Mark Sheet of 3EM/3T Group Projects
Final Report to Client

Group Name:
Project:

Marker: Marker's Signature

Please mark according to the schedule below. The mark here is out of a total available of 100. It will be scaled later to represent 40% of the total mark for the project. The prompts given for each section are not exhaustive and it might be desirable to reward the group under a different heading for a particular item depending on how the group structured their report. Please provide some brief comments to support the mark given. The normal position will be to award common marks to all group members. If there is cause to mark the members individually then please detail the mark on a separate sheet.

Item	Prompts and comments	Mark Available	Mark Given
Presentation and Structure	*Is the document logically structured, clearly written and well presented?*	*15*	
Executive Summary	*Does the executive summary give an accurate and useful summary of the whole document?*	*10*	
Top Level Design	*Has the top level design been explicitly considered? Is the partition into blocks/modules well chosen? Are interfaces between modules clearly and unambiguously defined? Does the design show imagination?*	*20*	
Module Design	*Is the design sufficiently detailed to allow the client to take the product into production? Is the documentation sufficiently detailed to allow the client to maintain and improve on the design? Is the design rigorous? Have alternatives been considered and sound choices made? Is there analysis or simulation to support choices? Does the module design show an innovative approach? Is the design capable of meeting the required specification?*	*35*	
Product Testing	*Was a suitable test procedure defined? Does the report detail a set of suitable test results to confirm proper operation of the product?*	*20*	
Total		*100*	

The standard scale applies: E<40<D<50<C<60<B<70<A<80<A+