

About the Training & Placement

The Training and Placement Office provides job opportunities, arranges Campus Interviews by various Companies of National and International repute. Students take the help of this office for their Training and Employment. It also caters to the need of Instructional and Industrial requirements through state of the art facilities, new technologies and human resources in collaboration with all the Department of studies.

The Training & Placement cell attempts to prepare the students for the career opportunities in the area of engineering and technology. The Training & Placement cell arranges training programs to groom the students to their best for the corporate responsibilities and make them employable and industry ready. We strive for mutual industry-institute relationship by involving institute with industry in several activities such as campus placements process, internship hiring, industrial visits, on-site training, expert lectures, workshops and seminars.

MESSAGE FROM THE Prof. In-Charge (TPO)



Prof. Dr. Dharmveer Kumar Yadav

The Head, Training & Placement leads a dedicated team of student placement ‘Coordinators’, actively involved in the activities of the department. We are in the connection with leading companies from various premier industries to participate in the placement process every year. Being a part of one of the best engineering college in Bihar, our students are amongst the best and brightest and are well qualified to take up positions of responsibilities in their chosen fields of endeavour. Their association with the college further strengthens these skills to empower them to shine like a sun. we here at KEC Katihar, make our students work hard so that they acquire skills that enables them to fit in every era of academic as well as professional activities.

To further inculcate the problem solving attitude, efforts are made to include as much practical aspects as possible in the various course of studies. Almost all of our students are

engaged in a plethora of activities outside the purview of their engineering curriculum including social work, sports and game, organising different events in the college which help them to build a wholesome personality.

I am pleased to recommend our students for a suitable position in your organisation with the confidence that they shall prove to be worthy contributors in the journey of your growth.

Best Regards,
Dr. Dharmveer Kumar Yadav
Prof. In-Charge
TPO, KEC KATIHAR

Tips for Resume

Resume Guidelines

Contact Info: This should always consist of your name, address, phone number and email. Your voicemail and email address must be professional.

Objective: Your objective should be tailored to the specific job for which you are applying.

Education: Keep this section as standard as possible and leave off all high school information. Include: name of degree, anticipated date of graduation, name of institution, city/state, and CGPA.

Skills & Qualifications: Consider the skills, strengths, knowledge and experiences you hold as it directly relates to the position. You may also want to use an existing job description to help you fit for this section.

Relevant Experience: If you have relevant experience, this is one of the most important parts of your resume. Bullets are preferred over heavily worded paragraphs. Three to five bullets per job is considered the norm. Begin each bullet with an action verb. List in reverse chronological order (starting with your current job and working back).

Additional Experience: Use this section to discuss additional work experience and to show some of your work history. Try to touch on convenient skills that would also be beneficial in the job you are seeking.

Memberships: Include organization name and dates of membership. **References:** Provide only if requested. For now, saying 'available upon request' is appropriate.

Quick Tips: Be sure to proof read, checking for spelling or grammatical errors, formatting, uniformity, neatness and flow. Avoid using templates and update your resume regularly. Also, remember to tailor your resume to the position for which you apply.

Sample Resume

Saurya Pratap Singh
G-01, F-Block
Mirza Apartments
Katihar-854105
Mob. - 7500XXXXX
saurya.singh0607@gmail.com

Paste Your
Photograph

OBJECTIVE: To obtain an entry-level position as a Civil/Mechanical/Computer Engineer with XYZ Infrastructure Pvt. Ltd., allowing me to utilize my education and internship experience while gaining valuable work experience in a team oriented environment.

EDUCATION: Katihar Engineering College (BEU, Patna), Katihar, Anticipated May 2020 Bachelor of Technology in Civil Engineering, CGPA: 8.2

Class	Subject	Board/University	Division	Marks obtained (%)
B.Tech				
12 th /Diploma				
Matric				

SKILLS & QUALIFICATIONS:

- Skilled in Auto-CAD, MS Office, Matlab, Stadd-Pro
- Knowledgeable in Civil Engineering subjects: Fluid Mechanics, Strength of Materials, Structure Analysis, Environmental engineering
- Fast learner and independent with strong leadership and critical thinking skills

RELEVANT EXPERIENCE: L&T Infrastructure, New Delhi Summer 2018
Intern

- Created Metro Tunnel at Lakshmi Nagar under DMRC.
- Aided in facility energy analysis
- Designed fixtures to improve rubber flash material
- Teamed with engineering department to test design of materials; documented findings

ADDITIONAL EXPERIENCE: (If any)

PROFESSIONAL MEMBERSHIPS:

- American Society of Civil Engineers (ASCE), 2017-Present
- Institution of Engineers, 2018-Present