

**INDIAN MARITIME UNIVERSITY VISAKHAPATNAM CAMPUS**

**INSTRUCTIONS FOR REJOINING THE CAMPUS  
& CONDUCT OF CLASSES AND PROJECT WORK**

**4<sup>TH</sup> and 3<sup>RD</sup> YEAR B. TECH (NA & OE), 2<sup>ND</sup> YEAR M. TECH (NA & OE),  
M. TECH. (D & HE) AND 2<sup>ND</sup> YEAR MBA (ITLM)**

1. As you are aware, the offline classes for students of 4<sup>th</sup> and 3<sup>rd</sup> year of B. Tech (NA & OE), 2<sup>nd</sup> year of M. Tech (NA & OE), M. Tech. (D & HE) and 2<sup>nd</sup> year of MBA (ITLM) are commencing from 1<sup>st</sup> November 2021. Therefore, please take note of the following instructions and SOPs for the strict adherence.
2. Re-joining of the students is being planned with effect from 25<sup>th</sup> October 2021. After self-quarantine for few days offline academic activities would commence from 1<sup>st</sup> November 2021.

**SOP for Students**

**3. Pre-Arrival Requirements & Preparations**

- (a) All the Students will have to get insured under any health insurance scheme which will cover treatment of Covid and all its variants for an amount not less than 5 Lakhs.
- (b) Undergo "RT-PCR test" not more than 72 hours before commencing the journey to reach the campus. A latest antibody test result for COVID-19 also should be obtained. The test should have been done by Government Certified labs/agency. The Test results are to be conveyed to warden and academic section of IMU Visakhapatnam campus by e-mail and WhatsApp and original certificates are to be presented at the gate prior to entry into the campus.
- (c) All the students are to be in possession of sufficient number of masks. Use of hand kerchiefs as Masks is not allowed.


- (d) Students must come prepared and bring all the necessary toiletries, shaving kit and personal use items with them. They must have adequate soap and detergent powder to be able to wash their clothes while in campus.
- (e) All students must install 'Aarogya Setu App' at least 15 days prior to coming to the campus.
- (f) All students should bring an undertaking in the prescribed format showing the willingness to attend offline classes and carryout project work within the campus, signed by their parent / guardian.
- (g) All students are required to produce certificate of at least first dose of vaccination for Covid 19 to the warden at the time of joining. Otherwise, he will not be allowed to the Campus.

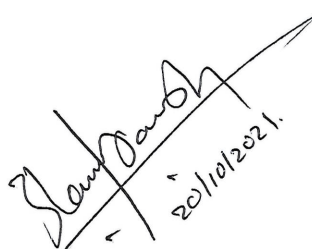
#### **4. Stay in the Campus**

- (a) Students would be accommodated on a single occupancy basis during the quarantine period. One toilet and bathroom will be earmarked for 3 or 4 students. Students have to use only designated toilet/bathroom.
- (b) Students will be kept in quarantine for few days prior to commencement of the offline classes. During the Quarantine period, the students should be confined to their rooms and will not be allowed to visit academic block and library.
- (c) The Students should abide by all the COVID related precautions appended below: -
  - (i) Maintain Physical distancing of at least 6 feet from any person while interacting.
  - (ii) Use of Mask is compulsory all the time outside the room.
  - (iii) Frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. They must wash hands with soap before leaving the hostel and before returning to the room.
  - (iv) Students are suggested to carry their own hand sanitizers.
  - (v) Touching sidewalls, railings or any other surface should be

minimised as far as possible.

- (vi) Respiratory etiquettes are to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/ sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues, masks etc. properly.
  - (vii) Self-monitoring of health and reporting any illness at the earliest should be practiced without fail. Each one must remember that, by not reporting any sickness they are putting their friends at risk.
  - (viii) Spitting in open area is strictly prohibited.
- (d) **Messing:** Students are to maintain social distancing of 8 feet in the mess. They are to remove their mask only when they are seated after collecting the food from distribution counter. Maintain social distancing norms while dining time also.
- (e) Use of Gym is not permitted. The Students would be permitted to jog/walk inside the campus at designated times and maintain social distancing after quarantine period.
- (f) The students would be required to undertake study assignments, attend online classes etc.... while in quarantine.
- (g) In order to minimise interaction with outsiders, the students shall undertake cleaning of their rooms and keep them tidy all the times.

  
HOD (SNOE)

  
HOD (SMM)

STUDENT UNDERTAKING

I, \_\_\_\_\_, son/daughter of Mr./Ms. \_\_\_\_\_

bearing Regd. No. \_\_\_\_\_, student of Semester \_\_\_\_\_ of \_\_\_\_\_

program hereby declare that I shall attend the regular class sessions at Visakhapatnam

Campus scheduled from 25<sup>th</sup> October 2021. I certify that I have read, understood and shall

follow the Standard Operating Procedures (SOPs) sent by the authorities of the

Indian Maritime University, Visakhapatnam Campus. I undertake to maintain utmost care

in obeying norms such as social distancing, sanitization, wearing of masks, etc. as

prescribed from time to time by the authorities of the University. Further, I undertake to

abide by the rules and provisions set by the University regarding 'self-quarantine' that are

in common interests of my fellow classmates and myself. I confirm that I have insured

myself with "health insurance, which will cover treatment for Covid19 and any of its

variants". I will not hold the University responsible if fall prey to any variant of COVID.

Place:

Date:

Signature of the Student with Mobile Number

Signature of the Parent



**Annexure II**

**PARENT UNDERTAKING**

I, \_\_\_\_\_, here by give my full consent to

send my son/daughter Mr./Ms. \_\_\_\_\_

bearing

Regd. No. \_\_\_\_\_, student of Semester \_\_\_\_\_ of \_\_\_\_\_ program,

to the campus from 25<sup>th</sup> October 2021. I certify that I have read and understood the Standard

Operating Procedures (SOPs) sent by the authorities of the Indian Maritime University,

Visakhapatnam Campus and agree to the same. As per the SOPs, I have taken Health

insurance for my son/daughter and therefore, will not hold the University responsible if my

son/daughter falls prey of any variant of COVID.

I am giving my full consent for my son/daughter attending the on-campus sessions being

conducted at the Visakhapatnam Campus, Indian Maritime University.

Place:

Signature of the Parent with Mobile Number

Date: