

# TAMEEZ DEEN

Associate Project Management Professional



## Contact Information

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Portfolio: <https://tameezdeen.github.io/tameezportfolio/>

## Profile

Dynamic and results-driven professional with 8 months of experience in project management, specializing in the successful execution and delivery of IT projects. Possessing a solid foundation with a degree in Computer Science, I bring a unique blend of technical expertise and project management skills to drive projects from conception to completion. Proven ability to coordinate cross-functional teams, manage resources effectively, and ensure timely project delivery within scope and budget constraints. Committed to continuous improvement and fostering collaborative environments to achieve organizational objectives. Seeking opportunities to leverage my skills and contribute to the success of innovative projects in a dynamic work environment.

## Areas of Expertise

- Project Planning, Management and Coordination
- Problem Solving and Sound Decision Making
- Influential Negotiation
- Qualitative and Quantitative Research
- Operational Leadership and Management
- High-level Written and Oral Communication Skills
- Relationship Building and Sustainability
- Data Analytical and Presentation

## Experience

**Omobio (Pvt) Ltd**

- **Associate Project Manager (2024-Present)**
- **Trainee Project Manager (2023-2023)**

## Academic Qualifications

**Bsc in Computer Science**

General Sir John Kotelawala Defence University | Sri Lanka | Final Year

**GCE Advanced Level Examination in Physical Science**

Zahira College, Colombo | 2017 – 2019 | 2As, 2Ss

**GCE Ordinary Level Examination**

Royal Institute International School | 2007 – 2017 | 6As, 3Bs

## Certifications

**Google Project Management: Professional Certificate**

Google Certificates | 2023

**HTML, CSS, and JavaScript for Web Developers**

John Hopkins University offered by Coursera | 2022

**Fundamentals of Digital Marketing**

Google Digital Garage | 2022

**CCNA: Introduction to Networks**

Cisco | 2021

**Agile with Atlassian Jira**

Atlassian University | 2023

## Extra-Curricular Activities

- Outreach officer of BCS Student Chapter of General Sir John Kotelawala Defence University - Jan 2021 – Jan 2023
- Member of the Zahira College Science Society – 2017 – 2019
- Junior Prefect of Royal Institute International School – 2015 – 2016
- Member of the Sinhalese Sports Club Cricket Team under 13, 15 and 17

## Referee

Gihan Rajapaksha

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