

Talha Mansoor

Saskatoon, SK

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[My Website](#) | [LinkedIn](#)

Transferable Skills

Technical Skills

- Executed MS word, PowerPoint, Excel, SharePoint, Python, Java and other software for professional tasks.
- Developed skills in R, Tableau, SQL, and data cleaning through coursework and projects.

Data Analysis:

- Completed university projects involving data entry, cleaning, and analysis using tools such as Excel, Stata, and EViews.
- Assisted in organizing and entering membership data for a provincial political campaign.

Administrative Skills:

- Co-organized successful charity runs for local St. Paul's Hospital Foundation in collaboration with Mercy for Mankind.

Leadership and Teamwork Skills:

- Coordinated and distributed tasks with curriculum writers, instructors, project managers for work projects.
- Led the University of Saskatchewan Economics student team in the Bank of Canada Governor's Challenge Competition, coordinating research and strategy for monetary policy simulations.

Project Management Skills:

- Allocated time and resources to meet deadlines while managing multiple international clients simultaneously in freelance projects.
- Performed course production work within time and budget constraints.
- Designed and implemented survey tools to collect information for reporting and analysis.

Communication Skills:

- Maintained professional correspondence with stakeholders while ensuring accurate record-keeping.
- Communicated daily updates and messages via email, Microsoft Teams, and project management software Asana.

Learning Ability:

- Employed self-learnt video editing, graphic design, data analysis and e-learning software professionally.

Work Experience

- **LMS Consultant** July 2022-Present
Saskatchewan Indian Institute of Technologies
- **Sales Associate** Jan 2022-July 2022
7-Eleven
- **Freelance Video Editor and Illustrator** Oct 2019 – August 2020
Fiverr.

Education

- **College of Arts and Science – Economics Honors (Major 1) and Computer Science (Major 2)** May 2022-Present
University of Saskatchewan
- **Google Advanced Data Analytics Professional Certificate** Aug 2025
Coursera

Reference

- **Imad Khan** Present
Investment Advisor-CIBC Wood Gundy – Contact: (587) 435-3176