

Team Contracts – P0

Team contracts ensure that students on a team discuss what their expectations and goals are before they start working. A contract helps students set guidelines and agree on consequences if those expectations are not met **before** problems are encountered. Contracts also help us as instructors to support teams that are experiencing problems.

When you submit your contracts, make sure that expectations and consequences are clear. Some examples of possible consequences:

- bringing coffee/donuts when last team meeting was missed,
- mark down in peer evaluation when coming to class or team meetings unprepared three times,
- **removal from team** after missing deadlines more than 3 times without asking team members for help.

A. Team Contract

Date: 11/21

Team Number: 1

1. Team Goals

Get a good grade, create a useful app, design an adequate UI and a satisfying UX.

2. Team Roles *(e.g., Code Reviewer, Lead, Designer, Architect, Technical Writer, Coordinator, etc.)*

Name	Roles
Laura Barbosa	Designer,
Tales Miguel	Designer,
Walter Kenji	Designer,

3. Team Organization

How will you communicate?	<i>Whatsapp, Google Meet.</i>
Where/when will you meet?	<i>On-Campus, online.</i>
How will you share files?	<i>Google Drive, Docs.</i>
What operating system will you use?	<i>Windows, any Linux distro's available at our Campuses Desktops.</i>
What editor(s) will you use?	<i>We are not using code editors. Instead, we opted for designing with Figma.</i>
What editing style will you use?	<i>T.B.D.</i>
Any additional considerations?	<i>None.</i>

4. Expectations from Team Members *(e.g., Attend all meetings – Bring donuts after missing a meeting, Complete project task before class – Kicked out of team if not completed 3 times, Be open to contributions and ideas from all team members, etc.)*

Expectation	Consequence if expectation not met
Attend 80% meetings	Buy a beer for each member; 1 warning
Notify in advance in case of absence	1 warning
Complete tasks before class	Buy a beer for each member; 1 warning
Communicate through our team chat via Whatsapp when asked	1 warning
Less than three warnings	Kicked out of the team

All team members participated in formulating the standards, roles, and procedures as stated in this contract. We understand that we are obligated to abide by these terms and conditions.

1) Tales Miguel Machado Pereira.

Date: 11/22

2) Laura Tomasin Barbosa.

Date: 11/22

3) Walter Kenji Nishimaru Neves.

Date: 11/22

