

## Taliesin Utz

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### EDUCATION

**The University of Georgia**, Honors Program, Athens, GA

Expected: May 2024

B.A. English, Focus Areas: Rhetoric and Composition & Humanities Computing

Minor: German

GPA: 3.78/4.00

### PROFESSIONAL CERTIFICATE

**Certified Technical Writer** - Cengage & University of Georgia

- Created collection of professional development proposals promoting parking spaces in Decatur, GA
- Developed advanced competencies in the production of process and report documentation
- Developed strategies for reaching and engaging audiences across online and physical platforms

### SELECT WORK EXPERIENCE

**Jack Henry**, Monett, MO.

01/2023-Present

*Technical Writing Apprentice*

- Used DITA XML to create and edit back-end banking application user guides.
- Used SDL Tridion to centralize content creation and topics within oXygen XML.
- Conducted content migration projects using oXygen XML.
- Gathered, edited, and published images using the Snagit screen capture tool.

**Adora Winqvist**, Asheville, NC.

05/2022-09/2022

*Technical Writer*

- Organized, transcribed, and edited audio files, book manuscripts, and landing pages
- Developed and created social media campaigns that reached over 25 million individuals

**University of Georgia**, Athens, GA

03/2022-05/2022

*Student Office Assistant*, Miller Learning Center

- Provide information, direction, and assistance to staff, students, and customers
- Collect and triage messages and information for office personnel

**University of Georgia**, Athens, GA

03/2022-05/2022

*Security Personnel*, Miller Learning Center

- Provide protection of persons and property in and around the Miller Learning Center, an academic classroom and electronic library facility
- Monitor building and grounds, observing for equipment failures, as well as responding to emergency situations

### HONORS AND AWARDS

**Zell Miller Scholarship**, Merit-based scholarship, State of GA

August 2020

**UGA at Oxford Endowed Scholarship**, Competitive merit-based scholarship

March 2022

**UGA Foundation Incentive Scholarship**, Competitive merit-based scholarship

March 2022

## CAMPUS AND COMMUNITY INVOLVEMENT

**University of Georgia Student Government Association:** Athens, GA,  
*Floor Representative (Rutherford Hall)*

10/2020-05/2021

- Facilitated and participated in community events, governance, and volunteer activities

## INTERNATIONAL COMPETENCY

- Trilingual: English native speaker; French & German, heritage speaker
- UGA at Oxford Study Abroad Program (Fall 2022)

## SKILLS AND INTERESTS

- |  |             |
|--|-------------|
| ● Classical Ballet Training (Atlanta School of Ballet) | 2012 - 2018 |
| ● Convergence Media Journalism (Decatur High School)   | 2016 - 2018 |
| ● Varsity Soccer (Decatur High School)                 | 2017 - 2020 |
| ● HTML   |             |
| ● JSON   |             |
| ● XML  |             |