

The MCI Group Project Meeting will be held in the lab at 2:00 PM on Monday 19 May 2025

## Agenda

Chair: Hui Tao

Secretary: Hui Tao

### 1. Outcomes in the last meeting

- Completed the first version of the AI Tools overview on the front-end.
- Improved the platform's visual layout and made the course cards more responsive.
- Configured FastAPI endpoints for AI-related tools on the back-end (still to be pushed to GitHub).

### 2. Agenda for next meeting

- Confirm the slide deck content (Responsible AI and general AI literacy) and sign-off.
- Agree that the slides will be created in Canva, embedded into the website, and packaged so teachers can download them for classroom use.
- Finalise any remaining front-end/back-end integration tasks related to the slides.

### 3. Other issues