TAMARA EBI-UKULI

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A proactive Web Developer that is solution-driven, enthusiastic and possesses the ability to adapt and collaborate in fast changing environments and concepts. I am a fast learner, detail oriented and a critical thinker seeking to join a constantly challenging work environment that enables the application of my knowledge, skills, and experiences.

SKILLS

- **Programming**: HTML, CSS, JavaScript, SQL, PHP, Node.js, jQuery, AWS, React, Laravel, GitHub.
- **Design**: Figma, Adobexd, Miro.
- Excellent data management skills (SPSS, REDCap, Q-global proficient)
- Strong use of technical/ computer skills (Microsoft Office; Records Management Systems; Productivity Tools, EMR).
- Strong customer-service orientation with excellent interpersonal skills
- Strong problem-solving abilities, able to collate and synthesise data to deliver process improvement opportunities.
- Ability to work independently without supervision and collaboratively as part of a team.

EDUCATION

WEB DEVELOPMENT   September 2022 – present
Humber College, Toronto ON
BSC PSYCHOLOGY (Honours)   September 2015 – Apri l2019
Carleton University, Ottawa ON

PROJECTS

Ux design and Game programming Website
- Worked collaboratively with a ux design team to create wireframes and high-fidelity mockups for websites for the UX and Game programming programs at Humber college.
- Reviewed, proofread, edited and gave constructive feedback at volume.
- Created responsive websites from scratch using Html and CSS from the wireframes that were made   using Figma.

Hospital Management Database
- Developed a database to manage / record the activities and components of a hospital system and this was built using SQL.

Memory Game App
- Developed a game to test one's memory that incorporated Html, CSS and Javascript and this game had a grid of cards that flipped.

Simple weather App
- Developed a simple weather app that incorporated Html, CSS and JavaScript to check the weather in various cities across the world.

CSS Mug Animation
- Developed an interactive animation built solely with CSS: CSS was used in drawing the objects and Javascript was used to make the page interactive.

WORK EXPERIENCE

Administrative Assistant
Kindercare Pediatrics   07/2020 - 09/2022, Toronto,Canada
- Supporting 8 pediatric physicians in ensuring optimal patient care.
- Responding to patient inquiries via phone and email, resolving patient complaints as well as managing the office.
- Proficiently screens and prioritizes all incoming emails and faxes for needed action and follow up.

Maintaining confidentiality of all patient information.
Successfully used empathetic approaches to build positive rapport with patients.

Administrative Assistant
FVB Psychologists   12/2019 - 03/2020, Brampton, Canada
- Assisted and communicated with patients and doctors to ensure smooth and efficient patient care.
- Greeted and scheduled patients, verified insurance, and collected co-pays.
- Performed clerical duties such as answering phones, filing, and faxing.
- Entered patient information and medical codes into electronic medical records system Interviewing patients to complete forms and documents.

Technical support
MTN. Warri, Nigeria
- Installed, modified, and made minor repairs to computer hardware and software systems.
- Resolved tickets representing staff-generated technical requests or problems and troubleshoots technical and process issues to maintain productivity.

Research Analyst
CHEO   01/2019 - 06/2019, Ottawa, Canada
- Administer questionnaires to children and their families, prepare score measures and summarize findings which are submitted to the doctor and psychologist frequently.
- Facilitate engagements with CHEO patients and their families' providing solutions to issues and escalated them when necessary to ensure quality standards are maintained.