Team Meeting Report

Team:Ps	ychology	
Meeting date:	<u>2015-10-07_</u>	_
Start time:	<u>3:10 pm</u>	
End time:	<u>4:50 pm</u>	
Team member	s in attendance:	
Taylor Van Cleave	Carruth Topham	
Mike Huesing	Oliver Bammann	

Topics discussed/worked on:

Compiled our project description and sent a copy to our client Carrie Aigner for approval. As we awaited her feedback, we created our user stories for project milestone 1.

The next scheduled meeting is at:

Date:	2015-10-08	
Time:	3:00 pm	

The information in these minutes is accurate, to the best of my knowledge:

[each team member attending this meeting is expected to either sign or type his/her name]

[It will be considered a serious breach of ethics if a team meeting form is "signed" by a member who did not