

Team Project Proposal Outline

Complete 4 to 6-page Team Project Proposal paper (Times New Roman 12, double spaced) on your chosen project. Paper should include any pertinent references.

- The structure of the report is as follows:

- 1.0 Executive Summary
- 2.0 Introduction
- 3.0 Statement of the problem/opportunity
- 4.0 Objective(s)
- 5.0 Method or activities
- 6.0 Resources (human and other)
- 7.0 Budget
- 8.0 Measurement (Monitoring and Evaluation)

- Create an appropriate title page for your work (in addition to the 4 to 6 written pages) and submit it as either a word document or pdf file. Make sure to include your project name, team name, names of all your team members, course number and date.
- To insure proper credit don't forget to use the correct file naming structure when you submit your paper. (team-name-project proposal.doc or team-name-project proposal.pdf)
- If you choose to scan your file please turn it into a pdf file.
- Remember our College Code of Conduct - plagiarism will not be tolerated.