



SUMMARY

As an academic writer, I specialize in producing insightful and well-researched content across disciplines. With a background in Economics from Fatima Jinnah Women's University and experience in content writing, I ensure high-quality outputs. My work at Globeways and internship at BrightWave Solutions further honed my skills in meeting deadlines and maintaining rigorous standards of quality and ethics.

EDUCATION

Fatima Jinnah Women University

Bachelor's Degree in Economics
2020-2024

Fazaia Inter College

Fsc 2017-2020

SKILLS

- Strong organizational and time-management skills
- Exceptional communication and interpersonal skills
- Ability to work independently and as part of a team
- Detail-oriented and able to handle multiple tasks simultaneously
- Experience in managing budgets and handling financial documents

PROFESSIONAL EXPERIENCE

Academic Witer

ICretesol Company | 2022 - Present REMOTE

- Conducted thorough research on various academic topics related to producing credible essays, reports, and research papers.
- Developed high-quality, original content adhering to academic standards and specific client requirements, ensuring clarity, coherence, and proper formatting.
- Collaborated with clients and editors to revise and refine written materials, incorporating feedback to enhance the overall quality and effectiveness of the content.

Content Writer

Globeways Travel and Tourism | 2022 PART TIME

- Produced Engaging Content: Created informative and engaging articles to capture readers' interest and enhance the magazine's appeal.
- Ensured Content Quality: Conducted thorough research to ensure the accuracy and quality of content, aligning with editorial standards and audience expectations.
- Met Deadlines Consistently: Managed time effectively to consistently meet publication deadlines, demonstrating reliability and strong organizational skills.

Internee

BrightWave Solutions | 2023 INTERNSHIP

- Researched and composed in-depth articles and reports on industry-related topics, contributing to the company's knowledge base and enhancing its reputation as a thought leader.
- Developed well-structured academic papers and case studies, applying rigorous analysis and adhering to scholarly standards to ensure high-quality outputs.
- Collaborated with subject matter experts to refine and edit academic content, ensuring accuracy, clarity, and coherence in all published materials.