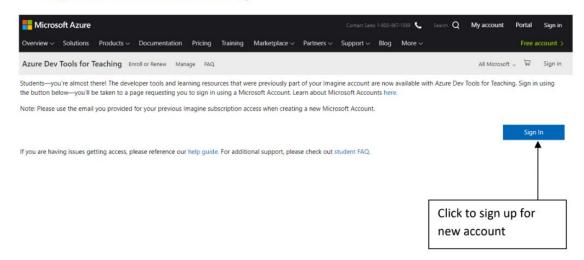
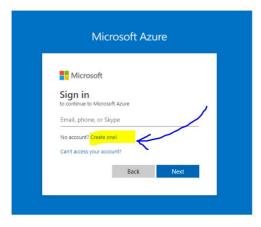
Step 1: First, we need to navigate to the microsoft azure dev tools for teaching portal. https://aka.ms/devtoolsforteaching

Guide for New User (No existing Microsoft Imagine Account)

URL: https://aka.ms/devtoolsforteaching

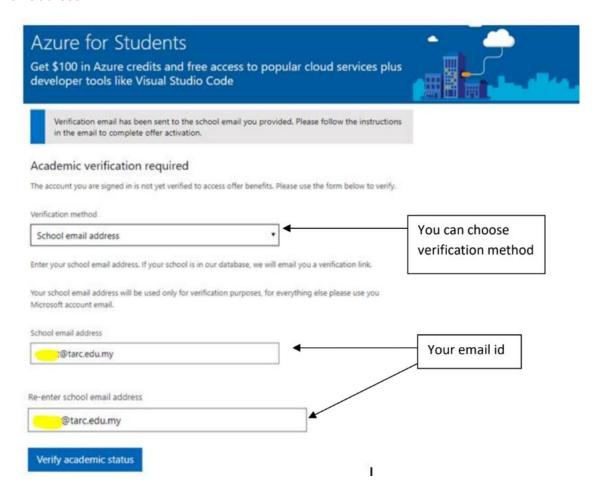


Step 2: For the first time using the azure, we need to click on the "Create one" link instead of signing in.

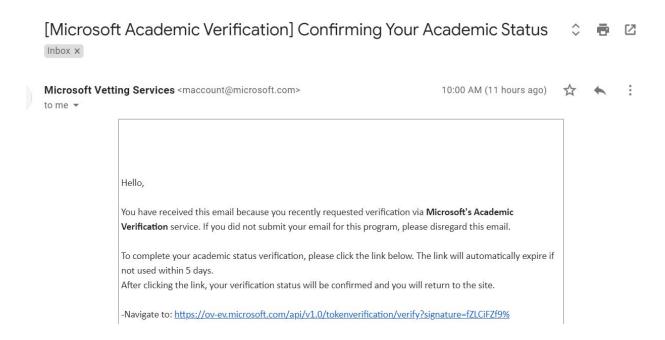


Use TARUC email id to register for an account

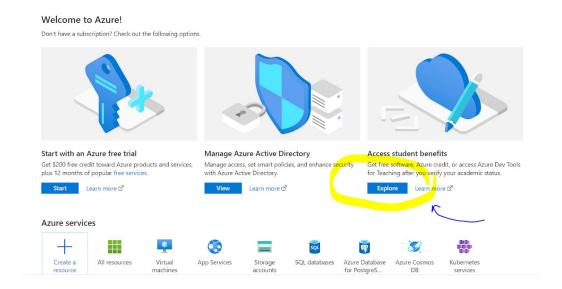
Step 3: After that , you need to fill up the information on the azure for Students page with tarc email address.



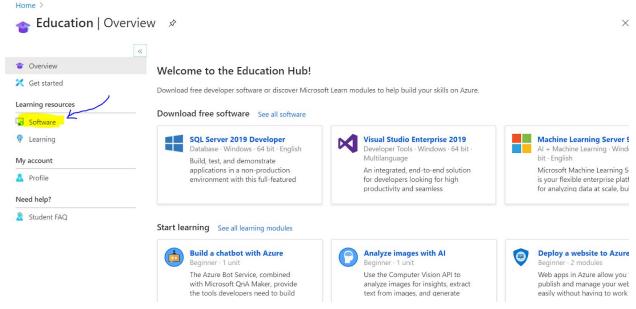
Step4: Once you have filled up the information, you need to click on "verify academic status". An email with a verification link will be sent to your tarc inbox and you will need to click it before you can click on next step.'



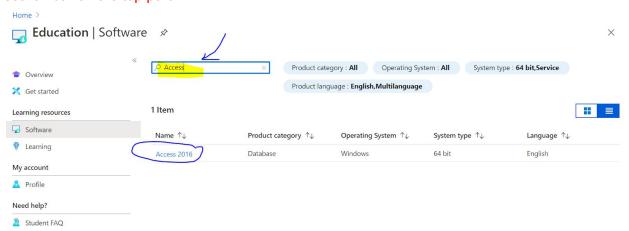
Step 5: After clicking on the verification link, you can proceed with the next button on the sign up page and it should be able to bring us to the azure portal for software installation. Click on the "Explore" button under "Access student benefits" as below.



Step 6: After that, it will be redirected to the Education Overview page. Click on the Software link and it will again redirect us to the software page.



Step 7: Once you have reached the software installer page, try to search for "Access" on the search bar on the top part.



Step 8: Once the installer result pops up, click on the Access 20XX that appeared and the installer will start to be downloaded.



Step 9: Once the download is completed, just run the installer file and Access application will be installed successfully in a couple of clicks and minutes. When the installer prompts for a license key, you can use the key from the "View Key" button above to retrieve it.

