

Tandis Motavasseli

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Experience



Hotel & Spa

Upper House

Jun 2021 - Jan 2023 (1 year 8 months)



Teacher

STAR Education

Sep 2019 - Jul 2020 (11 months)



Event Operations Manager & Executive Assistant to CEO

OPM

Jul 2016 - Jul 2017 (1 year 1 month)

Education



California State University, Los Angeles

Master's degree, Communication Studies

2017 - 2019



California State University, Los Angeles

Bachelor's Degree, Organizational Communication and Public Relations

2014 - 2016



Santa Monica College

Associate's Degree, Communication, General

2011 - 2014

Skills

Customer Service Management • Interpersonal Skills • Communication • Travel Logistics • Presentations • Office Administration • Expense Reports • Executive Support • Calendars • Administrative Assistance

Honors & Awards



Golden Key International Honour Society



Magna Cum Laude

Jun 2016



Dean's Lists