

TALIFHANI BLESSING LUFUNO DAVHANA

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PROFESSIONAL SUMMARY

I am a motivated and detail-oriented **BSc Computer Science graduate** with strong foundations in software development, web technologies, and administrative systems. Experienced in both technical and business environments, with hands-on exposure to coding, system support, and tech leadership in a startup setting. Highly adaptable, fast learner, and eager to grow within an IT-focused role such as **Junior Software Developer, IT Support, Systems Analyst Intern, or Graduate IT Programme.**

TECHNICAL SKILLS

Programming & Web Technologies

- C++, C#, HTML, CSS, PHP, JavaScript, MySQL, React.js
- Currently learning: Java

Databases & Tools

- Microsoft Access
- Office 365 (Word, Excel, PowerPoint)

Systems & Platforms

- DOT2 System
 - Basic web application development
 - GitHub
 - WordPress
 - Visual Studios
 - Visual Studio Code
 - Wordpress
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EDUCATION

BSc in Computer Science

Eduvos Higher Education | 2023 – 2025

- **Golden Key International Honour Society member**
- Top Achiever Award (Second Year)

National Senior Certificate (Bachelor's Pass)

Parktown High School for Girls | 2021

WORK EXPERIENCE

Executive Assistant & Part-Time Tech Lead

Arcane Edge | April 2025 – January 2026

- Assisted executive management with daily operations and planning
- Provided technical input and support on digital tools and systems
- Acted as liaison between technical and non-technical stakeholders
- Supported troubleshooting and basic system coordination

Administrative Agent

Respublica – Princeton Village | Jan 2025 – Mar 2025

- Managed administrative records and resident queries
 - Captured and maintained accurate data using internal systems
 - Provided customer-facing support in a fast-paced environment
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ACADEMIC & LEADERSHIP EXPERIENCE

- Class Representative (2023–2024)
 - Vice House Captain – Parktown Girls (2021)
 - Ambassador – Hesperides House (2019–2021)
 - Prefect – Calvary Christian College
 - Hackathon Timekeeper – Eduvos
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ACHIEVEMENTS & CERTIFICATIONS

- Golden Key International Honour Society
 - Top Achiever Certificate (2nd Year)
 - Microsoft Word, Excel, PowerPoint & Access Certifications
 - Academic Enrichment: Accounting & Science Olympiads
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VOLUNTEER EXPERIENCE

- Child daycare assistance
 - Local library volunteer
 - Dental practice shadowing (Waja Ka Meno Foundation)
 - Babysitting and childcare support
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ADDITIONAL INFORMATION

- Valid Code 8 Driver's License
 - Strong communication, teamwork, and problem-solving skills
 - Open to graduate roles, internships, and entry-level IT positions
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REFERENCES

- MISS KAMOGELO SELEPE-CEO OF ARCANE EDGE (081) 066-3135).
- MRS FUNANANI MUGODI-BABYSAT HER CHILDREN (0839605570).

PROJECTS

Database-Driven E-Commerce Platform (Final Year Project)

- Designed and developed a full-stack e-commerce web application for a real client
- Built seller and admin dashboards, including a custom **product upload system**
- Implemented user authentication, product management, cart functionality, and order processing
- Integrated **Google Maps API** into the checkout process for accurate delivery location selection
- Used **PHP, HTML, CSS, JavaScript, and MySQL** to create a secure, responsive system
- Focused on usability, data validation, and real-world business requirements
- Developed a web-based dashboard to manage rental payments and tenant data
- Displayed statistics using structured data and admin-only access
- Improved UI clarity by refining components and removing unnecessary payment modules
- Applied clean layout design and modular PHP structure for maintainability
- Planned and designed an online rental platform for a fashion business
- Created product listings, availability logic, and customer interaction features
- Focused on **UX/UI design** to align with a modern, social-media-driven brand
- Adapted system features to support rental-based transactions instead of direct sales

Admin & Management Systems (Academic & Practical Work)

- Built CRUD-based admin systems for managing users, products, and records
- Designed database schemas and forms using **Microsoft Access and SQL principles**
- Implemented form validation and role-based access control

Technical Support & System Optimisation (Arcane Edge)

- Assisted with internal system setup, documentation, and troubleshooting
- Provided technical guidance and basic system improvements to support daily operations
- Acted as a bridge between administrative needs and technical solutions