



TA'NIGH CLARK

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PROFESSIONAL SUMMARY

Dynamic and emerging **Software Programmer** with a comprehensive academic foundation in computer information systems and software programming. Demonstrates expertise in web development with strong proficiencies in JavaScript, **CSS**, and **HTML**, as evidenced by a diverse portfolio of **web-based** projects. Offers practical experience in **designing** and maintaining SharePoint **webpages**, highlighting an ability to meet complex project requirements effectively. Brings a methodical approach to system **design and development**, equipped to engage in collaborative environments and contribute to innovative technology solutions. Committed to leveraging **analytical** and **critical thinking** skills to support the delivery of efficient and user-centric digital solutions in government technology projects.

SKILLS

- Coding Web Applications
- JavaScript/React
- Communication
- Systems Designs
- HTML/CSS
- Leadership
- Adobe Cloud & Presentations
- MySQL/Oracle
- Troubleshooting

EDUCATION

Bachelor of Science - Computer Information Systems Software Programming

August 2025

DeVry University, College of Engineering & Info Science

Associate of Science - Information Technology & Networking

February 2023

DeVry University, College of Engineering & Info Science

Undergraduate certificate Programming Essentials - Computer Information Systems

September 2023

DeVry University, College of Engineering & Info Science

Associates Liberal - Liberal Arts

December 2020

Quinsigamond Community College

EXPERIENCE

Marketing Assistant

November 2023 - Current

Randstad | Marlborough, MA

- Created SharePoint webpages and updated existing pages.
- Worked with marketing manager to manage design projects and oversee brand guidelines.
- Coordinated and tracked digital marketing campaigns using various tools and platforms.

Proposal Assistant

August 2022 - November 2023

A/Z Corporation | Marlborough, MA

- Evaluated more than a hundred project proposals.
- Developed comprehensive project narratives.
- Effectively communicated workloads and task assignments within the team.

Engineering Technician
Ambri Inc | Marlborough, MA

November 2021 - July 2022

- Diagnosed equipment non-conformances and corrected faults.
- Programmed furnace temperature settings, runtimes, and shutdown sequences.
- Conducted rigorous testing procedures for Research & Development batteries.

Rating Specialist
Hanover Insurance | Worcester, MA

March 2021 - November 2022

- Defined and set team direction and provided guidance to members of team.
- Established collaborative environment capitalizing on employee talents, experience, and diversity to reach high performance.
- Utilized tools and resources to resolve customer inquiries or prepare correspondence.

Dispatcher
Hanover Insurance | Worcester, MA

September 2019 - March 2021

- Maintained verbal and written communication to customers and internal staff.
- Answered phones and provided directions or reroutes to avoid construction or other delays.
- Managed transportation functions with ERP software and expert planning for daily operations.

Data Analyst/Administrative Assistant
Eversource | Southborough, MA

February 2019 - June 2019

- Helped management prioritize business and information needs with regular reviews of goals and processes.
- Identified opportunities to improve data processes and measurement strategies.
- Transformed raw data into actionable insights for internal teams.
- Filtered and cleaned data with automated and manual data reviews.