Project | Remote, CA

[Izumi.com](#)

- Hosted a static website using AWS (services used: S3, Route53, CloudFront, AWS Certificate Manager, IAM, Billing and Cost Management)

WORK EXPERIENCE

HR Generalist and Payroll and Benefits Analyst | Remote, CA

[Concept Art House \(April 2019 — June 2023\)](#)

- Spearheaded the data-driven transformation of HR operations, enhancing the company's scalability within the tech startup ecosystem through analytics and visualization tools.
- Led the technical implementation and optimization of HR Information Systems (HRIS) and Confluence to centralize information such as platform manuals.
- Project managed the rollout of new HRIS platforms, from requirement gathering to system deployment and stakeholder training, illustrating robust project management skills and a methodical approach to technology implementation.
- Enforced compliance standards and conducted risk assessments for benefit renewals and DEI initiatives.
- Automated key HR processes, reducing manual errors and improving operational workflows.

People Operation Generalist | Remote, CA

[Nagase Holding America Corporation \(January 2019 — April 2022\)](#)

- Managed and optimized daily HR functions through the use of HR metrics and analytics, enhancing decision-making processes and operational efficiency.
- Directed the development and maintenance of the Employee Handbook and compliance programs, ensuring legal standards were met and risk was minimized.
- Orchestrated the automation of the onboarding process and streamlined payroll operations across multiple jurisdictions.
- Played a critical role in financial reconciliation and reporting, enhancing fiscal responsibility and strategic budgeting.

CONTACT

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Portfolio: [izumi.com](#)

<https://github.com/Takeshitai>

<https://www.linkedin.com/in/izumi-t-0620C>

SKILLS

AWS

Linux

Python

JavaScript

Java

SQL

EDUCATION

University of California, Los Angeles

Major: Psychobiology, BS | 2015
(Statistical Analysis, R, etc)

University of the People, Pasadena

Major: Computer Science, BS
Expected: 2025
(OOP, Java, Operating Systems, etc)

TRAINING / CERTIFICATION

Nucamp Coding Bootcamp (Dec 2023)

Full Stack Web + Mobile Development

Google Data Analytics Certification

[Certificate](#)

AWS Certified Cloud Practitioner

[Certificate](#)

LANGUAGE

English

Japanese

- Collaborated on cross-functional teams to refine shared services models and benefits programs