



# Design Print-Quality Reports

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## Introduction

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Pentaho Report Designer is a sophisticated report creation tool that you can use standalone, or as part of the larger Pentaho Business Analytics distribution. It enables professionals to create highly detailed, print-quality reports based on adequately prepared data from virtually any data source.

Report Designer is one of several ways to create reports with Pentaho software. Through the BA Server's Web-based Pentaho User Console, you can also use the Interactive Reporting interface, or you can integrate the Pentaho Reporting engine (on which Report Designer is built) into your own software.

This section covers all of the major Report Designer features and functions, from adding a data source to working with conditional formatting and formulas. You can read it cover-to-cover to attain a reasonably comprehensive Report Designer education, or you can use it strictly as a reference to consult when you run into an operational challenge.

## How to Start Report Designer

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How you start Report Designer depends on which platform you are using Windows, Linux, or OS X.

- [Start Report Designer on Windows](#)
- [Start Report Designer on Linux](#)
- [Start Report Designer on OS X](#)

## Start Report Designer on Windows

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If you used the Pentaho Business Analytics installer available to you through your subscription, you will have a Start menu category for all of your Pentaho applications. To run Report Designer, click the **Report Designer** item in the **Pentaho Business Analytics** subdirectory in the **Pentaho** application folder. Alternatively, you can run the `\pentaho\design-tools\report-designer\report-designer.exe` from Windows Explorer or the command prompt.

## Start Report Designer on Linux

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The Business Analytics installer does not create program entries in the K menu or Applications menu in Linux desktop environments, so you will have to start Report Designer by navigating to the `/pentaho/design-tools/report-designer/` directory and running the **report-designer.sh** script. You can do this from your file manager, or from a terminal window.

## Start Report Designer on OS X

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The Mac installation procedure does not create program entries in the dock, so you will have to start Report Designer by opening your **Applications** folder, then the **report-designer** sub-folder, then running **report-designer.app**.



## Report Designer Configuration Directories

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Upon first launch, Report Designer creates a `.pentaho` directory in the current user's home directory, and populates it with the following subdirectories:

Directory	Purpose
caches	Contains cached fonts, which speeds up report rendering
classic-engine	A cache directory that contains low-level options saved by the Pentaho Reporting engine
report-designer	Contains both the default Pentaho-supplied report samples and content, and user preferences for the Report Designer interface
report-design-wizard	Contains the default Pentaho-supplied Report Design Wizard templates
simple-jndi	Holds a single properties file that contains JNDI connection information. By default it has connection details for the Pentaho-supplied HSQLDB sample database

- [Pentaho Reporting Configuration Files](#)

## Pentaho Reporting Configuration Files

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The following files contain various configuration options for Pentaho Reporting. The options are not particularly self-explanatory and their value limits are not obvious; therefore, you shouldn't change any options in these files unless you are following guidelines from Pentaho documentation or are assisted by a Pentaho support or consulting representative.

File	Purpose
/pentaho/design-tools/report-designer/resources/ <b>report-designer.properties</b>	Contains options for the Report Designer client tool. It does not change any report options.
/pentaho/design-tools/report-designer/resources/ <b>classic-engine.properties</b>	Contains global report rendering options for reports generated locally from Report Designer. Some of these options can be overridden in individual reports.
/tomcat/webapps/pentaho/WEB-INF/classes/ <b>classic-engine.properties</b>	Contains global report rendering options for published reports that are generated on the BA Server. Some of these options can be overridden in individual reports.

## Workflow

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To create a report in Report Designer, follow this process.

1. 1. Connect to a data source (database, usually, though you can also pull data from a flat file)
2. 2. Constrain the data with a query
3. 3. Arrange data elements in the Report Designer workspace
4. 4. Apply formatting and add extra graphical elements
5. 5. Create formulas or calculated fields using data retrieved from your query
6. 6. Publish the report, either to the Pentaho BA Server, or locally as a PDF or other supported file format

Your report will consist mostly of data retrieved from a database query that you will create through Report Design Wizard, SQL Query Designer, MQL Query Builder, or by hand. Once you have a dataset, you are able to further constrain it to show specific details, and then move on to report layout and design.

## Navigate Report Designer

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If you have little or no experience with Report Designer, then you will need to learn how to navigate the user interface before you can move on to more complex tasks. The content in this section provides a comprehensive yet brief introduction to all of Report Designer's user interface components.

- [The Welcome Screen](#)
- [The Report Designer Main Toolbar](#)
- [Report Designer's Tabbed Views](#)
- [The Report Workspace](#)
- [The Structure Pane](#)
- [The Data Pane](#)
- [The Style Pane](#)
- [The Attributes Pane](#)
- [The Palette](#)

## The Welcome Screen

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The Welcome screen's primary purpose is to provide new users a quick, four-step process that walks you through creating a new report through the Report Design Wizard. This is the default view when you start Report Designer, but if you close it, you can make it reappear at any time by going to the **Help** menu and selecting **Welcome**.

In addition to the new report creation buttons, the Welcome screen also shows a list of sample reports. You might find these useful if you're looking for inspiration, or if you can't figure out how to use a certain Report Designer feature. In order to display the samples, you must have the Pentaho sample data HSQLDB database installed and running.

If you do not want to see the Welcome screen at start up, you can uncheck the **Show at startup** option in the lower right corner of the window.

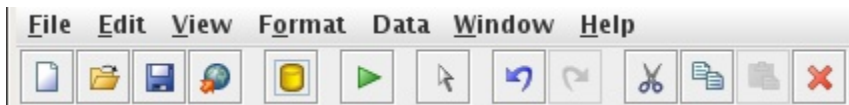


## The Report Designer Main Toolbar

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The toolbar at the top of the Report Designer window is for file, data, publishing, and cut-and-paste operations. The toolbar makes some of the most frequently used features more accessible to users who have not yet learned keyboard shortcuts for them. There are no unique data, publishing, or file operations in the toolbar; every icon represents a feature that is also available through one of the panes or menus in Report Designer.

To discover what each icon does, mouse over it to see a tooltip description.



## Defining Preferences

To edit preferences associated with date and time format, look-and-feel, browsers, networks, external tools and locations go to **Edit -> Preferences**. Enable **Display the index columns in the Report Designer's field selectors...** to refer to data fields by name or column position. For more information, see [Referring to Report Elements by Name or Column Position](#)

## Report Designer's Tabbed Views

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Each report and subreport is opened in its own tab in Report Designer, much like in modern Web browsers and text editors. The currently selected report's tab will always be highlighted in blue, as shown in the graphic below. Click the X in the corner of a tab to close the open report it represents, or right-click the tab to see a context menu that offers more advanced close operations.

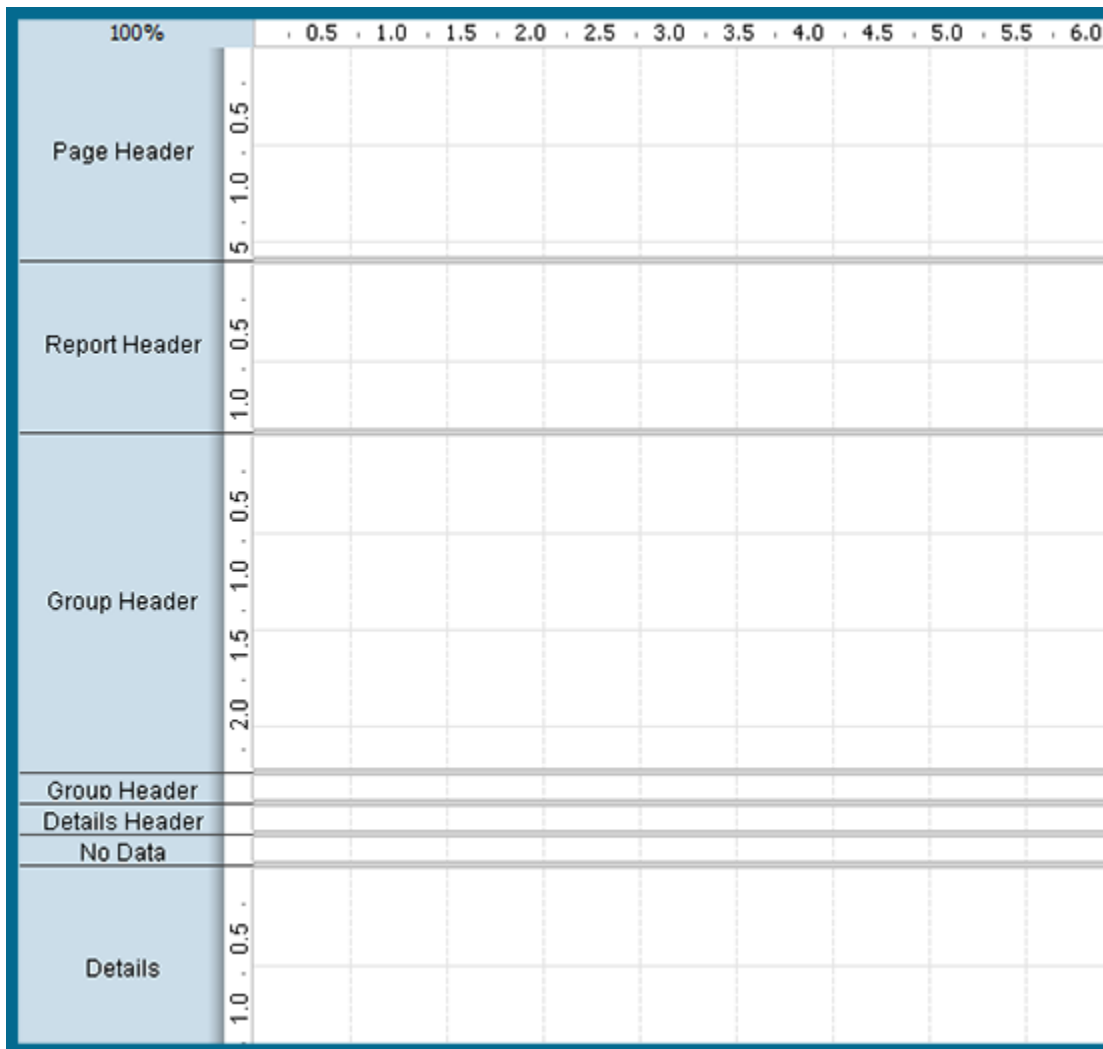
The button bar below the tab area offers font and preview options. The eye icon switches to preview mode, which shows you approximately how the report, as currently arranged, will display when published. When you are in preview mode, the eye turns into a pencil icon; click it to return to design mode.

The rest of the functions in this bar are standard font controls found in most text editors and word processors. The list of font types is pulled from your Java Runtime Environment's **fonts** directory and from the TrueType fonts registered with your operating system or desktop environment.



## The Report Workspace

The workspace is dominated by the layout bands, which define each individual portion of the report. The currently selected band's label will always be highlighted in gray, as shown with the page header band in the graphic below.



The top band is the page header, which represents the top of each report page. On the first page of a multi-page report, the page header is at the absolute top, above the report header.



The next band is the report header, which contains report elements just below the page header, but only on the first page of the report. The report header only appears once per report; it is not repeated on subsequent pages in the same report.

The details band is next, and it contains middle-of-the-page report elements. This is where most of your report data should go, and ordinarily represents the largest portion of your report pages.

Next is report footer, which appears at the bottom of the last page of the report, just above the page footer. Like the report header, it only appears once per report.

The last band is the page footer, which appears at the absolute bottom of every page in a report.

You can also create groups for various report elements, with each group having its own header and footer bands in the workspace.

All of the report bands can be resized by dragging their resize handles, or by moving report elements down past the bottom border. For this reason, report elements cannot be dragged from one band to another; they must be cut from the first band and pasted into the second.

If you'd like to change the size of the layout bands to give yourself more area to work in without changing the dimensions of the published report, you can click and drag the percentage number in the upper left corner of the workspace. By default it says **100%**, but if you click and drag it diagonally toward the upper left or lower right corners, the view will zoom in or out. If you want to reset the view to 100%, double-click the upper left corner where the percentage shows.

## The Structure Pane

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The Structure tab shares a pane with the Data tab in the upper right section of Report Designer. The Structure pane shows the exact hierarchy of every element included in a report. If you add an element to the workspace, it will show up in the Structure pane; when selected there, all of its fine-grained details can be viewed and modified through the Style and Attributes panes in the bottom right section of the screen. In addition to the standard drag-and-drop method using the palette and the workspace, you can also add an element to a report by right-clicking on any of the report sections in the Structure list, then selecting **Add Element** from the context menu. You can delete any element in the list by clicking on it, then pressing the **Delete** key, or by right-clicking it and selecting **Delete** from the context menu.

### Master Report or sub-report

This is the top-level category under which all other report bands are listed. For standalone or master reports, this will be **Master Report**; for subreports, it will be **sub-report**.

### Page Header

All of the elements shown in the page header band will be listed in this category.

### Report Header

All of the elements shown in the report header band will be listed in this category.

### Groups

If you've created any groups for your report elements, they will show up here. You can add or delete a group by right-clicking the Groups heading, then selecting the appropriate action from the context menu. You can also delete a group by selecting it, then pressing the **Delete** key. Your Details band is considered a group, and is explained below.

### Details

All items you place in the Details band will appear in the Details heading under the Group section. There are also Details-specific Header and Body bands which are not displayed in the workspace by default, but are available in the Structure pane to add to. You can add these extra bands to your workspace by selecting each of them in the Structure pane, then clicking the checkbox next to **hide-on-canvas** in the Attributes pane.

## No Data

In the event that your query does not return any data, whatever content you put into the No Data band will appear in your report. You can add a no data band to your workspace by selecting **No Data Band** in the Structure pane, then clicking the checkbox next to **hide-on-canvas** in the Attributes pane.

## Report Footer

All of the elements shown in the report footer band will be listed in this category.

## Page Footer

All of the elements shown in the page footer band will be listed in this category.

## Watermark

You can add a watermark to your report by clicking **Watermark** in the Structure pane, then either right-clicking it and adding an element directly through the Structure pane, or by clicking the checkbox next to **hide-on-canvas** in the Attributes pane and dragging an element to the new Watermark band.

## The Data Pane

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The Data pane enables you to add data sources and view the individual queries, functions, and parameters in each report. The three buttons at the top of the pane will add a new data source, function, or parameter when clicked, respectively.

### Data Sets

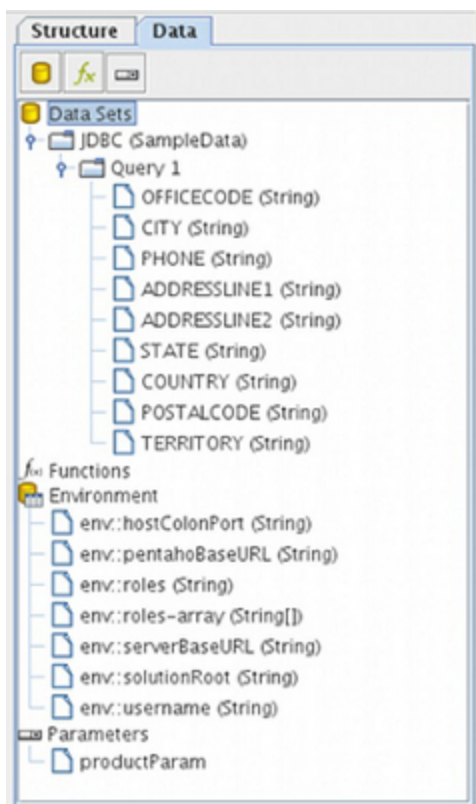
All of the data sources and queries you have defined for the current report will be listed here. If you want to add a new data source, click the leftmost icon (the yellow cylinder) and select the data source type from the ensuing drop-down menu. To add a new query to an established data source, right-click the data source and then select **Edit DataSource** from the context menu. To delete a data source, select it, then press the **Delete** key, or right-click it and select **Delete** from the context menu.

### Functions

All of the mathematical functions and conditional elements that you add to a report will be listed in this category. Click the **fx** button in the upper left corner of the pane to add a new function. You can delete a function by clicking it, then pressing the **Delete** key, or by right-clicking it and selecting **Delete** from the context menu.

### Parameters

If your query is properly formed, you can add a parameter to your report, which enables report readers to customize the content of the output. To add a new parameter, click the rightmost icon in the upper left corner of the pane. You can delete parameters by selecting the parameter you want to eliminate and pressing the **Delete** key, or by right-clicking the parameter and selecting **Delete** from the context menu.



## Environment Variables

If you are publishing your report to the Pentaho BA Server, you can use certain BA Server environment variables in your report:

Variable	Purpose
hostColonPort	The hostname and port number for the BA Server service
pentahoBaseURL	The complete URL to the BA Server, as set in the <b>Base URL</b> property.
roles	Returns a comma-separated list of roles that the BA Server user who is currently running this report belongs to
roles-array	Returns a Java array of strings containing the roles that the BA Server user who is currently running this report belongs to
serverBaseURL	The URL to the BA Server, minus the BA Server application context name (the default context is /pentaho/)
solutionRoot	The path to the top-level Pentaho solution directory. The default location is /home/pentaho/pentaho/server/biserver-ee/pentaho-solutions/ on Linux and Solaris, and C:\pentaho\server\biserver-ee\pentaho-solutions\ on Windows.
username	Returns the BA Server username of the person currently running the published report

- [Function Reference](#)

## Function Reference

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Every function available in Report Designer is defined below and categorized according to the group it belongs to.

- [Common Functions](#)
- [Report Functions](#)
- [Summary Functions](#)
- [Running Functions](#)
- [Advanced Functions](#)
- [Chart Data Functions](#)
- [Image Functions](#)
- [Script Functions](#)
- [Deprecated Functions](#)

## Common Functions

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The Common category contains functions that handle page numbering, and a generic OpenFormula feature that you can use to create your own custom function.

Function Name	Purpose
Open Formula	Enables you to create your own custom OpenFormula function using the built-in Formula Editor. This function will run according to its placement in the report. If you need a custom function to run before all other report actions, use the Open Formula function in the Advanced category instead.
Page	Counts the number of pages rendered thus far in a report.
Total Page Count	Lists the total number of pages in the rendered report.
Page of Pages	Prints the current page number in comparison to the total number of pages in the rendered report.

## Report Functions

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The Report category contains functions that modify the layout of the rendered report.

Function Name	Purpose
Is Export Type	Tests whether the given export type has been selected for this report.
Row Banding	Alternates the background color of each item band in a group.
Hide Repeating	Hides equal values in a group. Only the first changed value is printed.
Hide Page Header & Footer	Hides the page header and footer bands when the output type is not pageable.
Show Page Footer	Only shows the page footer on the last page rendered in the report.



## Summary Functions

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The Summary category contains mathematical functions that count, add, and divide report data in groups.

Function Name	Purpose
Sum	Calculates the sum of the selected numeric column. This produces a global total.
Count	Counts the total number of items contained in a group. If no group is specified, all items in the entire report are counted.
Count by Page	Counts the total number of items contained in a group on one rendered page. If no group is specified, all items on the entire page are counted.
Group Count	Counts the total number of items in the selected groups. If no group is specified, all items in all groups are counted.
Minimum	Identifies the lowest or smallest value in a group.
Maximum	Identifies the highest or largest value in a group.
Sum Quotient	Performs simple division on the sum totals from two columns and returns a numeric value.
Sum Quotient Percent	Performs simple division on the sum totals from two columns and returns a percentage value.
Calculation	Stores the result of a calculation. This function can be used to convert a group of Running functions into a single total Summary function.
Count For Page	Counts items on a page according to the specified criteria. This value is reset to zero when a new page is reached.
Sum For Page	Adds all of the specified items on one page and produces a total. This value is reset to zero when a new page is reached.

## Running Functions

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The Running category contains mathematical functions that deal with running totals, as opposed to global or summary totals.

Function Name	Purpose
Sum	Calculates a running total sum of the specified column.
Count	Counts the items in a group or report.
Group Count	Counts the number of groups in a report.
Count Distinct	Counts the distinct occurrences of a certain value in a column.
Average	Calculates the average value in a given column.
Minimum	Identifies the lowest or smallest value in a column.
Maximum	Identifies the highest or largest value in a column.
Percent of Total	Calculates the percentage value of a numeric column. The total sum is divided by the number of items counted.

## Advanced Functions

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The Advanced category contains functions that deal with developer-centric actions.

Function Name	Purpose
Message Format	Formats text according to the Java Message Format specification.
Resource Message Format	Formats text from a resource bundle according to the Java Message Format specification.
Lookup	Maps a string from one column to another string. The possible mappings are given as (key, text) pairs. If the string from the column is null or matches none of the defined keys, a fallback value is returned.
Indirect Lookup	Returns a value from a mapped field. The field's value is used as a key to the field-mapping. The expression maps the value to a new column name and returns the value read from this column.
Resource Bundle Lookup	Performs a resource-bundle lookup using the value from the defined field as a key in the resource bundle. This expression behaves like a resource field.
Open Formula	Enables you to create your own custom OpenFormula function using the built-in Formula Editor. This function will run before any other action in the report.

## Chart Data Functions

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The Chart Data category contains functions that create datasets for JFreeChart elements.

Function Name	Purpose
CategorySet Data Collector	See <a href="#">CategorySet</a>
Pie DataSet Collector	See <a href="#">PieSet</a>
Pivoting CategorySet Data Collector	See <a href="#">PivotCategorySet</a>
TimeSeries Collector	See <a href="#">TimeSeries</a>
XY-Series Collector	See <a href="#">XYSeries</a>
XYZ-Series Collector	See <a href="#">XYZSeries</a>

## Image Functions

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The Image category contains functions .

Function Name	Purpose
Area Chart	See <a href="#">Area</a>
Bar Chart	See <a href="#">Bar</a>
Bar Line Chart	See <a href="#">Bar Line Combination</a>
BarCode	A simple barcode chart available through the Report Designer palette
Bubble Chart	See <a href="#">Bubble</a>
Extended XY Line Chart	See <a href="#">XY Extended Line (XY Step, XY StepArea, XY Difference)</a>
Line Chart	See <a href="#">Line</a>
Multi Pie Chart	See <a href="#">Multi-Pie</a>
Pie Chart	See <a href="#">Pie</a>
Radar Chart	See <a href="#">Radar</a>
Ring Chart	See <a href="#">Ring</a>
Scatter Plot Chart	See <a href="#">Scatter Plot</a>
Sparkline	Creates a Sparkline chart element. See <a href="#">Create a Sparkline Chart</a> for more details.
Survey Scale	A sliding scale chart element.
Waterfall Chart	See <a href="#">Waterfall</a>
XY Area Chart	See <a href="#">XY Area</a>
XY Bar Chart	See <a href="#">XY Bar</a>
XY Line Chart	See <a href="#">XY Line</a>

## Script Functions

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The Script category contains functions that enable you to directly type in code from a supported scripting language.

- Bean-Scripting Framework (BSF)
- Bean-Scripting Host (BSH)
- JavaScript
- Single Value Query

The only unique object Pentaho offers in Report Designer for a scripting language is `getValue` for the Bean-Scripting Framework, which retrieves the current record or row, as shown below:

```
Object getValue()
{
    Object value = dataRow.get("&quot;RegionVariance&quot;");
    if (value instanceof Number == false)
    {
        return Boolean.FALSE;
    }
    Number number = (Number) value;
    if (number.doubleValue() < 0)
    {
        return Boolean.TRUE;
    }
    return Boolean.FALSE;
}
```

## Deprecated Functions

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The Deprecated category contains functions that had to be included in this version of Report Designer to provide backwards compatibility for files created with older Report Designer versions. You should never use any of these functions in new reports; there are no Deprecated functions that are not more sensibly implemented in other functions in other categories.

## The Style Pane

The Style pane displays all of the visual and positional style options for any given item in the Structure pane. Click on any Structure element, and the composition of the Style pane will adjust to show all of the available style properties, listed by group.

Note: You cannot edit any Style or Attributes options for any selected report elements in the workspace while the Data tab has focus. Click the Structure tab to see the Style and Attributes panes for selected elements.

Style

Attributes

A i  
Z ↓

Z i  
A ↓

Name	Inherit	Value	Formula
<b>font</b>			
family	<input checked="" type="checkbox"/>	Serif	+
font-size	<input checked="" type="checkbox"/>	10	+
bold	<input checked="" type="checkbox"/>	<input type="checkbox"/>	+
italics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	+
underline	<input checked="" type="checkbox"/>	<input type="checkbox"/>	+
strike through	<input checked="" type="checkbox"/>	<input type="checkbox"/>	+
smooth	<input checked="" type="checkbox"/>	auto	+
embed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	+
<b>text</b>			
h-align	<input checked="" type="checkbox"/>	LEFT	+
v-align	<input checked="" type="checkbox"/>	TOP	+
v-align-in-b...	<input checked="" type="checkbox"/>	baseline	+
text-wrap	<input checked="" type="checkbox"/>	wrap	+
text-color	<input checked="" type="checkbox"/>		+
bg-color	<input checked="" type="checkbox"/>		+
line-height	<input checked="" type="checkbox"/>	0.0	+
overflow-text	<input checked="" type="checkbox"/>	..	+
trim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	+
trim-whitesp...	<input checked="" type="checkbox"/>	preserve	+
bg-ext	<input checked="" type="checkbox"/>		+
encoding	<input checked="" type="checkbox"/>		+
<b>text-spac...</b>			
character	<input checked="" type="checkbox"/>		+
word	<input checked="" type="checkbox"/>		+
preferred-c...	<input checked="" type="checkbox"/>		+
max-character	<input checked="" type="checkbox"/>		+
<b>padding</b>			
top	<input checked="" type="checkbox"/>	0.0	+
bottom	<input checked="" type="checkbox"/>	0.0	+
left	<input checked="" type="checkbox"/>	0.0	+
right	<input checked="" type="checkbox"/>	0.0	+

- [Style Properties Reference](#)



## Style Properties Reference

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Every report element can be customized according to the below-listed parameters. To access style properties, click the **Style** tab in the lower right pane.

- [Font Styles](#)
- [Text Styles](#)
- [Text Spacing Styles](#)
- [Padding Styles](#)
- [Object Styles](#)
- [Size & Position Styles](#)
- [Links Styles](#)
- [Excel Styles](#)
- [Sparkline Styles](#)
- [Page Behavior Styles](#)
- [Border Styles](#)

## Font Styles

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Font styles control the font and font properties pertaining to the text of the selected element.

Property Name	Data Type	Purpose
family	Selection	The name of the font or font family
font-size	Integer	The size of the font, in points (1/72 of an inch)
bold	Boolean	A flag indicating whether a bold-type face should be used
italics	Boolean	A flag indicating whether a italic or oblique type face should be used
underline	Boolean	A flag indicating whether the text should be underlined
strikethrough	Boolean	A flag indicating whether the text should be rendered stricken through
smooth	Selection	A flag indicating whether text-aliasing should be activated
embed	Boolean	A flag indicating whether the font information should be embedded into the target document

## Text Styles

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Font styles control the font and font properties pertaining to the text of the selected element.

Note: For elements that control colors, possible values are standard HTML color names (red, blue, green, black, etc.) or hexadecimal color values (#000000, #FFFFFF, #CCFF00, etc.)

Property Name	Data Type	Purpose
h-align	Selection	Horizontally aligns the selected content within this element
v-align	Selection	The size of the font, in points (1/72 of an inch)
v-align-in-band	Selection	A extended text-alignment that allows fine control on how inline-text is aligned within a line
text-wrap	Boolean	A flag indicating whether text will automatically wrap at the end of the line
text-color	Selection	The text (foreground) color.
bg-color	Selection	The element's background color.
line-height	Integer	Defines the height of a single text line. Is always greater or equal to the font size
overflow-text	String	A text quote that is printed if the given text does not fully fit into the element bound
trim	Boolean	A flag indicating whether leading and trailing white spaces will be removed
trim-whitespace	Selection	Controls how the renderer treats white spaces
bg-ext	String	A extended foreground paint property. Expert option
encoding	Boolean	Specifies the target text-encoding for the given field, in case the output supports per-field encodings

## Text Spacing Styles

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Text spacing styles control the amount of space between letters and words in a textual element.

Property Name	Data Type	Purpose
character	Integer	The minimum space between two letters
word	Integer	Defines additional spacing between words
preferred-character	Integer	The preferred space between two letters
max-character	Integer	The maximum space between two letters

## Padding Styles

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Padding styles control the space around the selected element.

Property Name	Data Type	Purpose
top	Decimal	Defines the padding on the top edge of the element
bottom	Decimal	Defines the padding on the bottom edge of the element
left	Decimal	Defines the padding on the left edge of the element
right	Decimal	Defines the padding on the right edge of the element

## Object Styles

---

Object styles control the appearance of shape elements.

Property Name	Data Type	Purpose
fill	Boolean	A flag indicating whether the given shape should be filled.
fill-color	Selection	Provides a way to define alternative fill-colors. If undefined, the foreground color is used.
draw-outline	Boolean	Defines whether the shape-outline should be drawn in the foreground color.
stroke	Selection	Defines the stroke (pen type and width) that should be used to render a shape.
anti-alias	Boolean	Defines whether drawable content should be rendered with anti-aliasing enabled.
aspect-ratio	Boolean	A flag indicating whether the scaling should preserve the aspect ratio.
scale	Boolean	A flag indicating whether the content printed in the element should be scaled to fit the element's boundaries.

## Size & Position Styles

---

Size & Position styles control the size and position of the selected element.

Property Name	Data Type	Purpose
height	Decimal	The element's preferred height. If defined, this overrides all other height definitions including the dynamic-height flag
width	Decimal	The preferred width. If defined, this width overrides all other layout rules
x	Decimal	The X-Coordinate where the element should be placed
y	Decimal	The Y-Coordinate where the element should be placed
visible	Boolean	A flag indicating whether the element will be printed
invisible-consumes-space	Boolean	A flag indicating whether an element set to visible maintains its space
dynamic-height	Boolean	A flag indicating whether the field should expand its height based on the content it contains
min-height	Decimal	The element's minimum height
max-height	Decimal	The element's maximum height
min-width	Decimal	The element's minimum width
max-width	Decimal	The element's maximum width
x-overflow	Boolean	Defines whether content is allowed to overflow the element's layout box to the right
y-overflow	Boolean	Defines whether content is allowed to overflow the element's layout box to the bottom
fixed-position	String	(Group elements only) Shifts the band to a fixed position on the page

layout	String	(Band elements only) The layout strategy for elements in bands. See <a href="#">Report Layout Types</a> for more information on layout options.
box-sizing	Selection	Specifies the border-model to use



## Links Styles

---

Links styles control the properties of any HTML links created from any report element.

Property Name	Data Type	Purpose
pdf-bookmark	String	(Band elements only) Adds bookmark to pdf outputs
html-anchor	String	The name of an anchor (link-target) embedded in the html outputs
url	String	The destination URL
url-tool-tip	String	Hyperlink title that is displayed as tooltip
url-window-title	String	The window where the link should be opened

## Excel Styles

---

Excel styles control XLS output options.

Property Name	Data Type	Purpose
sheet-name	String	The title of the sheet/table generated in table-exports
format-override	String	A override setting that provides a Excel-specific cell-formats
formula-override	String	A override setting that provides a formula that should be printed in the generated Excel-cell instead of the original content
wrap-text	Boolean	A override setting that defines whether Excel-Cells should have text-wrapping enabled

## Sparkline Styles

---

Sparkline styles control the colors of the various sparkline chart types.

Property Name	Data Type	Purpose
low-color	Selection	Defines the color of the lower value on a pie sparkline
medium-color	Selection	Defines the color for midrange values on a pie sparkline
high-color	Selection	Defines the color of the higher value on pie and bar sparklines
last-color	Selection	Defines the color of the last value in a series on a bar sparkline, and the line color on a line sparkline

## Page Behavior Styles

---

Page behavior styles control page display and rendering properties of the selected element when publishing to a page-aware file format.

Property Name	Data Type	Purpose
display-on-first-page	Boolean	(Band elements only) If true, only displays this band on the first page
display-on-last-page	Boolean	(Band elements only) If true, only displays this band on the last page
repeat-header	Boolean	(Header and footer elements only) If true, repeats this header or footer on every printed page
page-break-after	Boolean	If true, a page break will occur before this element
page-break-before	Boolean	If true, a page break will occur after this element
sticky	Boolean	If true, imports page-header/footer and the repeated group-header/footer from the master report into sub reports
avoid-page-break	Boolean	If true, cancels a predefined (through a formula or function) page break
orphan	Integer	Defines the minimum number of elements or lines at end of the page before a pagebreak can occur within the band or paragraph
widows	Integer	Defines the minimum number of elements or lines at the beginning of the page before a pagebreak can occur within the band or paragraph

## Border Styles

---

Border styles control the color, texture, and size of the border around the selected element.

Note: For elements that control colors, possible values are standard HTML color names (red, blue, green, black, etc.) or hexadecimal color values (#000000, #FFFFFF, #CCFF00, etc.)

Property Name	Data Type	Purpose
top-size	Integer	Specifies the size (in pixels) of the top border segment
top-style	Selection	Specifies the line style of the top border segment
top-color	Selection	Specifies the color of the top border segment
top-left-round-height	Integer	Specifies the degree of vertical roundness (in pixels) of the top left border corner
top-left-round-width	Integer	Specifies the degree of horizontal roundness (in pixels) of the top left border corner
top-right-round-height	Integer	Specifies the degree of vertical roundness (in pixels) of the top right border corner
top-right-round-width	Integer	Specifies the degree of horizontal roundness (in pixels) of the top right border corner
bottom-size	Integer	Specifies the size (in pixels) of the bottom border segment
bottom-style	Selection	Specifies the line style of the bottom border segment
bottom-color	Selection	Specifies the color of the bottom border segment
bottom-left-round-height	Integer	Specifies the degree of vertical roundness (in pixels) of the bottom left border segment
bottom-left-round-width	Integer	Specifies the degree of horizontal roundness (in pixels) of the bottom left border segment
bottom-right-round-height	Integer	Specifies the degree of vertical roundness (in pixels) of the bottom right border segment
bottom-right-round-width	Integer	Specifies the degree of horizontal roundness (in pixels) of the bottom right border segment

left-color	Selection	Specifies the color of the left border segment
left-size	Integer	Specifies the size (in pixels) of the left border segment
left-style	Selection	Specifies the line style of the left border segment
right-color	Selection	Specifies the color of the right border segment
right-size	Integer	Specifies the size (in pixels) of the right border segment
right-style	Selection	Specifies the line style of the right border segment
break-color	Selection	Specifies the color of the border segment that closes an element that is cut short by a page break
break-style	Selection	Specifies the color of the border segment that closes an element that is cut short by a page break
break-size	Integer	Specifies the color of the border segment that closes an element that is cut short by a page break

## The Attributes Pane

The Attributes pane displays all of the low-level properties, and input and output options for any given item in the Structure pane. Click on any Structure element, and the composition of the Attributes pane will adjust to show all of the possible ways its can be customized.

Note: You cannot edit any Style or Attributes options for any selected report elements in the workspace while the Data tab has focus. Click the Structure tab to see the Style and Attributes panes for selected elements.

Style

Attributes

A i

Z i

Name	Value	Formula
common		
type	label	
value	Label	+
name		+
if-null		+
rich-text-type		+
query-metadata...		
data-format	<input type="checkbox"/>	+
style-format	<input type="checkbox"/>	+
wizard		
labels-detail-hea...		+
show-changes	<input type="checkbox"/>	+
html		
class		+
name		+
title		+
xml-id		+
append-body		+
append-body-fo...		+
excel		
formula		+
html-events		
on-click		+
on-double-click		+
on-mouse-down		+
on-mouse-up		+
on-mouse-move		+
on-mouse-over		+
on-key-down		+
on-key-pressed		+
on-key-up		+
pdf-events		

- [Element Attributes Reference](#)

## Element Attributes Reference

---

Below is a complete reference for all of the items in the Attributes pane in Report Designer, organized alphabetically by property name. Not all attributes will apply to every report element.

- [Barcode](#)
- [Common](#)
- [Table of Contents](#)
- [Index](#)
- [Excel](#)
- [HTML](#)
- [HTML-Events](#)
- [Images](#)
- [PDF](#)
- [Pentaho](#)
- [Query](#)
- [Query-Metadata](#)
- [Parameter](#)
- [Sparkline](#)
- [Survey-Scale](#)
- [Swing](#)
- [Wizard](#)



## Barcode

---

The below attributes belong to the **barcode** property:

Attribute Name	Purpose	Possible Values
bar-height	Sets the height of the bar code.	Integer of any value.
bar-width	Sets the width of the bar code.	Integer of any value.
checksum	Shows the checksum value.	Boolean; default is <b>false</b> .
type	Sets the type of bar code.	String; default is <b>code128</b> (see <a href="#">Barbecue project documentation</a> for details)
show-text	Displays text under the bar code.	Boolean; default is <b>false</b> .

## Common

---

The below attributes belong to the **common** property:

Attribute Name	Purpose	Possible Values
type	Defines the type of element.	Predefined and locked as an element type.
field-name	Defines the existing field to use.	String; there is no default, you must define a value manually.
value	Defines a hard coded value instead of a field.	String or integer; no default value.
group-fields	Defines the field to group by.	String or integer; no default value.
resource-value	A resource string found within the resource bundle.	String; no default value.
resource-identifier	Defines the file that contains resource strings.	String; no default. This is a properties file, including the path.
name	The name you want to assign to this element.	String; no default value.
output-format	Sets preferred output type for the report.	String; no default value. Possible values are: html, pdf, xls, rtf, csv, xml.
lock-output-format	Locks the output type specified in the <b>output-format</b> attribute so that no other output type can be chosen.	Boolean; default is <b>false</b> .
auto-submit	If selected, your parameterized reports will automatically update based on the current selection in your parameter lists. If un-checked, parameter selections will not automatically change the report data; report users will have to select a new parameter value and then click <b>View Report</b> to update the report.	Boolean; default is <b>false</b> .
format	Sets the Java format string.	String; there is no default. Must be in the Java number or date format.
if-null	If the defined field or value returns null, show the value defined here.	Boolean; default value is <b>false</b> .
message-null-value	If the message returns null, then return the value defined here.	String; no default value.

arc-height	Defines the arc (corner) height of a rectangle.	Integer; default value is <b>0</b> .
arc-width	Defines the arc (corner) width of a rectangle.	Integer; default value is <b>0</b> .
data-cache	Determines whether parameter result sets are cached, which would reduce the amount of reload time when switching parameters in a rendered report. This option can be further configured through the <b>org.pentaho.reporting.engine.classic.core.cache.InMemoryCache.CachableRowLimit</b> and <b>org.pentaho.reporting.engine.classic.core.cache.InMemoryCache.MaxEntries</b> engine settings.	Boolean; default is <b>True</b> (cache is turned on).

## Table of Contents

---

The below attributes belong to the **table-of-contents** property:

Attribute Name	Purpose	Possible Values
group-fields	Defines both the depth of the data-collection and the fields from which to read the <b>group-value-X</b> values.	If the group-field given in the array is empty, the field value will be read from the current relational group and in the details-processing, the value will be null. If the <b>group-fields</b> list is empty, an automatic mode is activated that collects all groups extracting the group-value from the relational group.
title-field	Defines a field in the master-report that will be read for a valid <b>item-title</b> .	Any column field or function
title-formula	Defines a formula that is evaluated when a new item has been collected. The formula will only be evaluated if the title-field is not set.	formula
collect-details	Defines, whether detail items should be included in the data-collection.	Boolean; default is <b>false</b> . Note: This attribute consumes a significant amount of system memory. Do not use this attribute on reports that are over a million rows.
index-separator	Defines the separator text that is used between the index-elements.	String; default is comma ",".

## Index

---

The below attributes belong to the **index** property:

Attribute Name	Purpose	Possible Values
data-field	Defines the field to be used as the <b>item-data</b> or <b>item-key</b> .	Any column field or function
data-formula	Defines an open formula to be used as the <b>item-data</b> or <b>item-key</b> .	Formula Important: Make sure that data-field is <b>not</b> defined, if this attribute is used.
index-separator	Defines the separator text that is used between page numbers in the item-pages field in the index sub report. It defaults to ",".	String; default is <b>comma</b> , (,).
condensed-style	Defines whether or not a dash (-) is used between continuous page numbers; for example, <b>4,5,6,7</b> display as <b>4-7</b> .	Boolean; default is <b>false</b> .

## Excel

---

The below attributes belong to the **excel** property:

Attribute Name	Purpose	Possible Values
formula	Converts an entered value or formula into a Excel numeric value.	String; no default value.
page-header-text	Appends text into Excel page header.	String; no default value.
page-footer-text	Appends text into Excel page footer.	String; no default value.

## HTML

---

The below attributes belong to the **html** property:

Attribute Name	Purpose	Possible Values
append-header	Inserts the HTML entered here into the <header> of the HTML output.	String; no default value.
append-body	Inserts the HTML entered here into the <body> of the HTML output.	String; no default value.
append-body-footer	Inserts the HTML entered here into the <footer> of the HTML output.	String; no default value.
alt-name	Defines the text for the HTML <img> tag's alt attribute.	String; no default value.

## HTML-Events

---

The below attributes belong to the **html-events** property:

Attribute Name	Purpose	Possible Values
class	Defines the value to insert into the HTML <class> tag.	String; no default value.
name	Defines value for the name HTML object attribute.	String; no default value.
title	Defines the value to insert into the HTML <title> tag.	String; no default value.
xml-id	Defines value to insert into the HTML <xml-id> tag.	String; no default value.
on-click	Defines value for the onclick HTML DOM event object property.	String; no default value.
double-click	Defines value for the doubleclick HTML DOM event object property.	String; no default value.
on-mouse-down	Defines value for the onmousedown HTML DOM event object property.	String; no default value.
on-mouse-up	Defines value for the onmouseup HTML DOM event object property.	String; no default value.
on-mouse-move	Defines value for the onmousemove HTML DOM event object property.	String; no default value.
on-mouse-over	Defines value for the onmouseover HTML DOM event object property.	String; no default value.
on-key-down	Defines value for the onkeydown HTML DOM event object property.	String; no default value.



on-key-pressed	Defines value for the onkeypress HTML DOM event object property.	String; no default value.
on-key-up	Defines value for the onkeyup HTML DOM event object property.	String; no default value.

## Images

---

The below attributes belong to the **images** property:

Attribute Name	Purpose	Possible Values
image-encode-quality	Controls the JPEG encoding quality	A decimal percentage value between 0 and 1. The closer to 1, the higher the quality and larger the file size.
image-encode-type	Determines the image format of PDF and HTML graphics.	Possible values are: <b>.jpg</b> and <b>.png</b> . Default is <b>.png</b> .

## PDF

---

The below attributes belong to the **pdf** property:

Attribute Name	Purpose	Possible Values
script	References a script name inside the PDF.	String; no default value.

## Pentaho

---

The below attributes belong to the **pentaho** property:

Note: This list is incomplete.

Attribute Name	Purpose	Possible Values
report-cache	Determines whether parameterized reports published to the BA Server are cached on a per-session basis, which would reduce the amount of reload time when switching parameters in a rendered report.	Boolean; default is <b>True</b> (cache is turned on).

## Query

---

The below attributes belong to the **query** property:

Attribute Name	Purpose	Possible Values
name	Assigns a name to the selected query. If you are using a JDBC Custom data source, you can type the entire query directly into the name field.	String; no default value.
row-limit	Row limit for the query.	Integer; default value is <b>-1</b> , meaning there is no hard limit.
time-out	Timeout limit for the query.	Integer; default value is <b>0</b> , meaning there is no timeout.
design-time-out	Timeout limit when running from Report Designer.	Integer; default value is <b>0</b> , meaning there is no timeout.

## Query-Metadata

---

The below attributes belong to the **query-metadata** property:

Attribute Name	Purpose	Possible Values
data-format	Use the number or date formatting from the Report Design Wizard or the data source.	Boolean; default is <b>true</b> if you are using the wizard, <b>false</b> if you are not.
style-format	Use the style formatting from the Report Design Wizard or the data source.	Boolean; default is <b>true</b> if you are using the wizard, <b>false</b> if you are not.

## Parameter

---

Below are the attributes associated with the **parameter** property:

Attribute Name	Purpose	Possible Values
auto-submit	Determines if the report when it runs uses parameter interface in the Pentaho User Console.	Boolean, undefined, or prompt; default is <b>undefined</b> . If set to <b>true</b> , the report runs when any control is updated in the parameter interface. If set to <b>false</b> , the report does not run when any control is updated in the parameter interface. It runs when the <b>Update</b> button is selected. If set to <b>undefined</b> displays the auto-submit checkbox in the parameter interface so the user can control when they want to use the option. The initial state of the checkbox is determined by the <b>auto-submit-default</b> attribute. If set to <b>prompt</b> , displays the Auto Submit checkbox in the parameter interface so the user can control when to use the option. The initial state of checkbox is determined by the <b>auto-submit-default</b> attribute.
parameter-layout	Set parameter display in the Pentaho User Console.	Selection; default is <b>vertical</b> — vertical adds each selection control into separate rows; <b>horizontal</b> adds each selection control into the same row; <b>flow</b> adds each selection control into the same row and wraps them when space is limited.
show-parameter-ui	Determines whether the parameter interface will display in the Pentaho User Console	Boolean; default is <b>false</b> .
auto-submit-default	Sets the state of the auto submit checkbox on the parameter interface.	Boolean, undefined; default is <b>false</b> . If <b>true</b> or <b>undefined</b> , the auto submit checkbox will be enabled. If <b>false</b> , the auto submit check box will be disabled.

## Sparkline

---

The below attributes belong to the **sparkline** property:

Attribute Name	Purpose	Possible Values
spacing	Sets the spacing (in pixels) between bars for a bar sparkline.	Integer; default is 0.
start-angle	Sets the start angle (in degrees) on a pie sparkline.	Integer; possible values are from 1 to 360. Default is 1.
counter-clockwise	Sets the plot direction on a pie sparkline.	Boolean; default is <b>false</b> , which represents clockwise.
high-slice	Sets the hexadecimal color for the high slice.	String; there is no default, you must define it manually.
medium-slice	Sets the hexadecimal color for the medium slice.	String; there is no default, you must define it manually.
low-slice	Sets the hexadecimal color for the low slice.	String; there is no default, you must define it manually.



## Survey-Scale

---

The below attributes belong to the **survey-scale** property:

Attribute Name	Purpose	Possible Values
highest	Sets the scale max value.	Integer; default is 5.
lowest	Sets the scale min value.	Integer; default is 1.
range-upper	Sets the bar plot max value.	Integer; default is not defined.
range-lower	Sets the bar plot min value.	Integer; default is not defined.

## Swing

---

The below attributes belong to the **swing** property:

Attribute Name	Purpose	Possible Values
action	Defines the Java method.	String; default is not defined.
tooltip	Defines the content of the tooltip.	String; default is not defined.

## Wizard

---

The below attributes belong to the **wizard** property:

Attribute Name	Purpose	Possible Values
wizard-enabled	If enabled, clears out all bands affected by the <b>generated-content-marker</b> attribute and starts from scratch.	Boolean; default is <b>true</b> .
aggregation-group	Defines the group name to aggregate by.	String; default is not defined.
aggregation-type	Defines the function to use to aggregate the field.	String; default is not defined.
generated-content-marker	Marks the band that you want to insert the wizard's generated content into.	Boolean; default is <b>false</b> .
grid-color	Defines the hexadecimal border color of the selected element in the Details band.	String; default is not defined.
grid-style	Defines the border style of the selected element in the Details band.	String; default is not defined. Possible values are: solid, dashed, dot-dash, dot-dot-dash, dotted, double, hidden, none, groove, ridge, inset, outset.
grid-width	Defines the border width (in pixels) of the selected element in the Details band.	Integer; default is not defined.
label-detail-header	Defines the Detail band header.	String; default is the selected field name.
only-show-changing-value	Controls whether the field repeats in the Details band.	Boolean; default is <b>false</b> .

## The Palette

---

The Palette contains all of the elements that you can use to build a report. To add an element, click on a layout band to select it, then drag and drop an element from the Palette to the selected band. Each of the report elements is described in detail below.

### Label

A static text string. You can set and change it by hand as many times as you like, but it cannot be changed dynamically through a query or function.

### Text Field

A textual report element that is dynamically changed through a query or function.

### Number Field

Displays dynamic numerical data from a query.

### Date Field

Handles date information from a query.

### Message Field

An element that combines multiple static and dynamic report elements such as labels and text fields, etc.

### Resource Label

Static text string that maps to a resource bundle, allowing you to localize a label element based on locale.

### Resource Field

Dynamic text string that maps to a resource bundle, allowing you to localize any database field. This is particularly useful when you have multiple fields for multiple languages and need to implement some kind of logic to choose among them based on locale.

### Resource Message

Dynamic text string that concatenates data from multiple types, and dynamically maps to a resource bundle, allowing you to localize a report based on locale.

## Image Field

A reference to an image stored in a database.

## Image

A static image embedded into a report from an accessible location.

## Ellipse

A vector graphical element with no angles.

## Rectangle

A vector graphical element in the shape of a rectangle.

## Horizontal Line

A vector graphical line segment, drawn horizontally.

## Vertical Line

A vector graphical line segment, drawn vertically.

## Survey Scale

A simple sliding scale chart element.

## Chart

A chart or graph that shows your query results graphically.

## Simple Barcodes

A barcode chart element.

## Bar Sparkline

A bar sparkline chart element.

## Line Sparkline

A line sparkline chart element.

## Pie Sparkline

A pie sparkline chart element.

## Band

A method of grouping elements.

## Sub Report

An element that references another report.

## Data Sources and Queries

---

The first step in creating a report is connecting to a data source. The second step is to use a query to refine that data source such that it only contains the information you need for your report.

- [Supported Data Sources](#)
- [Add Data Sources](#)
- [Create Queries](#)

## Supported Data Sources

---

Pentaho Report Designer supports the following data source types:

- **JDBC:** Any JDBC-compliant database will work with Report Designer, but you will probably have to provide your own JDBC driver JAR. This is accomplished by copying the appropriate JAR file to the `/pentaho/design-tools/report-designer/lib/` directory.
- **Metadata:** A Pentaho Metadata XMI file.
- **Pentaho Data Integration (Kettle):** Kettle KTR files can act as a data source, but you must copy all of the JAR files from `/pentaho/design-tools/data-integration/lib/` and all of its subdirectories **except the JDBC subdirectory** to `/pentaho/design-tools/report-designer/lib/`.
- **OLAP:** Report Designer only supports Pentaho Analysis (Mondrian) OLAP sources at this time.
  - **Pentaho Analysis:** A Mondrian schema file.
  - **Pentaho Analysis Denormalized:** A Mondrian schema file, denormalized.
  - **Pentaho Analysis Legacy:** A Mondrian data source imported from a report created with a version of Report Designer older than 3.5.0.
- **XML:** An XQuery file.
- **Table:** Create your own data table by entering information manually, or importing it from an Excel spreadsheet file (XLS).
- **MongoDB:** Use data stored in this document-oriented NoSQL database.
- **Advanced:** The data sources in this category are typically for software developers and special-use cases.
  - **JDBC (Custom):** Allows designers to dynamically create a query from a formula or function.
  - **Scriptable:** Allows designers to generate a data set via JavaScript, Bean Shell, Groovy, Netrexx, XSLT, JACL, or Jython.
  - **Java Method Invocation:** Allows designers to access data via a Java method and dynamically change the method name.
  - **Named Java Method Invocation:** Allows designers to access data via a specific Java method.
  - **External:** Used only if the report is going to run on the BA Server, which means the data is retrieved via a component in an action sequence. The query name for the report has to be mapped to the result set in the `.xaction` file.



## Add Data Sources

---

This section explains each data source dialogue. You must have a report file open in order to proceed, and your data source must be accessible before you can connect to it in Report Designer.

Note: If you are using Report Designer on Linux or Solaris, after you add a data source it will not appear in the Data tab until you double-click the **Data Sets** item.

- [Add a JDBC Data Source](#)
- [Add a Metadata Data Source](#)
- [Add a Pentaho Data Integration Data Source](#)
- [Add an OLAP Data Source](#)
- [Add an OLAP \(Advanced\) Data Source](#)
- [Add an XML Data Source](#)
- [Add a Table Data Source](#)
- [Add Advanced Data Sources](#)
- [Add a JNDI Data Source](#)
- [Add a MongoDB Data Source](#)

## Add a JDBC Data Source

---

You may need to obtain database connection information from your system administrator, such as the URL, port number, JDBC connection string, database type, and user credentials. Follow this procedure to add a standard JDBC data source in Report Designer.

1. Select the **Data** tab in the upper right pane. By default, Report Designer starts in the **Structure** tab, which shares a pane with **Data**.
2. Click the yellow cylinder icon in the upper left part of the Data pane, or right-click **Data Sets**. A drop-down menu with a list of supported data source types appears.
3. Select **JDBC** from the drop-down menu. The **JDBC Data Source** window appears.
4. If you want to provide parameters that contain different database connection authentication credentials, click the **Edit Security** button in the upper left corner of the window, then type in the fields or variables that contain the user credentials you want to store as a parameter with this connection. The role, username, and password will be available as a security parameter when you are creating your report.
5. Above the **Connections** pane on the left, click the round green + icon to add a new data source. If you installed the Pentaho sample data, several **SampleData** entries appear in the list. These sample data sources are useless if you do not have the Pentaho HSQLDB sample database installed, so if you don't have that, you can safely delete the SampleData entries. If you do have Pentaho's HSQLDB samples installed, it may be advantageous to leave the sample data sources intact in the event that you want to view the sample reports and charts at a later time.
6. In the **Database Connection** dialog, type in a concise but reasonably descriptive name for this connection in the **Connection Name** field; select your database brand from the **Connection Type** list; select the access type in the **Access** list at the bottom; then type in your database connection details into the fields in the **Settings** section on the right. The Access list changes according to the connection type you select; the settings section will change depending on which item in the access list you choose.
7. Click the **Test** button to ensure that the connection settings are correct. If they are not, the ensuing error message should give you some clues as to which settings need to be changed. If the test dialogue says that the connection to the database is OK, then click the **OK** button to complete the data source configuration.

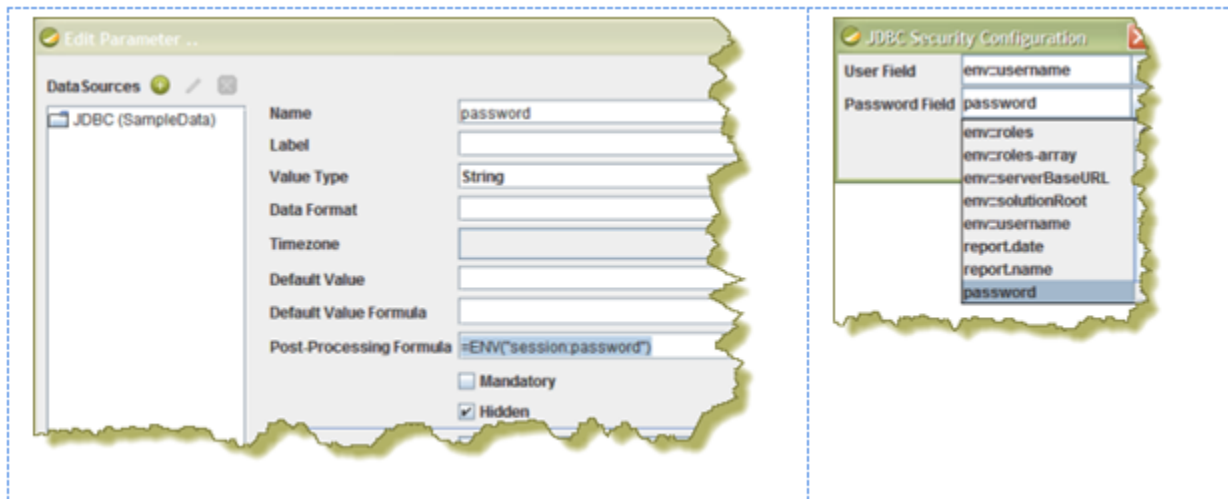
Now that your data source is configured, you must design or enter an SQL query before you can finish adding the data source. See [Create Queries With SQL Query Designer](#) for more details on using SQL Query Designer, or [Dynamic Query Scripting](#) for more information on building dynamic queries through scripts.

- [Passing Security Information to a Report over a JDBC Connection](#)

## Passing Security Information to a Report over a JDBC Connection

You can use one of two options when you want to pass security-related information, (such as user name and password), associated with a report over a JDBC connection:

- Choose from the list of predefined environment variables; for example, `env::username` or `env::roles`
- Define your own specific environment variables to pass to the connection, (session or global), using the formula function, `ENV`, inside a hidden parameter. For example,  
`=ENV("session:xaction_parameter_password")` or  
`=ENV("global:xaction_parameter_password")` where `xaction_parameter_password` is the parameter defined in an `.xaction`.



In either case, the available selections appear as drop-down options under **JDBC Security Configuration** when you click **Edit Security** in the **JDBC Data Source** dialog box.



## Add a Metadata Data Source

---

You must have a report file open in order to proceed, and your data source must be accessible before you can connect to it in Report Designer.

Follow this procedure to add a Metadata data source in Report Designer.

1. Select the **Data** tab in the upper right pane. By default, Report Designer starts in the **Structure** tab, which shares a pane with **Data**.
2. Click the yellow cylinder icon in the upper left part of the Data pane, or right-click **Data Sets**. A drop-down menu with a list of supported data source types will appear.
3. Select **Metadata** from the drop-down menu. The **Metadata Data Source Editor** window will appear.
4. Click **Browse**, navigate to your XML metadata definition file, then click **Open**.
5. Click the round green + icon to add a query, then type in a name for the new query in the **Query Name** field.
6. Type in the name of the solution directory this metadata file pertains to into the **Domain Id** field. If this XMI file was created with Pentaho Metadata Editor, then the domain ID has to be the root directory for this solution -- the directory one level above pentaho-solutions, typically. If you created this XMI with Pentaho Data Integration, then the domain ID must be set to the full solution path to the XMI, which would be something like this: `example-solution/resources/metadata/mymeta.xmi`. If the domain ID is not properly defined, you will be able to preview the report, but you will not be able to publish it to the BA Server.
7. Click the pencil icon on the right above the **Query** field to start Metadata Query Editor, or type in your query directly into the Query field. See [Create Queries With Metadata Query Editor](#) for more details on Metadata Query Editor. You can also design a dynamic query via a script; see [Dynamic Query Scripting](#).
8. Click **OK** when your query is complete.

## Add a Pentaho Data Integration Data Source

---

Use the Pentaho Data Integration data source option if you want to create a report that contains data from any step in a PDI transformation. This is particularly useful if you want to create a report that includes data from transformation steps such as Splunk Input or Splunk Output. You must have a report file open in order to proceed, and your data source must be accessible before you can connect to it in Report Designer. As mentioned previously in this section, the first time you create a Kettle data source you must also copy all of the JAR files from `/pentaho/design-tools/data-integration/lib/` and all of its subdirectories **except the JDBC subdirectory** to `/pentaho/design-tools/report-designer/lib/` in order to access it through Report Designer.

Note: Your data source must not contain multi-select parameters. Data Integration does not accept array parameters; only strings are accepted.

Follow this procedure to add a Pentaho Data Integration (Kettle) data source in Report Designer.

1. Select the **Data** tab in the upper right pane. By default, Report Designer starts in the **Structure** tab, which shares a pane with **Data**.
2. Click the yellow cylinder icon in the upper left part of the Data pane, or right-click **Data Sets**. A drop-down menu with a list of supported data source types will appear.
3. Select **Pentaho Data Integration** from the drop-down menu. The **Kettle Datasource** window will appear.
4. Click the round green + icon to add a new query.
5. Type a concise yet sufficiently descriptive name into the **Name** field.
6. Click **Browse** and navigate to your Pentaho Data Integration KTR file.
7. Review the imported steps and modify their parameters accordingly, then click **OK**.

## Add an OLAP Data Source

---

You must have a report file open in order to proceed, and your data source must be accessible before you can connect to it in Report Designer. You may need to obtain database connection information from your system administrator, such as the URL, port number, JDBC connection string, database type, and user credentials. Follow this procedure to add a Pentaho Analysis (Mondrian) data source in Report Designer.

1. Select the **Data** tab in the upper right pane. By default, Report Designer starts in the **Structure** tab, which shares a pane with **Data**.
2. Click the yellow cylinder icon in the upper left part of the Data pane, or right-click **Data Sets**. A drop-down menu with a list of supported data source types will appear.
3. Select **OLAP** from the drop-down menu, then select one of the following: **Pentaho Analysis**, **Pentaho Analysis (Denormalized)**, or **Pentaho Analysis (Legacy)**. The **Mondrian Datasource Editor** window will appear.
4. If you want to provide parameters that contain different Mondrian connection authentication credentials, click the **Edit Security** button in the upper left corner of the window, then type in the fields or variables that contain the user credentials you want to store as a parameter with this connection. The role, username, and password will be available as a security parameter when you are creating your report.
5. Click **Browse**, navigate to your Mondrian schema XML file, then click **Open**.
6. Above the **Connections** pane on the left, click the round green + icon to add a new data source. If you installed the Pentaho sample data, several **SampleData** entries will appear in the list. You must have HSQLDB to view the sample data.
7. In the subsequent **Database Connection** dialogue, type in a concise but reasonably descriptive name for this connection in the **Connection Name** field; select your database brand from the **Connection Type** list; select the access type in the **Access** list at the bottom; then type in your database connection details into the fields in the **Settings** section on the right. The Access list will change according to the connection type you select; the settings section will change depending on which item in the access list you choose.
8. Click the **Test** button to ensure that the connection settings are correct. If they are not, the ensuing error message should give you some clues as to which settings need to be changed. If the test dialogue says that the connection to the database is OK, then click the **OK** button to complete the data source configuration.

Now that your data source is configured, you must enter an MDX query before you can finish adding the data source. You can also create a dynamic query through scripts; see [Dynamic Query Scripting](#) for more information.

## Add an OLAP (Advanced) Data Source

---

You must have a report file open in order to proceed, and your data source must be accessible before you can connect to it in Report Designer. You may need to obtain database connection information from your system administrator, such as the URL, port number, JDBC connection string, database type, and user credentials. Follow this procedure to add a Pentaho Analysis (Mondrian) data source in Report Designer.

Note: OLAP (Advanced) data sources differ from standard OLAP data sources only in the method by which you design and enter the MDX query. Standard OLAP data sources allow for Report Designer's built-in Metadata Query Editor, whereas advanced OLAP data sources require you to build a formula to calculate the query, which gives you more power over report parameterization functionality. You can also create a dynamic query through scripts; see [Dynamic Query Scripting](#) for details.

1. Select the **Data** tab in the upper right pane. By default, Report Designer starts in the **Structure** tab, which shares a pane with **Data**.
2. Click the yellow cylinder icon in the upper left part of the Data pane, or right-click **Data Sets**. A drop-down menu with a list of supported data source types will appear.
3. Select **OLAP** from the drop-down menu, then select one of the following: **Pentaho Analysis**, **Pentaho Analysis (Denormalized)**, or **Pentaho Analysis (Legacy)**. The **Mondrian Datasource Editor** window will appear.
4. If you want to provide parameters that contain different Mondrian connection authentication credentials, click the **Edit Security** button in the upper left corner of the window, then type in the fields or variables that contain the user credentials you want to store as a parameter with this connection. The role, username, and password will be available as a security parameter when you are creating your report.
5. Click **Browse**, navigate to your Mondrian schema XML file, then click **Open**.
6. Above the **Connections** pane on the left, click the round green + icon to add a new data source. If you installed the Pentaho sample data, several **SampleData** entries will appear in the list. These sample data sources are useless if you do not have the Pentaho HSQLDB sample database installed, so if you don't have that, you can safely delete the SampleData entries. If you do have Pentaho's HSQLDB samples installed, it may be advantageous to leave the sample data sources intact in the event that you want to view the sample reports and charts at a later time.
7. In the subsequent **Database Connection** dialogue, type in a concise but reasonably descriptive name for this connection in the **Connection Name** field; select your database brand from the **Connection Type** list; select the access type in the **Access** list at the bottom; then type in your database connection details into the fields in the **Settings** section on the right. The Access list will change according to the connection type you select; the settings section will change depending on which item in the access list you choose.
8. Click the **Test** button to ensure that the connection settings are correct. If they are not, the ensuing error message should give you some clues as to which settings need to be changed. If the test dialogue says that the connection to the database is OK, then click the **OK** button to complete the data source configuration.

Now that your data source is configured, you must enter an MDX query before you can finish adding the data source. This is done by selecting the **Master Report** in the **Structure** pane, then clicking the **Attributes** pane. See the [Query attribute reference](#) for more information.



## Add an XML Data Source

---

You must have a report file open in order to proceed, and your data source must be accessible before you can connect to it in Report Designer. For database connections, you may need to first obtain necessary information from your system administrator, such as the URL, port number, JDBC connection string, database type, and user credentials.

Follow this procedure to add a data source in Report Designer.

1. Select the **Data** tab in the upper left pane. By default, Report Designer starts in the **Structure** tab, which shares a pane with **Data**.
2. Click the yellow cylinder icon in the upper left part of the Data pane, or right-click **Data Sets**. A drop-down menu with a list of supported data source types will appear.
3. Select **XML** from the drop-down menu. The **XML Datasource Editor** window will appear.
4. Click the round green + icon above the **Available Queries** field.
5. Type a concise yet reasonably descriptive name into the **Query Name** field.
6. Enter your XQuery into the **Query** field, then click **Preview** to ensure that it is valid.
7. Click **OK** when your query is in order.

## Add a Table Data Source

---

You must have a report file open in order to proceed.

Follow this procedure to add a Table data source in Report Designer.

1. Select the **Data** tab in the upper right pane. By default, Report Designer starts in the **Structure** tab, which shares a pane with **Data**.
2. Click the yellow cylinder icon in the upper left part of the Data pane, or right-click **Data Sets**. A drop-down menu with a list of supported data source types will appear.
3. Select **Table** from the drop-down menu. The **Table Datasource Editor** window will appear.
4. Click the round green + icon to add a query, then type in a name for the new query in the **Name** field.
5. Use the four buttons below the Name field to add or remove rows and columns appropriately, or click the **Import Spreadsheet** button in the lower left corner to pull in data from an XLS file.
6. Enter or change any tabular data by selecting, then double-clicking a cell.
7. Click **OK** when you're done creating your Table data source.

Your new data source will

## Add Advanced Data Sources

---

Advanced data sources require advanced knowledge and skills, so only a high-level overview of each Advanced data source is given in this section.

### JDBC Custom

This is much like a standard JDBC connection, except you create a formula-based query through the Master Report's Attributes pane instead. See the [Query attribute reference](#) for more information.

### Scriptable

Select your language, then add a query by clicking the round green + button, give your query a name, then type in your script in the **Query** field.

### Java Method Invocation

Once added, you create a query (which involves calling the specified Java class) through the Master Report's Attributes pane. See the example below for more details on query syntax.

### Named Java Method Invocation

Click the round green + button to add a query, type in a name in the **Query Name** field, then provide the method you want to use, plus any optional parameters. See the example below for more details on query syntax.

### External

This data source is used when a report (.prpt — simple reporting component) is used in an .xaction. In the report, you must specify the result-set name for the "query name" attribute on the report. Also, you must add a report parameter using the same name as the result-set name and set the parameter to the tablemodel parameter type. The .xaction result-set can be MQL, SQL, MDX or JavaScript.

```
org.pentaho.reporting.engine.classic.core.modules.misc.datafactory.  
StaticDataFactorySample#createSubQuery(${Var1})
```

Named Java Method Call Data Source

Available Queries

+

 Add Query

×

 Remove Query

Query1

Query Name

Query1

Query

org.pentaho.reporting.engine.classic.core.modules.misc.datafactory.StaticDataFactorySample#createSubQuery(\${Var1})

Preview

OK

Cancel

## Add a JNDI Data Source

---

You should already have established a JNDI data connection in your application server before continuing. Follow this procedure to establish a connection to a JNDI data source.

1. Quit Report Designer if it is currently running.
2. Edit the `.pentaho/simple-jndi/default.properties` file. The `.pentaho` directory is in the home or user directory of the user account that runs Report Designer. If you have multiple copies of Report Designer installed to multiple user accounts, each `default.properties` file will have to be edited.
3. Add your JNDI connection information, beginning with the JNDI name on each line, as shown in the example below:

```
SampleData/type=javax.sql.DataSource
SampleData/driver=org.hsqldb.jdbcDriver
SampleData/url=jdbc:hsqldb:hsql://localhost/sampledata
SampleData/user=pentaho_user
SampleData/password=password
```

4. Save and close the file, then start Report Designer.
5. To add this data source to a report, add a JDBC data source, choose **JNDI** as the connection type, and type in the JNDI name in the appropriate field.

Report Designer can now access your JNDI data sources.

## Add a MongoDB Data Source

---

You can define a MongoDB data source query, then display query results in a report. To do this, you must already have MongoDB database connection information, such as host name(s), port number(s) and authentication credentials. If you do not have these things, contact your system administrator for help before you begin.

To establish a connection to a MongoDB data source, specify input options and queries, and view field information, complete these steps. (For additional details about what each of the fields within the tabs controls, see the MongoDB Input section of [Create DI Solutions](#).)

1. Open the **Pentaho Report Designer** window and either create a report or open an existing one.
2. Select **Data > Add Datasource > MongoDB** from the menu. The **MongoDB Data Source** window appears.
3. Click **Add New Query** to name the MongoDB data source definition. Fields in the window become active.
4. Type the name of the query in the **Name** field.
5. To configure the connection, complete these steps.
  - a. Enter the host name and port number for your MongoDB database. You can also specify a different port number for each host name by separating the host name and port number with a colon, and separating each combination of host name and port number with a comma like this: `localhost1:27017,localhost2:27018`. If you specify the port in the **host** field, leave the **port** field empty.
  - b. If you want to MongoDB to automatically sense and attempt to connect to available hosts, even if one is down, select the **Use all replica set members** checkbox.
  - c. Type the user name needed to access the MongoDB database in the **User** field, then type the password of the user in the **Password** field.
  - d. Indicate how long the database should wait before terminating the connection attempt. If you do not want the database to ever terminate the connection, leave the **Connection timeout** field blank. Otherwise, enter a numerical value in milliseconds.
  - e. In the **Socket timeout** field, indicate how long the database should wait for a write operation to occur before it terminates it. If you do not want the database to ever terminate it, leave this field blank.
6. To query the MongoDB server for available databases and collections, click the **Input Options** tab. You can also set the read preference and tag set specification, in this tab.
  - a. Click **Get DBs** to populate the drop-down menu with names of available databases then select the appropriate database, or enter the database name.
  - b. Click **Get collections** to populate the drop-down menu with names of available [Mongo collections](#). If an error message appears, check the host name and port numbers in the **Configure connection** tab.
  - c. Select a database from the **Database** drop down menu.
  - d. Click the **Get Collections** button, then select a collection from the **Collection** drop down menu.
  - e. Indicate the read preference in the **Read** field.
  - f. If you want to specify a tag set, click the **Get tags** button. Tag sets that have been specified on the MongoDB database appear in the **Tag Set** section of the window. If you want to append tag

sets together so that they are processed at one time, select the tag sets, then click the **Join tags** button. Click the **Test tag sets** button to see a list of nodes that match the tag set criteria.

7. Click the **Query** tab. You can formulate a query using two different methods. You can either create the query as a JSON Query expression, or use the Aggregation Framework. The Aggregation Framework is explained in detail in the MongoDB [Aggregation Framework documentation](http://docs.mongodb.org/manual/core/aggregation/).
  - a. **JSON Query Expression:** Using JSON Query Expressions is analogous to using the MongoDB `find()` command documented on the <http://docs.mongodb.org/manual/core/read-operations> page. The query argument to find is entered in the **Query expression (JSON)** field. The projection argument is supplied in the **Fields expression (JSON)** text box. In order to use the JSON Query Expression mode, ensure that the **Query is aggregation pipeline** checkbox is not selected.
  - b. **Aggregation Framework:** To query MongoDB using the Aggregation Framework <http://docs.mongodb.org/manual/core/aggregation/> click the **Query is aggregation pipeline** checkbox. Enter a sequence of pipeline operations in the **Query expression (JSON)** field. This mode uses the same syntax as the MongoDB `aggregation()` command.
8. Click the **Fields** tab to view the fields that are in the database and collection you specified. You can also edit field names that appear in Report Designer, edit the path to the field that you want to include in the report, and make changes to the type.
  - a. Click the **Get Fields** button. Pentaho's Schema on Read functionality samples the documents in the collection to determine which fields are available what their data types are. The fields are displayed.
  - b. If desired, edit the names of the fields. The names are what the fields will be called in PDI (and Report Designer).
  - c. If desired, edit the path to the field in the MongoDB database. If an array was returned, you can specify the element in the array by indicating the number of the element in brackets, like this: `$.myArrayElement[0]`. In this example, which is of a zero-based array, the content of the first field is returned. **Note:** If you want to return all of the items in an array, place an asterisk in the bracket, like this: `$.myArrayElement[*]`
  - d. Edit the data type if necessary.
9. You can parameterize both JSON Query Expressions and Aggregation Pipeline queries using simple string replacement. Parameters are specified using Pentaho Reporting's parameter syntax `${param}` where `param` is the name of the parameter containing the data that you want to replace the `param` name. For example, if you have defined a report parameter named `state`, that you want to use to select documents for that state, your query could look like this: `{ $match : { state : "${State}" } }`. So, if you set the `state` parameter to `FL` at runtime, the resulting query submitted to MongoDB would look like this: `{ $match : { state : "FL" } }` If the parameter name used in the `${ }` matches the name of existing parameter, the linkage between the parameter and the query are automatic. If you prefer to use a different name in the query, click the **Edit Parameter** button.
  - a. Click the **Edit Parameter** button.
  - b. In the **Transformation Parameters** window, click the **Add a New Parameter** button to add a row to the table.
  - c. In the DataRow Column choose the parameter you want to add from the drop down list.
  - d. Select the Transformation Parameter from the drop down list.
  - e. If desired, add a transformation argument by clicking the **Add a New Transformation Argument** button and adding the argument in the row that appears.
  - f. When complete, click **OK**.
10. Click **Preview** to test the connection and to see what the data will look like when it is brought into the report designer. When complete, click **OK**.

Report Designer can now access your MongoDB data source.



## Create Queries

---

Most data source types employ queries to refine the broader data set into a smaller, more relevant subset that is specific to the kind of report you want to generate. Most commonly, Report Designer users connect to a JDBC database and use an SQL query to refine the data set. For this purpose, Report Designer has both a query window where you can type in an SQL statement by hand, and an SQL Query Designer to help less SQL-savvy users refine data with a graphical drag-and-drop interface. There is a similar utility for metadata data sources called MQL Query Builder.

Both of the query builder tools are explained below. For all other query types -- MDX, XQuery, etc. -- there are public documentation and other help resources on the Web.

Note: The default setting for the query is to pull from session-based cache. If you do not want the query to use session-based cache, you need to go to **Master Report > Attributes** and change the **data-cache** field to **false** so that every time the query is run or the report opens, the query will refresh.

- [Hadoop Hive-Specific SQL Limitations](#)
- [Create Queries With SQL Query Designer](#)
- [Create Queries With Metadata Query Editor](#)
- [Dynamic Query Scripting](#)
- [Create Sub-queries With SQL Query Designer](#)

## Hadoop Hive-Specific SQL Limitations

---

There are a few key limitations in Hive that prevent some regular Metadata Editor features from working as intended, and limit the structure of your SQL queries in Report Designer:

- **Outer joins are not supported.**
- **Each column can only be used once in a SELECT clause.** Duplicate columns in SELECT statements cause errors.
- **Conditional joins can only use the = conditional unless you use a WHERE clause.** Any non-equal conditional in a FROM statement forces the Metadata Editor to use a cartesian join and a WHERE clause conditional to limit it. This is not much of a limitation, but it may seem unusual to experienced Metadata Editor users who are accustomed to working with SQL databases.

## Create Queries With SQL Query Designer

---

You must be in the JDBC Data Source window to follow this process. You should also have configured and tested a JDBC data source connection.

Note: SQL Query Designer does not work with Hadoop Hive data sources.

Follow this process to design an SQL query for your data source with SQL Query Designer:

1. Select your data source in the **Connections** pane on the left, then click the round green + icon above the **Available Queries** pane on the right (this is the + button in the upper right corner of the window).
2. Type a concise yet sufficiently descriptive name for this query in the **Query Name** field.
3. Click the pencil icon above the upper right corner of the **Query** field. The SQL Query Designer tool will come up.
4. In the lower left pane, click to select the first table you want to select data from, then double-click it to move it to the query workspace. The table you selected will appear in the blue workspace as a sub-window containing all of the table's rows.
5. Check all of the rows you want to include in the query. By default, all rows are selected. If you only want to select a few rows (or a single row), click the table name at the top of the sub-window, then click **deselect all** in the popup menu, then check only the rows you want to include in your query.
6. Repeat the previous step for other tables you want to work with.
7. You can create an SQL JOIN between tables by selecting a reference key in one table, then dragging it to the appropriate row in another table. To modify the JOIN, right-click its red square, then click **edit** in the popup menu.
8. To add a condition or expression, right-click a row in the query workspace, and select the appropriate action from the context menu.
9. To order or group by a particular row, drag a statement from the **SELECT** category in the upper left pane down to the **GROUP BY** or **ORDER BY** categories.
10. To edit the SQL syntax directly, click the **syntax** tab in the bottom left corner of the SQL Query Designer window.
11. Click **Preview** to view the unformatted query results; click **OK** to finish working on the query.

You now have a data source and at least one query that will return a data set that you can use for reporting.

## Create Queries With Metadata Query Editor

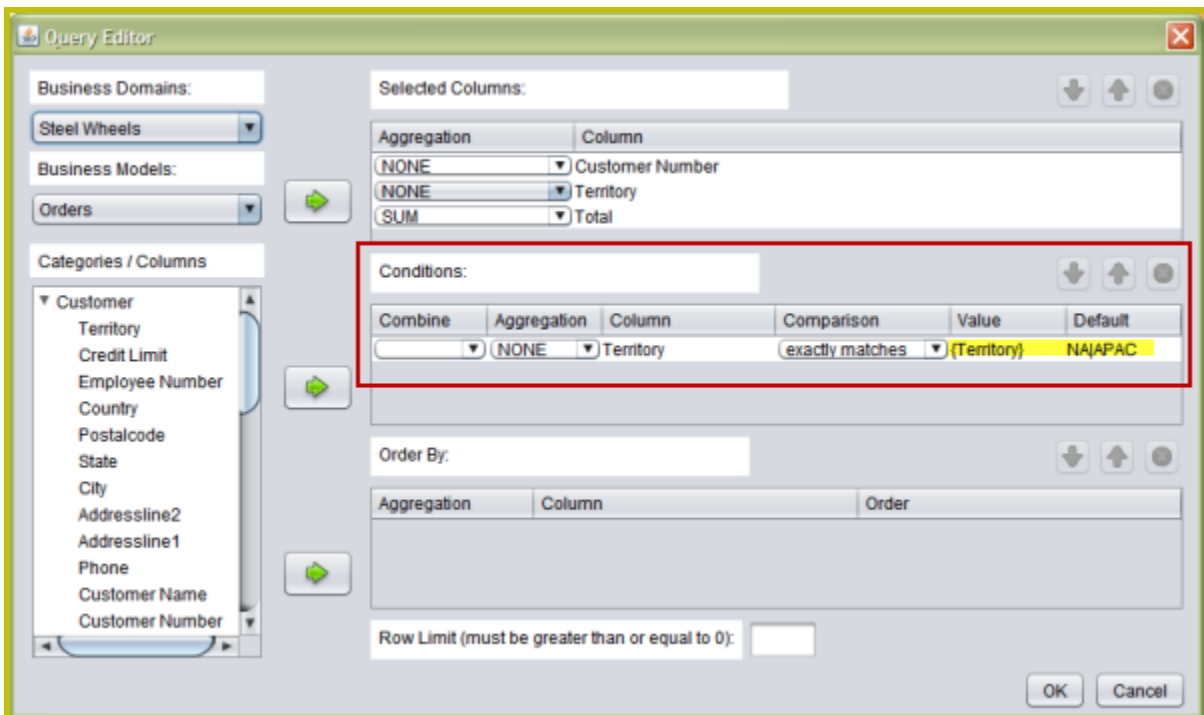
You must be in the Metadata Data Source Editor window to follow this process. You should also have established and tested a metadata data source connection.

Follow this process to design a metadata query:

1. With all of your metadata data source options properly typed in, click the pencil icon above the upper right corner of the **Query** field. The **Query Editor** window opens. If the pencil icon is greyed out, then your data source is misconfigured.
2. Select a data set from the **Business Models** drop-down box in the upper left. The list of available tables and columns will update appropriately.
3. Double-click a table to display its columns.
4. Click on a column that you want to select, then click the arrow next to the **Selected Columns** box. You can select multiple columns by holding down the **Ctrl** key while clicking on columns.

Note:

To define a parameter, use curly brackets as in, `{Parameter Name}`, to specify the parameter name. The parameter name must reference the parameter you created in your report. The Default value column is used to preview data in the Metadata Data Source Editor, only. To specify, multiple values for a parameter use a "|" (pipe) between your values as shown in the example below.



5. Repeat this process for the columns you want to create conditions for by moving a column over to the **Conditions** box. Condition values must be in double quotes in order to validate in Metadata Query Editor.
6. Repeat the above process for the column you want to order your results by by moving a column into the **Order By** box.

7. Click **OK** to finalize the query. You will return to the data source configuration window. Your newly formed query should appear in the **Query** field. This field is editable, so you can modify the query before continuing.
8. Click **OK** to close the Metadata Data Source Editor.

You now have a data source and at least one query that will return a data set that you can use for reporting.

## Dynamic Query Scripting

---

For all JDBC, OLAP, and Metadata data sources, you can create a dynamic query through a Groovy or JavaScript script.

There are two scripting extensions in Report Designer: **global**, and **per-query**. The global script can be used to define shared functions or global variables that are available to all query scripts. With a global script, you can dynamically change the data source configuration via the **init()**function.

Per-query scripts enable you to customize a query string, calculate the "additional fields" information for query-caching, and post-process the returned table model.

There is a template for the two scripting languages supported by default (JavaScript and Groovy). The template contains some guidance and instructions, as well as empty declarations for the functions you're able to call. You can safely delete any function you don't need; if deleted, Report Designer ignores them. You can load scripts from external sources as well, but you must ensure that they are available to the report at runtime.

**CAUTION:**

An external script that is local to Report Designer will probably not be local to the BA Server, since most production BI environments separate the server from the design tools. So if you publish a report to the server, you must either change the path to the external script so that it will work on the server, or find a way to include it in the correct relative path on the BA Server.

Note: The scripting backend uses the JSR-223 (javax.script) scripting system. By default, Pentaho only ships with JavaScript and Groovy support. However, there are many more JSR-223 enabled languages that are not included but will work in Report Designer. To add support for other languages, you must add the appropriate JAR to both the BA Server and the Pentaho Report Designer classpaths. **Despite this capability, Pentaho's support and services contracts do not cover any extra scripting language JARs.**

## Create Sub-queries With SQL Query Designer

---

You must be in the JDBC Data Source window to follow this process. You must also have a configured and tested JDBC data source connection.

Note: SQL Query Designer does not work with Hadoop Hive data sources.

You can design an SQL sub-query for your data source with SQL Query Designer:

1. Click on the connection name and click the **Add** button to add a query in the **Available Queries** panel.
2. Click the **Edit** button so the **SQL Query Designer** window appears. This allows you to easily create a SQL query.
3. Click on the first command in the SQL query you want to use. The query appears in the right panel.
4. Right-click on the query and select **Deselect All** so that each field is deselected. Choose the selections with which you want to work.
5. Right click on the query and select **add where condition** or **add having condition**. The **condition.edit** window appears.
6. Click on the arrow next to the working query so that the whole path is expanded. Type in the condition and click **OK**.
7. Click **Preview** to ensure the query is working. Click **OK** to exit the **condition.edit** window.
8. Drag the Queries you have created into the workspace, in the **Details** row. Preview the report to ensure that everything is working as expected.

You now have an SQL sub-query that returns a data set that you can use for reporting.

## Add Report Elements

---

Most report elements can easily be added by dragging and dropping them from the Palette or the Data pane to one of the layout bands. In some cases, there are a few extra details that you should know before you dive into report creation. See the sections below that apply to your project.

Note: Though it may appear to be a good solution to some report design challenges, you should resist the temptation to overlap elements in Report Designer. While the output may seem agreeable in the Preview window and in some kinds of report output, the HTML and Excel output formats will have unusual problems.

- [Report Layout Types](#)
- [Add Standard Design Elements](#)
- [Align Elements](#)
- [Add Bands](#)
- [Create Sub-Reports](#)
- [Refer to Report Elements by Name or Column Position](#)
- [Create a Table of Contents](#)
- [Create an Index](#)



## Report Layout Types

---

The bands in a report can have a few different methods of content layout:

- block
- inline
- canvas
- row

The default layout scheme is **canvas**, in which report elements have no positioning relationship to one another, and can potentially encroach on the space occupied by other elements in the band. The three other layout types are defined in the sections below.

You can change the layout type by selecting any of the band elements in the **Master Report** item in the **Structure** pane, then selecting one of the options from the **layout** drop-down box in the **Size & Position** section of the **Properties** pane. Choosing a layout scheme will deselect the layout checkbox.

### block

Elements in a block layout band are arranged vertically. Block-level elements span the full width of the parent band. If an element expands, it pushes all other elements down so that no element overlaps any other elements.

Master Report and SubReport elements, as well as Groups, are always block elements.

### inline

In an inline formatting context, elements are arranged horizontally, one after the other, beginning at the top of a containing block. Horizontal margins, borders, and padding are respected between these boxes. The boxes may be aligned vertically in different ways: their bottoms or tops may be aligned, or the baselines of text within them may be aligned. The rectangular area that contains the boxes that form a line is called a **line box**.

An inline element that is placed in a non-inline layout band creates an artificial paragraph to wrap around this element during the layouting process. The most common use of this layout strategy is to produce rich-text content from several independent report elements.

### row

The row layout scheme positions elements one after each other on the horizontal axis. All elements are printed in a single row, expanding their height as needed. If all elements expand to the height of tallest element, set the min-height to "100%" to even them out.

This layout type is a natural match for list reports, where multiple columns of data should be printed per row. When an element expands its width, all other elements get pushed to the right.

When you use a row layout for your list reports, you will no longer need to arrange elements manually. To create spacing between elements, use either padding on your elements, or place an empty band as a padding element into the row layout band. The Report Design Wizard makes use of the row layout to position elements in the details and details-header bands.

## Add Standard Design Elements

---

In order to add a report element, you must have configured a data source and designed a query to refine the data.

Follow this process to add design elements to a report.

1. If you have not already done so, click the **Structure** tab in the upper right pane. If the **Data** tab is selected, you will be unable to edit the attributes or styles of any report elements.
2. Click the design element you want to add, then drag it into the report band that you want to add it to, roughly in the position where you want it to appear. Once the element is placed, it will change from a grey shape to a transparent element with an inline label and blue resize handles.
3. Click the resize handles and drag them out to the desired dimensions.
4. If necessary, click the center of the element and drag it to a different location within the layout band. You cannot drag an element from one band to another. If you want to move something to a different band, you must cut and paste it. Dragging an element toward the bottom of the band will increase the size of the band.
5. With the new report element selected, examine the options in the **Attributes** and **Style** panes and make any necessary changes or customizations. Any changeable aspect of a report element can be changed through these two panes. For a complete reference that explains every property of every element, consult the [Element Attributes Reference](#) and [Style Properties Reference](#) sections of this section.
6. To delete an element, click to select it, then press the **Delete** key, or right-click the element and select **Delete** from the context menu.

You should now have a properly sized and placed report design element containing the data and options you specified in the Style and Attributes panes. Any of the changes you made in this process can be revisited to further customize the new element.

## Align Elements

---

Report Designer has several features to help you easily align your report elements. All can be found in the **View** menu.

**Grids** show a graph-paper-like grid on the report canvas. This can make it easier to evenly space elements by counting the exact number of hash marks between them. Grids can also make it easier to line up elements, but you may find it easier to rely on guides instead.

**Guides** are markers you create by clicking on the rulers on the top and left of the report canvas. Once you have guides in place, it's easier to align report elements vertically and/or horizontally. To turn off guides, go to the **Guides** submenu in the **View** menu, then un-check the **Show Guides** item. You can remove individual guides by right-clicking them on the ruler, then selecting **Delete** from the context menu.

Perhaps the most useful alignment feature in Report Designer is **Element Alignment Hints**. When you enable this option, each report element's outer borders will extend to the edges of the canvas, allowing you to easily line up multiple elements.

The **Snap to Elements** feature will add a kind of magnetism to elements so that they are easier to align with adjacent elements.

Note: If elements are not horizontally aligned with column borders, the affected columns may be merged into one in the report output.

## Add Bands

---

Follow this process in order to create a band (formerly called a sub-band in older versions of Report Designer), which allows you to group several report elements into a single area.

1. Drag and drop a **band** element into a layout band.
2. Using the resize handles, change the size of the band to fit your specifications.
3. Drag and drop an existing report element into the new band and position it according to your preference.
4. Drag and drop other elements into the band as necessary.

You should now have a layout band containing several report elements. It can be resized or moved anywhere in its parent band, or cut-and-pasted into another band.

## Create Sub-Reports

---

You can create other reports in your current one by creating sub-reports. This enables you to display data from multiple sources.

1. Drag and drop a **Sub-Report** element from the Palette to the layout band where you want to display it.
2. A Sub-Report dialogue will ask if you would like to make this an inline or banded element. Choose one. Inline Sub-Reports can be placed side-by-side with other elements (even other Sub-Reports). Banded Sub-Reports occupy a variable height, but 100% of the report page width, so they cannot be on the same line with other elements.
3. Double-click the Sub-Report element. A new report tab will open and capture the window focus.
4. In the new report tab, establish a data source and create a report as your ordinarily would, keeping in mind that this will be included in the parent report. When you are finished, switch back to the main report tab.

You should now have a report with a separate data source embedded within your current report. You can repeat this process for as many sub-reports as you have data sources for.

### NOTE:

Every master-report and sub-report that you lay out prints its sections in a position related to its original location on paper. So, the position shown on the horizontal line in Report Designer represents the actual position on paper, and the width of the sub-report's sections shown represent the actual available width so that you can see [how to place elements](#) in your sub-report.

## Placing Inline and Banded Sub-reports

---

Every master-report and sub-report you lay prints its sections on a position relative to its original location on paper. For a master-report, the location is always the upper left corner of the first page ( $x=0$ ,  $y=0$ ). Therefore all sections of that report will be printed on the left edge of the paper ( $x=0$ ).

When you add sub-reports to a report, that sub-report can be located on any x-position on the paper. For banded sub-reports, usually that position is the same left-edge as the parent-report's location.

Inline sub-reports can be placed more freely on reports. The sub-report's left edge corresponds with the sub-report element's x- and y- position within its parent report. They can be at a position that is different from their parent report's left-edge position. When you add an new inner sub-report to such this sub-report, the inner sub-report's effective position is the offset of this report in its parent sub-report and all of their offsets within their respective parents.

The dark-grey area on the left hand side of your sub-report is not usable for elements contained in your sub-report. If you want to place elements there, you will have to re-position your sub-report within its parent report.

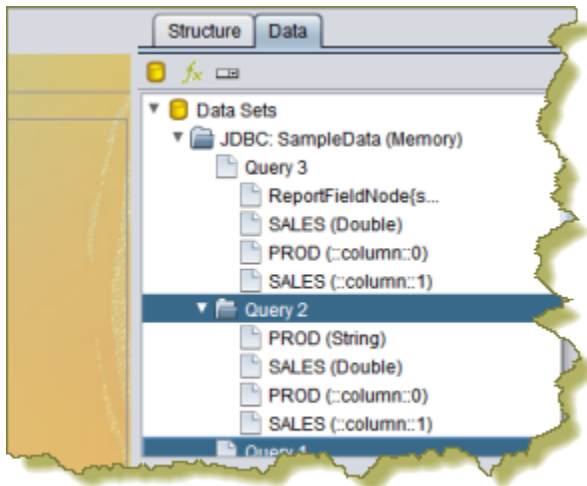
### NOTE:

If you place elements beyond the right hand edge of your sub-report, the elements may not print fully when you leave the physical paper's area.

This now shows the sub-report at exactly the position where it will be shown on paper and allows you to easier align elements contained within different sub-reports.

## Refer to Report Elements by Name or Column Position

If you enabled **Display the index columns in the Report Designer's field selectors...** in **Preferences**, you can refer to report elements by field name or by column position. This feature allows you to create a report that isn't locked to a field name, rather it is locked to the position of the query when the report runs; for example, column 0, column 1, column 2, and so on.



Locking to the query can be particularly useful when users create their own queries. When the report renders, the data displays in predictably mapped columns. This feature works with all data field types, groups, and formulas and functions.

Locking elements and formulas to the column position allows report designers to have more flexibility so that a single report can be used with any query regardless of the data source type (JDBC, Mondrian, Pentaho Metadata, and so on.). For example, this feature may be used by a report designer where the designer substitutes fields of report based on different queries that have a completely different set of column names.

For a demo of this feature and how it can be applied to cross tab reports, see [Pentaho Reporting and BA Server Preview and Demo](#).

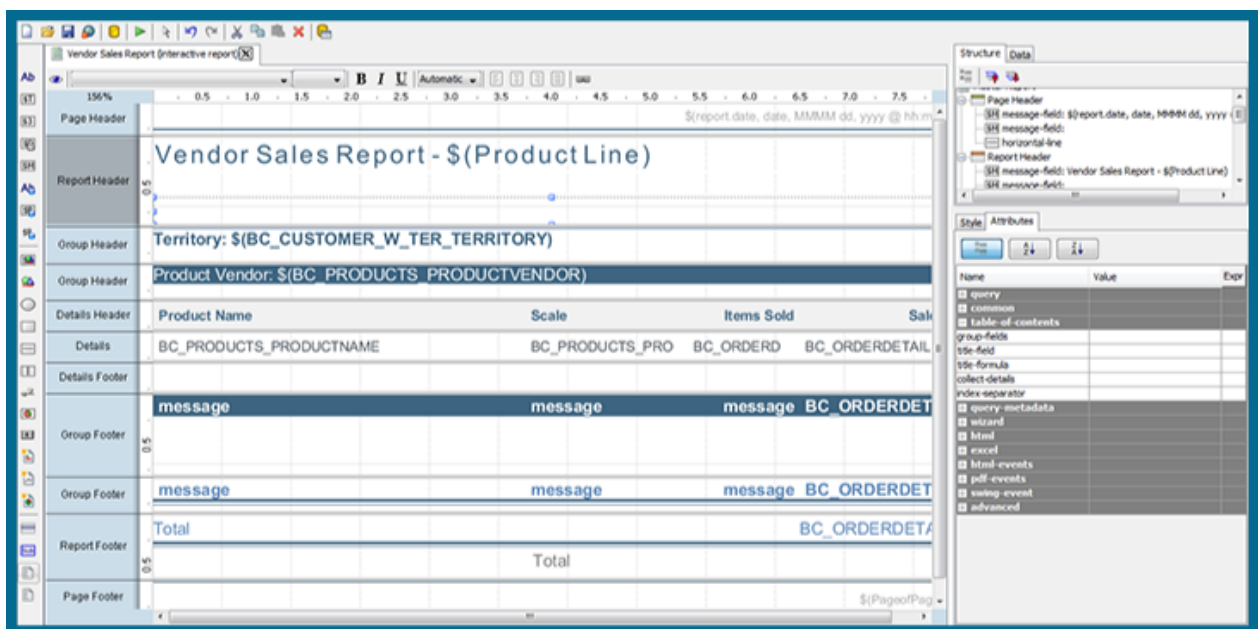


## Create a Table of Contents

You must have a report file open in order to proceed.

The Table of Contents (TOC) feature is similar to a sub-report. It allows you to generate a TOC based on groups you have mapped inside the report or to specify the sub-reports you want included in your TOC. Follow the instructions below to create your TOC:

1. Click and drag the **table-of-contents** icon onto the report canvas. You are prompted to make the TOC element **Inline** or **Banded**. Choose one. Inline sub-reports can be placed side-by-side with other elements (even other sub-reports). Banded sub-reports occupy a variable height, but 100% of the report page width, so they cannot be on the same line with other elements.



2. Click the TOC element and Define the following attributes for the TOC element:
  - **group-fields** — Defines both the depth of the data-collection and the fields from where to read the **group-value-X** values. If the group-field given in the array is empty, the field value will be read from the current relational group and in the details-processing, the value will be null. If the **group-fields** list is empty, an automatic mode is activated that collects all groups extracting the group-value from the relational group.
  - **collect-details** — Defines, whether detail items should be included in the data-collection.  
Note: This attribute consumes a significant amount of system memory. Do not use this attribute on reports that are over a million rows.
  - **title-formula** — Defines a formula that is evaluated when a new item has been collected. The formula will only be evaluated if the title-field is not set.

- **title-field** — Defines a field in the master-report that will be read for a valid **item-title**.
- **title-formula** — Defines a formula that is evaluated when a new item has been collected. The formula will only be evaluated if the title-field is not set. "title-field" - Defines a field in the master-report that will be read for a valid item-title.
- **index-separator** — Defines the separator text that is used between the index-elements. It defaults to ".".

9. Double-click the TOC element. A new sub-report tab opens.
10. In the new report tab, create the appropriate TOC headings and add the group value you want mapped. Add an item-page function to generate the page numbers. Keep in mind that all your entries will be included in the parent report. When you are finished, switch back to the main report tab.
11. Preview your report.

You should now have a TOC embedded in your current report. If you have multiple groups, you can create bookmark links manually by using the [URL Linking](#) feature.

## Create an Index

You must have a report file open in order to proceed.

The Index feature is similar to a sub-report. It allows you to generate an index based on fields, (or groups), in your report. When the index is generated, it displays the instances and page number in which the field name appears.

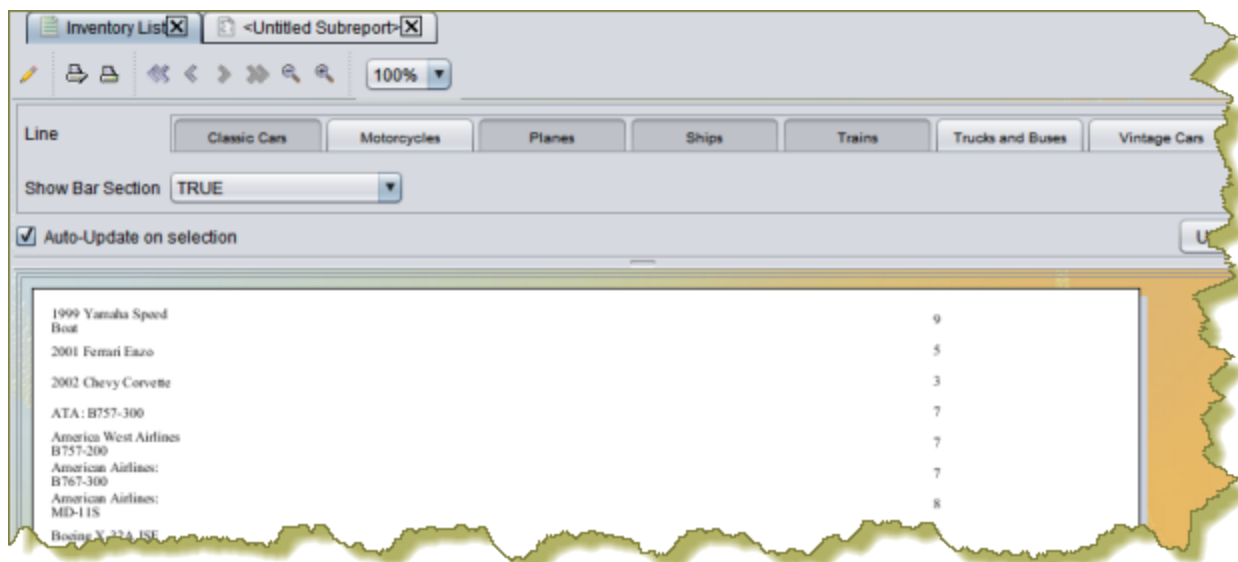
Follow the instructions below to create an index.

1. Click and drag the **index** icon onto the report canvas. You are prompted to make the index element **Inline** or **Banded**. Choose one. Inline sub-reports can be placed side-by-side with other elements (even other sub-reports). Banded sub-reports occupy a variable height, but 100% of the report page width, so they cannot be on the same line with other elements.
2. Click the index element; under **Attributes**, double-click **data-field** and select the field to which you want to map. In the example below, the data-field is mapped to **PRODUCT NAME**.



- **data-field** — Defines the field to be used as the **item-data** or **item-key**.
  - **data-formula** — Defines an open formula to be used as the **item-data** or **item-key**. Important: Make sure that data-field is **not** defined, if this is used.
  - **index-separator** — Defines the separator text that is used between page numbers in the item-pages field in the index sub report. It defaults to ",".
  - **condensed-style** Define whether a "-" is used between continuous page numbers; example, 4,5,6,7 would display as 4-7.
7. Double-click the index element. A new sub-report tab opens.
  8. In the new report tab, create the appropriate index heading. Add the **item-data** and **item-pages** functions to generate the index data field name and page numbers. Keep in mind that all your entries will be included in the parent report. When you are finished, switch back to the main report tab.
  9. Preview your report.  
Note: The index appears on the last page of your report.

You should now have an index embedded in your current report.



## Create Charts

---

A chart can be the most important graphical element in your report; it shows the report data visually so that readers can more easily see how the numbers compare. It's easy to add a simple chart in Report Designer, but it will take some time to tweak it to your exact specifications.

There are two types of charts in Report Designer: Traditional JFreeChart elements, and sparkline charts.

This section is both a reference and a set of tasks; read it in whatever fashion best supports your workflow.

- [Choose the Right Chart Type](#)
- [Create a JFreeChart Element](#)
- [Create a Sparkline Chart](#)

## Choose the Right Chart Type

---

There are 17 JFreeChart chart types built into Report Designer, with some of them changing significantly based on which data collector you choose.

If you want to show the strength of a trend for a single value over time, the best chart types are:

- Line
- Area
- XY StepArea
- XY Step
- XY Line

If you are directly comparing two or more related values, the best chart types to choose are:

- Pie
- Ring
- Bar
- Line
- Area
- Radar

If you want to show how one set of values directly affects another, the best chart types are:

- Bar line combination
- Waterfall

If you are comparing a large number of data points, the best chart types are:

- XY Difference
- XY Dot (Scatter plot)
- Bubble
- Pie Grid (Multi-Pie)

If you need to show a trend among a small number of related numerical data points, a sparkline chart may be appropriate. However, sparkline charts require comma-separated values for input, so if your data is not in that format, you must create a function to pull it from your data source and put commas between each data point.

## Create a JFreeChart Element

---

To add a traditional graph or a chart to your report, follow this process.

1. Drag and drop a **Chart** element into a layout band.
2. Using the resize handles, change the size of the chart to fit your specifications.
3. Double-click the chart. An **Edit Chart** dialog will appear with dozens of customizable options and settings.
4. Adjust the chart options to your preference, then click **OK**. Consult the [Chart Types](#) to learn more about what each setting does in each chart type.
5. Click **Preview** to verify that your chart appears as intended.

You should now have a suitable chart that visually represents the selected data.

## Create a Sparkline Chart

---

Sparkline charts require comma-separated values for input, so if your data is not in that format, you must create a function to pull it from your data source and put commas between each data point. You can also create data points by hand and enter them into a formula directly.

To add a sparkline chart to your report, follow this process.

1. Drag and drop a **Sparkline Pie**, **Sparkline Bar**, or **Sparkline Line** element into a layout band.
  2. Using the resize handles, change the size of the chart to fit your specifications.
  3. Click the round green + icon in the **Value** row. A formula field will appear.
  4. In the formula field, select the function that formats your sparkline data, or type in comma-separated values by hand directly, then click **Close**.
  5. Click **Preview** to verify that your chart appears as intended.
- [Sparkline](#)



## Sparkline

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The below attributes belong to the **sparkline** property:

Attribute Name	Purpose	Possible Values
spacing	Sets the spacing (in pixels) between bars for a bar sparkline.	Integer; default is 0.
start-angle	Sets the start angle (in degrees) on a pie sparkline.	Integer; possible values are from 1 to 360. Default is 1.
counter-clockwise	Sets the plot direction on a pie sparkline.	Boolean; default is <b>false</b> , which represents clockwise.
high-slice	Sets the hexadecimal color for the high slice.	String; there is no default, you must define it manually.
medium-slice	Sets the hexadecimal color for the medium slice.	String; there is no default, you must define it manually.
low-slice	Sets the hexadecimal color for the low slice.	String; there is no default, you must define it manually.

## Apply Formatting to Report Elements

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Once you've got your elements in place, there is much you can do to bring the appropriate level of distinction to them. Report Designer contains all of the features you're used to in other content creation tools in terms of formatting and design. See the sections below for details on specific formatting procedures.

- [Standard Element Formatting](#)
- [Create Hyperlinks on Visualizations](#)
- [Paste Formatting](#)
- [Morph an Element](#)
- [Implement Row Banding](#)

## Standard Element Formatting

---

All aesthetic aspects of all elements can be modified through the Style panel. However, all text-based elements such as text, message, number, and date fields; and labels can be more easily modified through the toolbar just above the report canvas. There you will see typical text controls found in nearly every text editor and word processor. These text controls also work for non-textual elements, but the settings will only affect how the element's label appears in the layout bands.

## Create Hyperlinks on Visualizations

You can add hyperlinks to charts with Pentaho Report Designer. A chart can link to three location types.

Location Type	Description	Generated Link Example
Pentaho Repository	Creates a context link on the Pentaho server	<a href="http://localhost:8080/pentaho//conte...ditor?command=open&amp;solution=steel-wheels&amp;path=analysis&amp;action=Product%20Line%20Sales%20Trend.xanalyzer&amp;line=Classic%20Cars">http://localhost:8080/pentaho//conte...ditor?command=open&amp;solution=steel-wheels&amp;path=analysis&amp;action=Product%20Line%20Sales%20Trend.xanalyzer&amp;line=Classic%20Cars</a>
URL	Creates a link that goes to a defined URL	<a href="http://www.myApplication.com/search?...&amp;myLine=Trains">http://www.myApplication.com/search?...&amp;myLine=Trains</a>
Self	Creates a link to a custom-built web application and refers back to itself as a link. This option is rarely used.	N/A

Link locations depend on the chart type.

Chart Type	Location of Link
Bar	Bars
Area and line	Markers
Pie and doughnut	Slices
Bubble	Bubbles

In the chart editor, you have several **Chart Field** options. Depending on the chart type, there are various internal chart fields that can be used by the link and are only available when used within the **Edit Chart** dialogue box. Go to **Formula Editor > Toolbar** to see these options.

Chart Field	Descriptions	Chart Type
chart:series-key	Returns the series name	Bar, line and area
chart:series-keys	Returns all the series name	Bar, line and area

Chart Field	Descriptions	Chart Type
chart:series-index	Returns the series index number starting at 0	Bar, line and area
chart:category-key	Returns the category name	Bar, line and area
chart:category-keys	Returns all category names	Bar, line and area
chart:category-index	Returns the category index number starting at 0	Bar, line and area
chart:value	Returns the numeric value	Bar, line and area
chart:key	Returns the slice name	Pie and doughnut
chart:keys	Returns all the slice names	Pie and doughnut
chart:item	Returns the category name	Pie and doughnut
chart:items	Returns all category names	Pie and Doughnut
chart:pie-index	Returns the category index number starting at 0	Pie and Doughnut
chart:x-value	Returns the value of x	Scatter and XY
chart:y-value	Returns the value of y	Scatter and XY
chart:z-value	Returns the value of z	Scatter and XY

- [Create a Link to a Report on a Chart](#)

## Create a Link to a Report on a Chart

---

This section specifies how to create a chart within Report Designer that links to other reports or URLs. This action is known as creating a "hyperlink" or a "drill-down" on a link.

1. Within the report, double-click on the chart to place a hyperlink. The **Edit Chart** window appears.
2. Within the **Edit Chart** dialog box, scroll down to the **Values** section on the left panel. Select **url-formula** and a ... appears. Click on the ... to show the **Formula Editor**.
3. Within the **Formula Editor** dialog box, select the last button on the right. This is the **Drill-down Function** button, which looks like a chain link. **DRILLDOWN** appears in the **Formula** box.
4. In the top of the **Formula Editor** display, click on the drop-down box to select the **Location** type.
5. Choose **Pentaho Repository** if the link opens a report from the repository.
  - a. If you choose **Pentaho Repository**, enter the URL to the Pentaho server in the Server URL field. For example, `http://<myPentahoServer>:<PortNumber>/<FileName>`. Use the **Path** field to browse to the desired linking report.
6. Choose **URL** if the link goes to a defined URL.
  - a. If you choose **URL**, enter the URL for the link in the Path field. For example, `http://www.<ApplicationName>/search?`. If the URL requires parameters, you can define them in the Parameters section. Click the **Add parameter** button to add an entry for the parameter name and value. They must be defined as formulas. For example, `myRegion = East` or `myLine = Trains`. You can also use any data columns or functions in the formula. For this example, the URL generated is `http://www.myApplication.com/search?...&myLine=Trains`.
7. Choose **Self** if the link goes to a custom web application and refers back to itself as a link.
  - a. If **Self** is chosen, set the list of parameters that your web application passes back into the report. The parameter values need to be defined as a formula. You can also add any additional parameters and values that your custom web application requires. You may find it necessary to use the internal chart fields here.
8. Within the **Formula Editor** display, view the **Parameters** applied to the report to ensure they are correct.
  - a. Select the **Report Parameters** tab to view the parameters used in the targeted report. This tab shows all the parameters defined in the target report that can be mapped to the current report.
  - b. Select the **System Parameters** tab to allow report designer to optionally control the behavior of the Report Viewer. The initial list provided is a pre-defined list of the most popular parameters. For example, `TabActive` (when set to true, allows the target report to open in a new tab) and `TabName` (when `TabActive` is to true, allows the tab name to be dynamically named using a formula) are frequently used as `TabActive true` and `TabName = "[::chart-series-key]"`. The defined list of parameters can be found in the Report Viewer Plugin wiki.
  - c. Select the **Custom Parameters** tab to add additional parameters to the report unique to a specific use case. In rare cases, this would be a situation where the Report Viewer has been extended to accept additional parameters.
9. Depending on location type, a **DRILLDOWN** function is generated in the Formula section. For example, for a local report called `oStatus` that you want to link to `Order Status.prpt`, you would enter:

```
=DRILLDOWN("local-prpt"; NA();  
{"oStatus"; ["chart::category-key"] | "showParameters"; [STATUS] |  
  "solution"; "steel-wheels" | "path"; "reports" | "name";  
  "OrderStatus.prpt"})
```

10. Run the report in your desired format. Clicking the green arrow and select the desired output type from the drop-down menu. The final product appears.
11. Double-click on the appropriate area within the chart to launch the link. The new report appears in the browser.

The report is linked to another report using a hyperlink. This is also known as a drill-down link on a report.

## Paste Formatting

---

Report Designer has the ability to copy the formatting properties of a certain element and apply them to other elements. Follow this procedure to paste formatting:

1. Click on the element you want to copy formatting properties from.
2. Copy the element to the clipboard by either pressing **Ctrl-C**, or by right-clicking the element and selecting **Copy** from the context menu.
3. Right-click the element you want to paste the formatting to, then press **Ctrl-Shift-V**, or right-click the target element and select **Paste Formatting** from the context menu.



## Morph an Element

---

Any data-driven element can be transformed into another type of data-driven element. For instance, if you created and configured a date field and you later realize that it actually needs to be a number field, you can easily change the element type with the morph feature by following this process:

1. Select the element you want to morph.
2. Go to the **Format** menu, then select the **Morph** sub-menu.
3. In the Morph sub-menu, select the element type you would like to change to.

The element type should now be changed to the one you selected.

## Implement Row Banding

---

Sometimes report data can be difficult to read from left to right, especially if there isn't much space between rows. Report Designer has a row banding property that allows you to add alternately colored backgrounds to each row. Follow the process below to implement row banding.

1. In the **Data** pane, click on **Add Function....** The **Add Function** window will appear.
2. Double-click the **Report** function category, then select **Row Banding**, then click **OK**. A Row Banding function will appear in your Data tab.
3. Select the new **Row Banding** function in the **Functions** section.
4. In the **Properties** pane, select colors for the **Active Banding Color** and **Inactive Banding Color** properties, and set any other options according to your preference.

Row banding is now implemented for each distinct rendered line in your Details band. Row banding makes it easier to read reports, but if you need to go one step further, you can override it with conditional formatting.

## Perform Calculations

---

There is much you can do with multiple data-driven elements in Report Designer. This section explains how to group, summarize, and associate multiple report elements.

- [Use the Formula Editor](#)
- [Summarize Data in Groups](#)

## Use the Formula Editor

---

When adding conditional formatting or other constraints on data-driven report elements, you have the option of using a built-in Formula Editor to help you build an expression with a graphical interface. All element properties in Report Designer can have formulas. You can type in your own formula by hand, but it's much easier to use the built-in Formula Editor to build an expression.

The Formula Editor provides you with basic math and comparison operators so that you don't have to enter them manually. Also provided are concatenate and percent functions. Click the



(Field Selector) to select fields in the report.

Follow the instructions below to use Formula Editor:

1. Click on the element you want to add a condition or constraint to.
2. In the **Style** pane, select the property you want to add a constraint to, then click the round green + icon on the right side of the field.
3. Click the ... button. The Formula Editor window appears.
4. Select a function category from the drop-down box. The default category is **All**.
5. Select a function from the **Functions** list. If you click on a function, a description of what it does will appear in the tan-colored field at the bottom of the window.
6. Double-click on a function to bring up the option fields.
7. Erase the default values in the option fields, and replace them with your own settings. If you need to associate a column with a function, click the **Select Field** button to the right of the field, then select the data or function you want to use. Follow proper SQL syntax in your options; all values must be in quotes, and all column names must be in uppercase letters and enclosed in square brackets.
8. When you're done, click **OK**, then click **Close**.

You have applied a formula to a report element.

If you need more information on formula functions, conditionals, and operators, refer to the OASIS OpenFormula reference: <http://www.oasis-open.org/committees/download.php/16826/openformula-spec-20060221.html>. Pentaho does not implement all OpenFormula functions, but the ones included in Report Designer are documented sufficiently on the OASIS Web site.

- [Common Formulas](#)

## Common Formulas

---

By customer request, this section contains commonly created formulas in Report Designer.

- [Conditional Formatting](#)
- [Calculated Dates](#)
- [Date and Time Parameters](#)
- [Page Numbering](#)

## Conditional Formatting

---

The formula described here will highlight a given data cell with either a red or green background depending on a string value from a field in your result set. You can easily modify these instructions to use different indicators or thresholds to match your preference.

1. Open an existing report or create a new report and establish a data source and query, then drag your data-driven fields onto the canvas.
2. Select (left click) the data field you want to conditionally highlight.
3. Click the **Structure** tab and click **bg-color** in the **text** section under the **Style** tab.
4. Click the round green + (Add Expression) icon in the **Formula** column. The **Expression** dialogue will appear.
5. Click the ellipsis (...) to open the **Formula Editor** dialog box.
6. Select **Logical** from the **Category** drop-down box.
7. Double-click the **IF** statement in the list on the left.
8. Click the **Select Field** icon, (on the far right), next to the **Test** line.
9. In the **Select Field** box, choose the field you want to conditionally format, then click **OK** to return to the Formula Editor. Alternatively, you can simply type the field name in [square brackets] if you already know what it is.
10. Add a conditional statement to the **Test** line, after your field name. This is one of your formatting conditionals. For instance if you wanted to highlight cancelled orders in red, and this field contained order status, you could put **[STATUS]="Cancelled"** in the Test line, then a color value for red in the **Then\_value** line, as shown in the next step.

```
[STATUS]="Cancelled"
```

11. In the **Then\_value** line, type the color value or name you want to highlight this field with if the condition in the Test line is met. This can be a standard hexadecimal color value (such as **#FF0000** for red), or a standard HTML color name (red, green, white, black, etc.).  
Note: This value must be in quotes.
12. Click **OK** to exit the Formula Editor dialog box; click **Close** to exit the **Expression** dialog box.
13. Click **Preview** and verify that your conditional formatting is properly executed. You may have to adjust your query if it does not produce a testable result set.
14. **Optional:** To add more conditions -- such as to highlight both cancelled and disputed orders in red -- add an **OR** statement at the beginning of your **Test** line, enclose the conditions in parenthesis, and separate them with semicolons.

```
OR ([STATUS]="Cancelled"; [STATUS]="Disputed")
```

Your report output should now be formatted according to the specified conditions.

This is the resultant formula, following the above example for one condition and red and green colors:

### Simple conditional formatting

```
=IF([STATUS]="Cancelled";"#FF0000";"#00CC00")
```

This is the resultant formula, following the above example for two conditions and red and green colors:

**Multiple conditions**

```
=IF(OR([STATUS]="Cancelled";[STATUS]="Disputed");"#FF0000";"#00CC00")
```

## Calculated Dates

---

This task is only useful for result sets that contain date information.

The formula described here will provide a calculated date in a report. Typically you would display a date as a static number or a range, but the process explained below will enable you to display specific dates like "the first Monday of the month" or "every second Wednesday."

1. Open an existing report or create a new report and establish a data source and query, then drag your data-driven fields onto the canvas.
2. Select (left click) the text field you want to print the calculated date in; if you do not have a text field dedicated to this task, create one now.
3. Click the **Structure** tab and click **value** in the **common** section under the **Attributes** tab.
4. Click the round green + (Add Expression) icon in the **Formula** column. The **Expression** dialogue will appear.
5. Click the ellipsis (...) to open the **Formula Editor** dialog box.
6. Select **Date/Time** from the **Category** drop-down box.
7. Double-click the **DATEVALUE** item in the list on the left.
8. Enter in your DATEVALUE formula, then click **OK**. For more information on DATEVALUE's parameters, see the OASIS reference page for DATEVALUE: <http://www.oasis-open.org/committees/download.php/16826/openformula-spec-20060221.html#DATEVALUE> and VALUE: <http://www.oasis-open.org/committees/download.php/16826/openformula-spec-20060221.html#VALUE>. Alternatively you can consult the examples below and modify them for your purposes.
9. Click **Close** to exit the **Expression** dialog box.
10. Click **Preview** and verify that your date values are properly calculated and formatted. You may have to adjust your query if it does not produce a testable result set.

The date values you specified should now appear correctly in your report.

Some common calculated date formulas:

### 1st day of current month

```
=DATEVALUE (DATE (YEAR (NOW ( ) ) ; MONTH (NOW ( ) ) ; 1 ) )
```

### Sunday of current week

```
=DATEVALUE (DATE (YEAR (NOW ( ) ) ; MONTH (NOW ( ) ) ; DAY (NOW ( ) ) - WEEKDAY (Now ( ) ; 2 ) ) )
```

### Saturday of current week

```
=DATEVALUE (DATE (YEAR (NOW ( ) ) ; MONTH (NOW ( ) ) ; DAY (NOW ( ) ) - WEEKDAY (Now ( ) ) + 7 ) )
```

### Current day, date, and time

```
=NOW ( )
```

### Current date



```
=TODAY ( )
```

### Yesterday's date

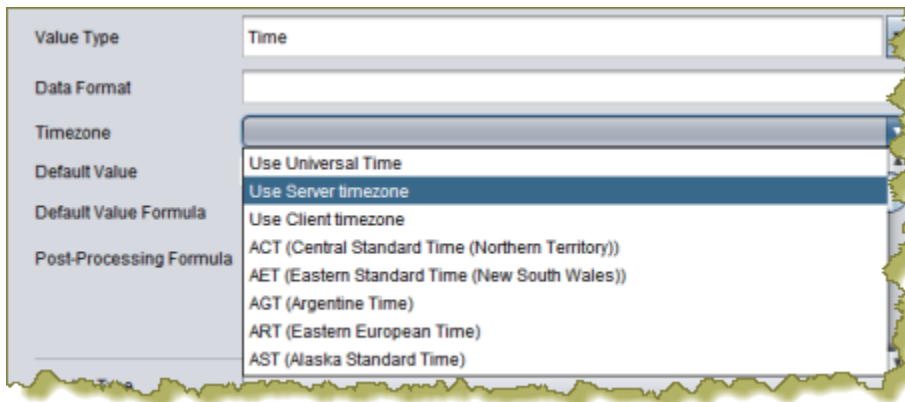
```
=DATEVALUE (DATE (YEAR (NOW ( ) ) ; MONTH (NOW ( ) ) ; DAY (NOW ( ) -1 ) ) )
```

## Date and Time Parameters

This task is only useful for result sets that contain date information. You should also want to do some kind of sorting based on date or time results.

The formula described here will provide a date picker in a report parameter, allowing report users to view data constrained by the specified date and time.

1. Open an existing report or create a new report and establish a data source and query, then drag your data-driven fields onto the canvas.
2. Add a new parameter by clicking the **Master Report Parameter** button at the top of the **Data** pane. The **Add Parameter...** dialogue will appear.
3. Type in an appropriate parameter name and friendly name for the parameter.
4. In the **Value Type** field, select or type in **Date**.
5. Create a formula for the **Default Value Formula**. If you want the current date and time to be the default, you can use `=NOW()` as your formula, or for a slightly more specific output, try `=DATEVALUE(DATE(YEAR(NOW());MONTH(NOW());DAY(NOW())-WEEKDAY(Now())))`.  
Note: Alternatively, to define a time-related value use the **Time** Value Type and select the appropriate option under **Timezone**.



6. In the **Display Type** field, select **Date Picker**, then click **OK** to create the parameter.
7. Click **Preview** and verify that the parameter displays and functions correctly. You may have to adjust your query if it does not produce a testable result set.

Your report's date-based result set can now be manually adjusted by report users.

## Page Numbering

---

Follow the directions below to add page numbers to your report.

1. Select the **Data** pane in the Report Designer interface.
2. Right-click the **Functions** section of the Data pane, then select **Add Functions...** from the context menu. The **Add Function** dialogue will appear.
3. Double-click the **Common** category in Functions.
4. Click **Page of Pages**, then click **OK**. A new Page of Pages function will be added to your Functions list.
5. Drag a new **text-field** element to either the **Page Header** or **Page Footer** band.
6. Select the new text-field element, then go to the **Attributes** pane (you must select the **Structure** tab in order to access the Attributes pane).
7. In the **field** attribute's drop-down list, select the **Page of Pages** function that you created earlier.

You now have a page number printed in the header or footer of every page in your report. Adjust the size and position of this element to match your preferences.

## Summarize Data in Groups

---

It's possible to sort data by multiple fields by creating groups. Follow this process to summarize data in groups:

1. Double-click on your data source to open the query configuration dialog.
2. Reorder your query so that the fields you want to sort by are listed at the beginning of your SELECT statement. If you use the SQL Query Designer to do this, you can simply drag and drop the columns in your SELECT section to change their order; if you use the query window, you can carefully copy and paste the columns to reorder them.
3. Copy the same columns you reordered in the SELECT section into the ORDER BY section, in the same order you specified previously.

```
SELECT
    `PRODUCTS`.`PRODUCTLINE`,
    `PRODUCTS`.`PRODUCTVENDOR`,
    `PRODUCTS`.`PRODUCTNAME`,
    `PRODUCTS`.`PRODUCTCODE`,
    `PRODUCTS`.`PRODUCTSCALE`,
    `PRODUCTS`.`PRODUCTSCALE`,
    `PRODUCTS`.`PRODUCTDESCRIPTION`,
    `PRODUCTS`.`QUANTITYINSTOCK`,
    `PRODUCTS`.`BUYPRICE`,
    `PRODUCTS`.`MSRP`
FROM
    `PRODUCTS`
ORDER BY
    `PRODUCTS`.`PRODUCTLINE` ASC,
    `PRODUCTS`.`PRODUCTVENDOR` ASC,
    `PRODUCTS`.`PRODUCTNAME` ASC
```

4. Save the query and close the configuration window.
5. Right-click the **Groups** category in the Structure pane, and select **Add Group** from the context menu.
6. Type in a name for this group in the **Name** field.
7. In the **Available Fields** area on the left, select each row you want to add to the group, then click the arrow button to move it to the **Selected Fields** area on the right.
8. Select the **Data** pane, then click **Add Function**.
9. Double-click the **Sum** function category, then select **Sum**, then click **Add**.
10. Select the newly created **TotalGroupSumFunction** item in the **Functions** list, then click on the **Reset on Group Name** property in the lower right pane.
11. Click the [...] button, select the group you just created in the list, then click **OK**.

You now have the proper Report Designer configuration to create a report with data sorted in groups. You can test this by adding text and number fields to your group and details bands, connecting them to the columns and functions you defined earlier, and previewing your report.

## Output Parameterization

---

Rather than generate multiple reports that share an identical layout and mostly the same data, it may be easier to maintain one report with parameterized output that enables the person viewing the report to change the structure or values of some of the data.

Simple parameterization involves changing data values. For instance, you might give readers an option to filter by the values in a drop-down list. This can include values stored in a particular column; for instance, you could choose to parameterize a column that contains product names, in which case the report reader would be able to change which product he wanted to see data for. Simple parameters are added after the data structure has been defined through a query.

Advanced parameters give readers the power to change the structure of the data. For instance, you might offer an option to select among multiple columns in a given table. These parameters must be expressed as formulas, and are executed along with the query.

- [Simple SQL Output Parameterization](#)
- [Advanced SQL Output Parameterization](#)
- [Simple Metadata Output Parameterization](#)
- [Simple OLAP Output Parameterization](#)

## Simple SQL Output Parameterization

This procedure requires a **JDBC** data source type.

You can add dynamic interactivity to a published report such that when a user executes or views it, he can specify how to constrain certain parts of the query data. This is called **parameterization**. Follow the procedure below to parameterize a report by adding an SQL WHERE statement to your query.

Note: You can only use this procedure to parameterize data returned by a query. You cannot use a WHERE statement to dynamically choose columns or change the structure of tabular data. If you need to go beyond the capabilities of the method explained in this section, see [Advanced SQL Output Parameterization](#) to create a custom formula instead.

1. Open the report you want to parameterize.
2. Click the **Data** tab in the upper right pane.
3. Right-click the **Parameters** item in the Data pane, then select **Add Parameter...** from the context menu. The **Add Parameter** dialogue will appear.
4. Select or change the options according to the definitions below:

Field	Purpose
Name	The name of the parameter within Report Designer
Label	The label of the parameter that will be shown to report readers -- a "friendly name"
Value Type	The data type of the column you chose in the Value field above
Data Format	Determines how the data specified by Value Type is formatted. For instance, dates and times can be formatted in a variety of different ways
Default Value	The value from the Value column that you want to pre-populate the parameter object with. This is a text field, so you must know the values in advance
Default Value Formula	Allows the Default Value to change dynamically, based on the formula you specify
Post-Processing Formula	Allows you to update a selected value according to conditions you specify in your formula
Mandatory	A checkbox which determines whether this parameter is required in order to display any data in the report
Hidden	A checkbox which hides the parameter from appearing when the value is already passed in a session variable

Display Type	The method of selection for this parameter; determines how report readers choose different values
Query	A drop-down list of queries that you have already defined. If you need to define a new query, use the toolbar above the left pane
Value	The value that is substituted into the query
Display Value Formula	Forces the display value to change depending on the conditions specified in your formula

5. Edit your target data source by double-clicking its entry in the Structure pane.
6. Below your **FROM** statement, add a **WHERE** statement that specifies which column you would like to query the user about, assigned to a parameter that has a name descriptive enough for users to understand. This should be one of the columns you have a **SELECT** statement for in the same query.
7. Click **OK** to save the query.
8. Include the parameterized fields in your report by dragging them onto the canvas.
9. Publish or preview your report.

When a user runs this report, he will be presented with an interactive field that specifies an adjustable constraint for the column you specified. For instance, in the example below, the constraint would be a specific product line from the PRODUCTLINE column of the PRODUCTS table.

```

SELECT
    PRODUCTLINE,
    PRODUCTVENDOR,
    PRODUCTCODE,
    PRODUCTNAME,
    PRODUCTSCALE,
    PRODUCTDESCRIPTION,
    QUANTITYINSTOCK,
    BUYPRICE,
    MSRP
FROM
    PRODUCTS
WHERE PRODUCTLINE = ${ENTER_PRODUCTLINE}
ORDER BY
    PRODUCTLINE ASC,
    PRODUCTVENDOR ASC,
    PRODUCTCODE ASC

```



## Advanced SQL Output Parameterization

---

This procedure requires a **JDBC (Custom)** data source type. Establish this data source before continuing with the instructions below. You do not need to construct a query yet.

You can add dynamic interactivity to a published report such that when a user executes or views it, he can specify how to constrain certain parts of the query data. This is called **parameterization**. Follow the procedure below to parameterize a report by creating a custom formula.

Note: This option allows you to parameterize both structure and values. If you only need to parameterize values, see [Simple SQL Output Parameterization](#) instead.

1. Open the report you want to parameterize.
2. Right-click the **Parameters** item in the Data pane, then select **Add Parameter...** from the context menu. The **Add Parameter** dialogue will appear.
3. Select or change the options according to the definitions specified in [Simple SQL Output Parameterization](#).
4. Go to the **Structure** pane, then select **Master Report**.
5. In the **Attributes** pane, click the round green + icon in the **name** field of the **Query** section. The **Expression** window will appear.
6. Click [...]. The Formula Editor will appear.
7. In the **Formula** field, use a **SELECT DISTINCT** statement to parameterize the data structure with your previously defined parameter, as shown in the example below (**paramexample** is a placeholder for the name of the parameter you created earlier, **COL1** is the example name of the element in your report that will be parameterized, and **PRODUCTS** is an example table name in your database).  
Note: The spaces after **DISTINCT** and before **AS** are extremely important. Do not omit them.

```
= "SELECT DISTINCT " & [paramexample] & " AS COL1 FROM PRODUCTS"
```

8. Click **OK** when you are done with the query, then click **Close** in the **Expression** window.
9. Add a field of the appropriate data type to your report, and name it according to the AS statement you defined in your query. In the example above, the name of the text field would be **COL1**.
10. Publish or preview the report.

When a user runs this report, he will be presented with an interactive field that specifies the source of the column you specified.

## Simple Metadata Output Parameterization

---

This procedure requires a **Metadata** data source type. Establish this data source and a query before continuing with the instructions below.

You can add dynamic interactivity to a published report such that when a user executes or views it, he can specify how to constrain certain parts of the query data. This is called **parameterization**. Follow the procedure below to parameterize a Metadata-based report.

1. Open the report you want to parameterize.
2. Right-click the **Parameters** item in the Data pane, then select **Add Parameter...** from the context menu. The **Add Parameter** dialogue will appear.
3. Select or change the options according to the definitions specified in [Simple SQL Output Parameterization](#).
4. Edit your query and add the columns you want to parameterize to the **Conditions** field.
5. Create a parameter token in the **Value** field of each row in the **Conditions** area, and a valid default value in the **Default** field. Parameter tokens are in {braces} and do not contain spaces.
6. Click **OK** to save the query.
7. Include the parameterized fields in your report by dragging them onto the canvas.
8. Publish or preview the report.

When a user runs this report, he will be presented with an interactive field that specifies an adjustable constraint for the column or columns you specified.

## Simple OLAP Output Parameterization

---

This procedure requires a **Pentaho Analysis (Mondrian)** data source type. Establish this data source and a query before continuing with the instructions below.

You can add dynamic interactivity to a published report such that when a user executes or views it, he can specify how to constrain certain parts of the query data. This is called **parameterization**. Follow the procedure below to parameterize an OLAP-based report.

1. Open the report you want to parameterize.
2. Right-click the **Parameters** item in the Data pane, then select **Add Parameter...** from the context menu. The **Add Parameter** dialogue will appear.
3. Select or change the options according to the definitions specified in [Simple SQL Output Parameterization](#).
4. Edit your MDX query and add parameter functions and a where statement, as in the example below.

```
with
  set [TopSelection] as
    'TopCount(FILTER([Customers].[All Customers].Children,[Measures].
[Sales]>0), Parameter("TopCount", NUMERIC, 10, "Number of Customers to
show"), [Measures].[Sales])'
  Member [Customers].[All Customers].[Total] as 'Sum([TopSelection])'
  Member [Customers].[All Customers].[Other Customers] as '[Customers].[All
Customers] - [Customers].[Total]'
select NON EMPTY {[Measures].[Sales],[Measures].[Quantity]} ON COLUMNS,
  { [TopSelection], [Customers].[All Customers].[Other Customers]} ON ROWS
from [SteelWheelsSales]
where
(
  strToMember(Parameter("sLine", STRING, "[Product].[All Products].[Classic
Cars]")),
  strToMember(Parameter("sMarket", STRING, "[Markets].[All Markets].
[Japan]")),
  strToMember(Parameter("sYear", STRING, "[Time].[All Years].[2003]"))
)
```

5. Click **OK** to save the query.  
Note: Each parameter must have its own query or data table.
6. Include the parameterized fields in your report by dragging them onto the canvas.
7. Publish or preview the report.

When a user runs this report, he will be presented with an interactive field that specifies an adjustable constraint for the column or columns you specified.

## Integration With the Pentaho BA Server

---

You can easily publish a report to a variety of different output using the Report Designer **Preview As** and **Export** functions in the **File** menu. However, if you have a Pentaho BA Server in production, you can publish directly to it instead. Additionally, you can link two reports together so that they share selected resources.

Instructions in this section assume that the BA Server is accessible from the machine where you are using Report Designer. For information about configuring the BA Server, see the section called [Configure the BA Server](#).

- [Publish to the BA Server](#)
- [Edit an Interactive Report](#)
- [Hide Reports](#)
- [Link Reports](#)

## Publish to the BA Server

---

If your administrator has enabled row-level security and the report you are publishing includes data from restricted data sources, it is possible that you may not have permission to run the selected report.

1. Open the report you want to publish.
2. Click **File > Publish to Server**. The Repository Login window appears.
3. Enter your Pentaho BA Server connection information, then click **OK**. If you do not know what should go in any field in this dialog box, contact your system administrator or IT manager.

Report Designer connects to the BA Server and publishes the report. If everything is properly configured and you entered the right connection information, the operation is successful. If this process is not successful, an error message appears that contains information that describes the problem.

## Edit an Interactive Report

---

You can use Report Designer to edit a report created with Pentaho Interactive Reporting. This procedure assumes that you have a `.prpti` report created with Pentaho Interactive Reporting.

Note: Once a `.prpti` file has been edited with Report Designer, it can no longer be used with Interactive Reporting.

1. Copy the `.prpti` file from the solution in the BA Server's `/pentaho-solutions/` directory to the workstation that has Report Designer. If you have the BA Server and Report Designer on the same machine, this step may not be necessary. However, you may need to create a copy of the `.prpti` file if you want to continue using the original in Interactive Reporting.
2. Copy the `.xmi` data source file from the solution in the BA Server's `/pentaho-solutions/` directory to the workstation that has Report Designer.
3. Start Report Designer and open the `.prpti` file.
4. Edit the report's data source definition and replace the URL to the BA Server's XMI file to the one you copied from the BA Server. Report Designer is unable to connect to XMI files on remote BA Server machines. If you have the BA Server on the same system with Report Designer, you can continue using that XMI file, but you still have to provide the local filesystem location in place of the old BA Server URL.
5. Establish a data source connection to the database referenced in the XMI file. The XMI file defines a metadata model, which can be used as a data source so long as the database it provides metadata for is available to Report Designer.
6. Copy the appropriate JDBC driver for the XMI database connection to the `/report-designer/lib/jdbc/` directory. You may already have an appropriate database driver; if so, skip this step.

You have successfully migrated an Interactive Report to Report Designer. From here, you can render and distribute or publish it. If you publish this file to the BA Server, it will be treated as a Report Designer `.prpt` report, not as an Interactive Reporting `.prpti` report.

## Hiding Reports

---

You must have a report file open in order to proceed.

Use this feature in instances in which you want to prevent users from viewing an unfinished report in the Pentaho User Console but want to ensure that the report publishes successfully. You can also use this feature to make the report exclusively accessible from another report through linking.

1. Go to the **Structure** pane and select **Master Report**.
2. Under **Attributes**, scroll down to the **visible** attribute.
3. Right-click the **visible** attribute and choose **False**.
4. Save and publish your report.

The report, even though published successfully, does not display in the Pentaho User Console. You can edit the report, as needed, in Report Designer.



## Link Reports

---

Just as you can create a hyperlink to a Web address, you can also create a hyperlink from one report to another, as long as the report you're linking to is published on a Pentaho BA Server. Follow the below process to link to a published report.

1. Log into the Pentaho User Console.
2. Run the report you want to link to.
3. When the report is generated, copy its URL from your browser's address bar.
4. Start Report Designer and open the report you want to link from.
5. Follow the process of adding a hyperlink as explained in [Link Reports](#), using the URL you copied from the Pentaho User Console as the Hyperlink-Target value.
6. Save and publish the report as you normally would.

The published report will now link to the report URL you copied at the beginning of this procedure when viewed through the Pentaho User Console.

- [Link in Tabs](#)

## Link in Tabs

---

To open a link to a report, Analyzer report, or action sequence in a Pentaho User Console tab, the parameters described in the table below must be defined.

Parameter	Description
::TabActive	Defaults to <b>FALSE</b> . When set to <b>TRUE</b> , this parameter opens the target report in the Pentaho User Console report tab.
::TabName	Allows you to assign a name to the report tab either using static text, data field, parameter or a function.

For .prpt reports, the **TabActive** and **TabName** parameters can be found under **System Parameters**. For other file types, you must define them under **Custom**.

## Localize a Report

---

Report Designer can dynamically pull text content from message bundles that contain localized strings. This enables you to localize the static and dynamic text content in a report.

The relevant report elements you must work with to dynamically localize a report are: Resource Message, Resource Label, and Resource Field. You'll use these in place of standard report text elements.

Follow the below procedure to prepare a report for localization.

1. Open the report you want to localize.
2. Go to the **File** menu and select **Resources...** The **Resource Editor** window will appear.
3. Click **Create** to create a new default resource bundle. A resource details window will appear.
4. Type in a file name for your resource file (using a **.properties** extension), and select its content type from the drop-down list. You should name this properties file without any country or language codes. Pentaho Reporting will default to a non-localized message bundle name if no locale is specified, so the first message bundle you create should be the one you want to use by default. Typically you would use the report name for the resource bundle name. So for an **InventoryList.prpt** report, you would name your resource bundle **InventoryList.properties**.
5. In the Resource Editor, select the message bundle you just created, then click **Edit**. A text window will appear.
6. Enter name/value pairs for all of the Resource Labels you intend to create, with the name of the label on the left and the value on the right, as shown in the example below.

```
title=Sales Report 2011  
companyLabel=Steel Wheels, Inc.
```

7. Repeat the previous four steps for every locale and language you want to account for, using the appropriate language and country codes in the file names. Following the example above, the traditional French version of the properties file would be **InventoryList\_fr\_FR.properties**. Refer to the *Customizing Pentaho Business Analytics* document for more details on message bundle naming conventions.
8. Add a Resource Label, Message, or Field to the report canvas.
9. With the new element selected, go to the **Attributes** pane.
10. Set the name of this replaceable resource in the **value** field. This must match the name that you specified in your message bundle earlier. To follow the example above, your resource labels should be named **title** and **companyLabel**.
11. Set the name of the resource bundle that will contain this replaceable resource in the **resource-id** field. This should *not* have a **.properties** extension. Following the example above, this would be **InventoryList**.

Your report will be localized according to your specifications. You can test this by changing the language code for Report Designer through the **.environment.designtime.Locale** variable in the **Configuration** dialogue in the **File** menu.

- [Use Externalized Message Bundles](#)

## Use Externalized Message Bundles

---

You can localize a Pentaho Report and keep the property files external. This enables you to share property files among multiple PRPT reports, which minimizes the files you need to maintain. To use external message bundles (.properties files), define the key/value pairs as described in [Localize a Report](#), but place the bundles on the classpath for the report engine to find.

If you are in Pentaho Report Designer, add the files to the `[PRD Install]/resources` directory. For them to be recognized in the Pentaho Webapp, put the files in the `pentaho/WEB-INF/classes` directory.

# Create Report Design Wizard and Interactive Reporting Templates

---

This section contains information on creating templates for Report Design Wizard and Interactive Reporting.

- [Report Design Wizard Template Design Guidelines](#)
- [Interactive Reporting Template Design Guidelines](#)
- [Dynamic Element Positioning in Templates](#)
- [Template Properties](#)
- [Deploy a Template to Report Design Wizard](#)
- [Deploy a Template to Interactive Reporting](#)
- [Set the Default Interactive Reporting Template](#)

# Report Design Wizard Template Design Guidelines

---

## Methodology

To create a new RDW template, you must use Report Designer to create a report with certain template-specific properties enabled. The resultant PRPT file is then deployed to the Report Designer and/or Pentaho Data Integration template directory.

## Requirements

The **generated-content-marker** attribute in the **wizard** group is the flag that turns a normal report into a template. This attribute can only be applied to a band (group header, group footer, details header, details footer, details, or sub-band).

RDW will insert its auto-generated content into the first band with the **generated-content-marker** set to true. This applies to the group header, group footer, details header, details footer, and the details bands. In the event there are more groups defined in the Report Design Wizard than defined in the template, it repeats the last defined group header and footer in the template.

## Formatting Inheritance

Formatting styles are inherited, so any formatting applied to a band will also be applied to the elements used within it. Formatting is applied in three ways and in the following order:

1. Through the template via band inheritance
2. Through query data where it is defined in Pentaho Metadata
3. As defined by RDW users through the RDW interface

## Inheriting Styles from the Data Query

The **query-metadata** section of the Attributes tab contains options that determine whether formatting styles can come from the data query and be applied to the detail header, details, or detail footer band. This must be set directly on the detail header, detail footer, or details band; and the **style-format** option must be set to **true** for it to work. You must also disable any individual formatting styles (enable-style-\*=true) that you don't want to come from the query.

## Padding and Grid Lines

Since the Details band is dynamically generated, you have to specify grid line and padding settings in the template definition. This is done through the **wizard** attribute group for the band that has the **generated-content-marker** enabled.

## Updating

An RDW template is only a set of initial defaults for a report, so if a template is updated, completed reports that were based on that template will not be affected; there is no connection between the template and the report once the report is saved. If you want to update an RDW-based report to reflect template changes, you can edit the report with Report Design Wizard, make any necessary selections, and re-save it.

Note: Interactive Reporting templates have the opposite behavior because the report links itself to the template; when an IR template is changed, all reports based on that template will automatically inherit the updated template.

# Interactive Reporting Template Design Guidelines

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## Methodology

To create a new Interactive Reporting template, you must use Report Designer to create a report with certain template-specific properties enabled. The resultant PRPT file is then deployed to the IR plugin's template directory.

## Requirements

The **generated-content-marker** attribute in the **wizard** group is the flag that turns a normal report into a template. This attribute can only be applied to a band (group header, group footer, details header, details footer, details, or sub-band).

RDW will insert its auto-generated content into the first band with the **generated-content-marker** set to true. This applies to the group header, group footer, details header, details footer, and the details bands. In the event there are more groups defined in the Report Design Wizard than defined in the template, it repeats the last defined group header and footer in the template.

## Formatting Inheritance

Formatting styles are inherited, so any formatting applied to a band will also be applied to the elements used within it. Formatting is applied in three ways and in the following order:

1. Through the template via band inheritance
2. Through query data where it is defined in Pentaho Metadata
3. As defined by IR users through the Interactive Reporting interface

## Inheriting Styles from the Data Query

The **query-metadata** section of the Attributes tab contains options that determine whether formatting styles can come from the data query and be applied to the detail header, details, or detail footer band. This must be set directly on the detail header, detail footer, or details band; and the **style-format** option must be set to **true** for it to work. You must also disable any individual formatting styles (enable-style-\*=true) that you don't want to come from the query.



## Padding and Grid Lines

Since the Details band is dynamically generated, you have to specify grid line and padding settings in the template definition. This is done through the **wizard** attribute group for the band that has the **generated-content-marker** enabled.

## Updating

A template is not just a set of initial defaults for a report -- it is the basis for that report. So if a template is updated, completed reports that were based on that template will also change.

Note: Report Design Wizard templates have the opposite behavior; when an RDW template is changed, none of the reports based on that template will be automatically be updated with those changes. Instead, you will have to edit each report, apply the new template, and save it.

## Dynamic Element Positioning in Templates

---

Use the following methods to accommodate for multiple page sizes in reports:

### Percentages

Express the height, width, x position, and y position in percentages.

### Block, inline, or row

Switch the band's layout mode from canvas to either block, inline or row:

layout-mode	value
canvas	Uses the x and y position to place the element in the band.
block	Stacks elements vertically according to the layer order in a band; width is set to 100%.
inline	Stacks elements horizontally according to the layer order in a band; width is determined by the length of the text in the field, and wraps within the band.
row	Stacks elements horizontally in one row according to the layer order in the band.

### Dynamic height message elements

Set **dynamic-height=true** on message elements. This will allow the element size to grow according to line height. Also, setting the following Reporting engine configuration option will allow the element size to grow according to the font size used:

```
org.pentaho.reporting.engine.classic.core.layout.fontrenderer.UseMaxCharBounds = true
```

### Proportional column widths

To support varying window sizes in a Web browser, enable the use of proportional column widths so that the resulting table will have a width of 100% and the columns will have the proportional equivalent of their static widths as width. The relevant Reporting engine option to set this globally is:

```
org.pentaho.reporting.engine.classic.core.modules.output.table.html.  
ProportionalColumnWidths = true
```

## Template Properties

---

The following band properties affect RDW and PIR report templates. Notice that many properties have a different effect in RDW than in PIR.

Band	Report Design Wizard	Interactive Reporting
page header	None	Edit message elements
report header	None	Edit message elements
group headers	Inserts a message element with the value of: <b>fieldname: \$(fieldname)</b>	Edits any message elements within the band. Inserts a message element with the value of: <b>fieldname: \$(fieldname)</b>
detail header	1: Inserts a column header label for every field used. Default value for the label is the fieldname. 2: Edits any label within the band.	1: Inserts a column header label for every field used. Default value for the label is the fieldname. 2: Edits any label within the band.
details	Inserts the appropriate fields defined	Inserts the appropriate fields defined
detail footer	Insert a numeric field in the same x-position and width of the details field that the summary calculation is applied.	None

group footer	None	1: Inserts a numeric field in the same x-position and width of the details field that the summary calculation is applied. 2: Inserts a message element in the x-position of the details field with no summary calculations applied.
report footer	None	1: Inserts a numeric field in the same x-position and width of the details field that the summary calculation is applied. 2: Inserts a message element in the x-position of the details field with no summary calculations applied. 3: Edit any message elements within the band
page header	None	Allows the modification of message elements

## Deploy a Template to Report Design Wizard

---

Once you've created a template for RDW, you must follow the below process to deploy it to Report Design Wizard in Report Designer and Pentaho Data Integration.

1. Shut down Report Designer and Pentaho Data Integration if either of them are currently running.
2. Create an icon for your template, in PNG format, with the same name as the template file. The size of the icon doesn't matter; RDW will scale it to fit the correct dimensions. However, you can avoid unusual scaling issues by creating a square-shaped (equal width and height) graphic. If you'd like further guidance, take a look at the default template icons that Pentaho provides in the templates directory.
3. Copy the icon and the PRPT template files to the following directories:
  - /pentaho/design-tools/report-designer/templates/
  - /pentaho/design-tools/data-integration/plugins/spoon/agile-bi/templates/

Your template is now deployed to Report Design Wizard and will be available when you next start Report Designer or Data Integration.

## Deploy a Template to Interactive Reporting

---

Once you've created a template for PIR, you must follow the below process to deploy it to the Interactive Reporting plugin.

1. Shut down the BA Server if it is currently running.
2. Create an icon for your template, in PNG format, with the same name as the template file. The size of the icon doesn't matter; PIR will scale it to fit the correct dimensions. However, you can avoid unusual scaling issues by creating a square-shaped (equal width and height) graphic. If you'd like further guidance, take a look at the default template icons that Pentaho provides in the templates directory.
3. Copy the icon and the PRPT template files to the `/pentaho-solutions/system/pentaho-interactive-reporting/resources/templates/` directory.
4. Edit the `/pentaho-solutions/system/pentaho-interactive-reporting/resources/messages/messages.properties` file and add a new line for your template with the **template\_** prefix, the name of your template file, and a friendly name for the template as you'd like it to appear in the PIR interface, as in the following example (given a template filename of **template\_demo.prpt**):

```
template_template_demo=Template Demo
```

Your template is now deployed to Pentaho Interactive Reporting.

## Set the Default Interactive Reporting Template

---

To change the default template for Interactive Reporting, edit the `/pentaho-solutions/system/pentaho-interactive-reporting/settings.xml` file and change the value of the `<default-template>` node. You do not have to provide a path to the template PRPT file -- just the filename.

```
<!-- default template -->
<default-template>1_jade_1_left_aligned.prpt</default-template>
```



## Troubleshoot Report Designer

---

This section contains reported or expected problem descriptions and solutions.

- [Report Elements With Dynamic Heights Overlap Other Elements](#)
- [Columns Unexpectedly Merge When Exporting to Excel](#)

## Report Elements With Dynamic Heights Overlap Other Elements

---

If you have overlapping elements in your report whenever you use the **dynamic-height** style property, or if you'd like to create proper table rows so that elements of the second row get pushed down by the expanding content of the first row, then follow the directions below to create a two-row details band.

1. Select your **Details** band in the **Structure** pane, then go to the **Style** pane and change the value of **layout** to **block**.
2. Right-click the **Details** band, then select **band** from the **Add Element** context menu.
3. Move or add the elements for the first row into the band you just created.
4. Add another band, then move or copy all elements for the second row into the second band.

When your first row elements expand, your second row elements will be pushed down. Repeat this process as necessary for multiple rows.

## Columns Unexpectedly Merge When Exporting to Excel

---

If you export content from Report Designer to Excel, and end up with unexpectedly merged columns in the output, there is probably a horizontal alignment problem with your column header or footer labels. If a label spans two columns -- even by a tiny amount -- then the Reporting engine will force the two columns to merge in the output.

Check your horizontal elements for column overlap. If you need more information on this topic, refer to the section [Aligning Elements](#).

## Tutorials

---

This section contains walkthroughs for creating content in Report Designer. You must have Pentaho's sample database installed and available in order to follow the tutorials. Sample data is installed by default with Report Designer, though you or your system administrator may have removed it prior to production deployment. If it's been removed, you can simply reinstall Report Designer to get it back.

## Create a Report with Report Designer

---

Follow the instructions below to begin creating your report:

1. Start the Report Designer. Go to **Start > Programs > Pentaho Enterprise Edition > Design Tools > Report Designer**. The Report Designer home page appears.
2. Click **New Report** in the **Welcome** dialog box. The design workspace appears.  
Note: If you'd like to change the size of the layout bands to give yourself more area to work in without changing the dimensions of the published report, you can click and drag the percentage number in the upper left corner of the workspace. By default it says 100%, but if you click and drag it diagonally toward the upper left or lower right corners, the view will zoom in or out. If you want to reset the view to 100%, double-click the upper left corner where the percentage shows.
3. In the right pane, click the **Data** tab.
4. For the purpose of this exercise, right-click **Data Sets** and choose **JDBC**. Alternatively, you can click the yellow database icon to display the JDBC dialog box. The **JDBC Data Source** dialog box appears.
5. Under **Connections**, select **SampleData (Memory)**.
6. Next to **Available Queries** click

File:/add.png

(Add). **Query 1** appears under **Available Queries**. Notice that the edit icon

File:/edit.png

is enabled.

File:/rd\_2.png

7. Click

File:/edit.png

(Edit). The **SQL Query Designer** window opens. The SQL Query Designer provides you with a graphical environment that allows you to work with the data even if you don't understand SQL, the standard programming language for retrieving content from databases.

8. Double-click **ORDERFACT** so that the table appears in the workspace as shown in the image above.
9. In the SQL Query Designer workspace, right-click "**ORDERFACT**" and choose **deselect all**.

File:/rd\_6.png

10. Now, select the following fields in the **ORDERFACT** table: **ORDERNUMBER**, **QUANTITYORDERED**, **PRICEEACH**, and **ORDERDATE**.

File:/rd\_7.png

11. Double-click **PRODUCTS** so that the table appears in the workspace. Notice that there is a line that joins the **ORDERFACT** and **PRODUCTS** tables together.
12. Deselect all **PRODUCTS** table fields, except for **PRODUCTNAME** and **PRODUCTLINE**.

File:/rd\_8.png

13. For the purpose of this exercise, click the **Syntax** tab in the lower left portion of the SQL Query Designer workspace to display a simple SQL statement associated with the tables. Notice that **PRODUCTCODE** is the common field between the **ORDERFACT** and **PRODUCTS** tables.

File:/rd\_9.png

14. Click **OK** in the syntax window to return to the JDBC Data Source dialog box. Notice that the SQL statement appears on the right under **Query**.
15. In the **JDBC Data Source** dialog box, click **OK** to return to the **Design** page. Notice that the fields associated with your tables are listed under **Query 1**. You are now ready to start [designing your report](#).

File:/rd\_10.png

- [Design Your Report](#)
- [Refine Your Report](#)
- [Add a Chart to Your Report](#)
- [Add Parameters to Your Report](#)
- [Publish Your Report](#)

## Design Your Report

---

This exercise walks you through the process of designing the look-and-feel of your report.

1. Under the **View** item in the Report Designer menu bar, click **Element Alignment Hints** and **Snap to Elements** to enable them. These options help you to align the elements of your report.
2. In the **Design** page, under **Query 1**, click and drag the **ORDERNUMBER** field into the **Details** band. Make sure that the top line of the field name and the top line of the Details band match up.
3. Place the **ORDERDATE**, **PRODUCTNAME**, **QUANTITYORDERED**, and **PRICEEACH** fields into the Details Band. Take care not to overlap the fields or your report will not display correctly.
4. Use the resizing handles to make the **PRODUCTNAME** field larger and the **QUANTITYORDERED** field smaller as shown in the example below:

File:/rd\_13.png

5. You have created your first report. Click

File:/preview\_eye.png

(Preview) to examine your report. Click

File:/edit.png

(Edit) to return to the workspace view.

Tip: You can also click

File:/preview\_eye.png

(Preview) on the left side of your workspace or select it from the **View** menu option to preview a report. Click

File:/edit.png

(Edit) to return to the workspace view.

File:/rd\_14.png

But, wait... There's a problem. Without headers, report users will have a hard time understanding its content. You must continue refining your report, see [refining your report](#).

## Refine Your Report

---

You have created a report in the previous exercise but now you need to make the report more descriptive so that users can understand the content in the report. Follow these instructions to refine your report.

1. Click

File:/edit.png

(Edit) to return to the Design page.

2. Click and drag a

File:/rd\_35.png

(Label) from the tools palette into the middle of the **Page Header** band. Notice how Report Designer keeps track of the report structure (shown below).

File:/rd\_15.png

3. Click inside the **Label** item and type **Order Report**
4. Double-click inside the Order Report label to select the text, then in the toolbar, select a larger font size (18 point) and apply boldface.

File:/rd\_16.png

The changes are applied to the text; however, now that the text is bigger you may not see all of it, so use your resizing handles and enlarge the label until you can see all of the text. Alternatively, you can stretch the resizing handles all the way to each edge of the workspace and click the align center icon in the toolbar so that the text is automatically placed in the center of the report page.

5. With the **Order Report** label still selected, click down arrow of the font color icon in the toolbar. Select a color for your label. The font color changes. This page header will appear on every page of your report.
  6. Now, you must create column headers. On the right side of your workspace, click **Structure -> Details Header**.
  7. In the lower right section of your workspace, click **Attributes**.
  8. Under **common**, change the **Value** of the **hide-on-canvas** option to **False**. Notice that the **Details Header** pane appears in your workspace.
  9. In the toolbar, click
- File:/select\_objects\_icon.png  
(Select Objects). Notice that the icon changes to a cross hair as you move into the workspace.
10. Move your mouse to the far right of the **Details** pane. Now, drag your mouse to the far left over all your column objects to select them. You may have to move the mouse under the headings to make them easier to select.

File:/select\_objects.png

11. Click **<CTRL+C>** to copy your objects and **<CTRL+V>** to paste them into the **Details Header** pane.  
Note: Alternatively, you can choose **Copy** from the right-click menu.



12. Under **Format** in the Report Designer menubar, select **Morph**. The column objects are changed to labels.
13. Type the correct heading names for each of your columns: **Order No.**, **Order Date**, **Product Name**, **Quan.**, and **Price Each**. Your headers will align correctly over your columns.

14. Click

File:/preview\_eye.png  
(Preview) to display your report.

File:/rd\_19.png

The report looks good but you may want to make it even easier to read by applying some banding.

15. In the toolbar, go to **Format** -> **Row Banding**.
16. In the **Row Banding** dialog box, choose **Yellow** from the drop-down list next to **Visible Color** and click **OK**.
17. Click

File:/preview\_eye.png  
(Preview) to display your report.

File:/rd\_22.png

18. In the menubar, go to **File** -> **Save** to save your report in the **...\report-designer\samples** folder. Type **Orders** in the **File Name** text box.  
Note: See [More about Row Banding, Data Formatting, and Alignment](#) for additional information about refining your report.

- [More about Row Banding, Data Formatting, and Alignment](#)

# More about Row Banding, Data Formatting, and Alignment

---

## Row Banding

By creating a row band element, you can select the *specific* fields in your report that will display a row band. For example, you may want to emphasize specific fields and not others on a line. You can give your row band element any name you choose. In the example below, the row band element is called **row-band-element**.

File:/ssPrdRowBand.png

After you create your element, go back to the report and select the columns (fields) whose data will always be displayed with a row band. You must also type row-band-element in the **name** field under **Attributes**. In the example below, the data associated with each of the columns in the report will display a row band. Notice the banding in the report preview.

File:/ssPrdAllColumnsSelected.png

## Data Formatting

Report Designer uses default formats for dates and numbers. You can change how dates and numbers display by selecting the object (field) and selecting the appropriate value for the format from the drop-down list next to **format** (under **Attributes**). In the example below, the dates associated with the **Order Date** field will display as **MM-dd-yy**.

File:/ssPrdDataFormat.png

When you preview the report, notice that it displays in a cleaner format:

File:/ssPrdOrderDateClean.png

Note: You can type a value for your own format if you know the correct JavaScript string nomenclature.

## Alignment

To align multiple objects press <**SHIFT**+ **CLICK**> to select each object. Then, choose an alignment option from the **Format** menu. Alternatively, you can click

File:/select\_objects\_icon.png

(Select Objects) and drag your mouse over the objects you want to select and then choose an alignment option.

In the example below, the selected objects will be aligned in the middle of the band.

File:/ssPrdAlignHeaders.png

## Add a Chart to Your Report

---

So far you've seen a small subset of features associated with Report Designer. In this exercise, you will add a chart to your report.

1. Click **File > Open** and find the report you just saved. Click **OK**.
2. In the **palette**, click and drag a  
File:/rd\_chart.png  
**Chart** into the **Report Footer** band.
3. Use the resizing handles to center and stretch the chart. You can also adjust the width of the band.  
File:/rd\_24.png
4. Double-click the sample chart.
5. The type of chart most appropriate for your report is a pie chart. In the top portion of the Edit Chart dialog box, select the **pie chart** icon.  
Note: Notice that the pie chart properties that define its look-and-feel are listed in the left pane of the Edit Chart dialog box. Properties associated with the data in the chart are listed in the right pane.
6. Go to the **Title** properties; next to the **chart-title** property, type **Product Pie Chart**.
7. Under **Common**, click the down arrow next to **value-column** click the ellipsis [...] to open the **Edit Array** dialog box.  
  
The value-column specifies the actual values (measures) you want to chart. In this instance, you want to chart the quantity ordered.  
  
File:/rd\_26.png
8. Click in the blank field to expose the drop-down arrow.
9. Select **QUANTITYORDERED** from the list and click **OK**.
10. Click **OK** to exit the Edit Chart dialog box.
11. Under **Series** click the ellipsis [...] next to **series-by-field** to open the **Edit Array** dialog box.  
  
The series-by-field specifies the field you are charting. In this instance you are charting by product line. Series are usually placed in the chart legend.
12. Click  
  
File:/add.png  
(Add).
13. Click in the blank field to expose the drop-down arrow.
14. Select **PRODUCTLINE** from the list and click **OK**.
15. Click **OK** to exit the Edit Chart dialog box.
16. Click  
  
File:/preview\_eye.png  
(Preview) to display your report.
17. When the report displays, click the double arrows to go to the last page.

File:/rd\_27.png

The chart you created appears on the last page of the report. If you want to display a bar or line chart instead, use the chart settings below. You have to add the **series-by-value** setting manually in the **Edit Array** dialog box. Click

File:/add.png

(Add) and type **SALES**; click

File:/add.png

(Add) and type **COST**. Run the report to display the bar chart.

File:/rd\_bar\_chart\_settings.png

File:/rd\_bar\_chart.png

18. Save your report. You are now ready to [add a parameter to your report](#).

## Add Parameters to Your Report

---

When you set parameters, users are prompted for a value or values when they run the report. The ability to provide parameters is an important part of creating a report.

1. In the Report Designer, click **File > Open** to select the report you created.
2. In the menubar go to **Data > Add Parameter**. Alternatively, you can click

File:/rd\_add\_parameter.png

(Master Report Parameter) under the **Data Tab** in the Report Designer workspace. The **Add Parameter** dialog box appears.

3. In the Add Parameter dialog box, type **enter\_prodline** in the **Name** text field.
4. Type **Select Line** in the **Label** text field.
5. Next to **Display Type**, select **Drop Down** so users can select a product line.
6. Click

File:/edit.png

(Edit) to add a query that supplies the values, (motorcycles, cars, ships, and so on), from which users of the report must choose.

Note: Click on **JDBC (SampleData - Memory)** under **Data Sources** if the Edit icon is disabled. The JDBC Data Sources dialog box appears.

7. Under **Connections**, select **SampleData (Memory)**.
8. Next to **Available Queries** click

File:/add.png


(Add). A new query placeholder is added to the list (Query 2).


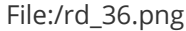



9. In the Query Name text field, type **prodlineList**.
10. Enter your SQL query in the **Query** box. You can copy and paste the required lines, (shown below) directly into the SQL statement or you can use the alternate steps in the table below.  
Important: Make sure to use curly brackets, (not parentheses), before and after {enter\_prodline} or the report will not display correctly.

```
SELECT DISTINCT "PRODUCTS"."PRODUCTLINE"
               FROM "PRODUCTS"
```

File:/36\_parameters.png

By entering these lines, report users see a prompt when they open the report in the Pentaho User Console that allows them to enter a product line. That way, they can examine orders by product line. If you do not add the lines, the report displays orders for all product lines.  
Alternatively, you can use the **SQL Query Designer** to build your query:

Step	Description
1	In the JDBC Data Source dialog box, click  (the Edit icon on the right).
2	In the SQL Query Designer, select the <b>PRODUCTS</b> table on the left.
3	On the right, click <b>PRODUCTS</b> and choose <b>Deselect All</b> .
4	Right-click <b>SELECT</b> on the left and choose <b>Distinct</b> .
5	On the right, select <b>PRODUCTLINE</b> and click <b>Preview</b> . The product line list appears. Click <b>Close</b> .
6	Click <b>OK</b> to exit the SQL Query Designer and go to Step 11.

11. Click **OK** to exit **Data Source** dialog box.
12. In the **Add Parameter** dialog box, under Data Sources, double-click **JDBC SampleData (Memory)** and select **prodlineList**.
13. Next to **Value Type**, select **String**.
14. Type a default value, for example, "Motorcycles," in the **Default Value** text box. (Optional)  

15. Click **OK** to exit the **Add Parameter** dialog box.
16. Now that you've created a product line parameter, you must map it back to your query (Query 1). Under **Data**, double-click **Query 1**.  

17. Right-click **PRODUCTLINE** and select **add where condition**. The **condition.edit** dialog box appears.
18. Type `${enter_prodline}` in the edit area and click **OK**.  

19. Click **OK** to exit the /SQL Query Designer.
20. Click **OK** to exit the Data Source dialog box.
21. Click  
 (Preview).  

- You should see your product line drop-down list.
22. You are now ready to [publish your report](#).

## Publish Your Report

---

You have created and formatted a simple report, added a chart, and now you are ready to share the report with your users.

1. In the Report Designer, click **File > Open** to open the report you just created.
2. Click **File > Publish**. If you have not saved the report, a warning message reminds you to save it. The **Login** dialog box appears, pre-populated with credentials valid for the evaluation. Make sure that the Server URL is set to <http://localhost:8080/pentaho/>.
3. Click **OK**. The **Publish to Server** dialog box appears.
4. In the Publish to Server dialog box, type in a report name and description into the appropriate fields.
5. Under **Location**, save the report in the `.../steel-wheels/reports` folder.
6. Select **html** as the **Output Type** and click **OK**. A success message appears.
7. Click **Yes** to go directly to the User Console to view the report you just published. If you want to access the report later, log into the BA Server by going to <http://localhost:8080> in your Web browser, then navigate to the **Reporting Examples** directory in the **Solution Browser**. You should see your published report in the list. If not, click **Tools > Refresh Repository**.
8. Log in as **Admin**. The default admin password is **password**.
9. Your report displays in the User Console. You now have a report that users can view at any time.
10. In the User Console select your product line parameter from the drop-down list. Accept the default under **Output Type**.