



THIS AGREEMENT is made and entered on April 21, 2024.

Tan Khanh Dao
1669 Shortridge Ave
San Jose, CA
(408) 791-9675
tankhanhdao@gmail.com

Hereinafter call the Contractor, and the

Progressive Kids
3090 Darwin Dr.
Fremont, CA 94555
Off: (510) 474 2160
Jgupta2101@gmail.com

Hereinafter called the Company

WITNESSETH

WHEREAS, Contractor is specially trained, experienced, and competent to perform the special services pursuant to this agreement; and

WHEREAS, the Company desires the services of the Contractor;

The parties agree as follows:

The period of this agreement covers Community Education classes delivered during the 2024 Ohlone for Kids Summer Enrichment Program and Milpitas Community Recreation Classes. **WHEREAS**, the contract having an expiration date of 08/06/2024, and may be extended as permitted therein;

- 1. Fixed Hours:** The Contractor shall conduct the following **in-person** classes. Schedule will vary according to enrollments. Instructor will be teaching **Python, Web Design, and Java classes** (period C D and E) throughout all 4 sessions. ***Classes assignment will depend on Summer 24 enrollments***

Ohlone Schedule

Session 1: June 10-13, June 17-20 (8 day session)
Session 2: June 24-27 (4 day session)
Session 3: July 8-11, July 15-18(8 day session)
Session 4: July 22-25, July 29- August 1 (8 day session)

Milpitas Schedule

Week 1: June 17-21, 9:AM to 3PM
Week 2: June 24-28, 9:AM to 3PM
Week 3: July 8-11, 9AM to 3PM

2024 Agreement Continued

2. **Variable Hours:** During this period contractor, may be assigned some work on the days and time given by him/her to help setup computer lab/ class material and planning things.
3. **Training Hours:** Though we expect all contractors to be well qualified to their jobs they are assigned, we will provide training to help them understand our course material and flow of classes. Contractor shall be considered hired upon successful completion of training. There is no payment given to contractor during training.
4. The Contractor shall accompany the other instructors for the above-mentioned classes. Time and schedule may change with prior notice.
5. Contractor will assist students to fix their code and keep track of classroom attendance and help kids during the class.
6. Contractor will help in setting up classrooms and cleaning up the class once it is over.
7. Payment for services will be on **\$20 hourly** basis. Contractor needs to keep track of hours worked. Payment will be given first week of every month per hours worked on previous month.
8. This is an At-will contract. Contractor need to give 30 days' prior notice to Director of Company if he/she decides to leave. Company keeps the right to ask the contractor to leave any time if his/her services not required any more.

9. General rules:

Contractor is expected to be available 10 min before the class start time.

Contractor is expected to be dressed up professionally.

10. Leave / Absentees Rule:

Contractor is expected to notify at least 7 days in advanced for any planned leave.

Being late notices should be informed over phone as soon as possible. Emails or text are not encouraged way for such communication.

11. Privacy Rule:

Progressive Kids teaching material and its format is copyright protected, contractor is not allowed to copy or alter the material or format in any form. Any change request should be submitted to Director of the company.

Contractor is strictly bound to adhere to privacy and not share content outside in any electronic or verbal form to competitor or for personal benefit.

12. Progressive Kids keeps the right to take legal action for any such policy violation.

13. While performing service hereunder, the Contractor is an independent Contractor and not an officer, agent, or employee of the Company.

14. We reserve the right to cancel this offering at our discretion at any time.

15. Neither party shall assign this agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written.

Contractor

Progressive Kids

By



By

Tan Khanh Dao

Jyoti Gupta

Title: Instructor

Title: Director, Progressive Kids

Date

04/22/2024

Date