
TAKUYA MATSUMOTO

Digital Technician / Assistant Retoucher

201-310-3869 / takomats@hotmail.com / www.takuyagallery.com

EDUCATION

BACHELOR OF FINE ARTS, PHOTOGRAPHY & VIDEO - GRADUATION, MAY 2018

School of Visual Arts, New York, NY

SVA's Dean's List - February 2016

ASSOCIATES IN LIBERAL ARTS - 2013

Bergen Community College, Paramus, NJ

SKILLS

- Adobe Creative Suite
- Studio Lighting [Profoto & Broncolor]
- Capture One & Phase One Systems
- Strong organizational & communication skills
- Bilingual in Japanese & English

CERTIFICATION

PHASE ONE CERTIFIED PROFESSIONAL (POCP)

EXPERIENCE

ASSISTANT STUDIO MANAGER - SLATE STUDIOS - APR TO JUN 2018

- Studio Equipment Maintenance, Purchase and Rentals.

STUDIO & EQUIPMENT COORDINATOR - CREATIVEDRIVE - OCT 2018 TO FEB 2019

- Client Relations, Order Management, Scheduling, Assisting with Studio Bookings, Building equipment lists and estimates.

DIGITAL TECHNICIAN - IGARASHI TAKAHIRO - JAN 2019 - PRESENT

- Provide a smooth workflow for the client on set by managing image files and following proper file naming conventions. Transfer Digital Images, Reformat, Adjusting Color, Contrast and Size. Archiving & Cataloging images.

ASSISTANT IN-HOUSE RETOUCHER - FORCE MAEJURE DESIGN JAN 2019 - PRESENT

- Work with photographers to Edit and Enhance Digital Photographs. Worked specifically with Product Photography.

RECENT CLIENTS INCLUDE:

CIRIOC, DELEON TEQUILA, DOVE, ESPOLON TEQUILA, NARS, OLD PARR, UNILEVER