

The Right to Information Act, 2005

Application for Obtaining Information

From

[Your Full Name]

[Your Address]

[City, State, Pin Code]

[Email Address]

[Phone Number]

To

The Public Information Officer

[Municipal Corporation/Gram Panchayat Name]

[Office Address]

Subject: Request for Information Regarding Street Lights in [Insert Location/Area Name]

Dear Public Information Officer,

Under the Right to Information Act, 2005, Section 6, I seek information regarding the status and maintenance of street lights in [Insert Location/Area Name]. The details of my request are as follows:

Details of the Applicant:

- **Name:** [Your Full Name]
- **Address:** [Your Address]
- **Email:** [Your Email Address]
- **Phone Number:** [Your Phone Number]

Details of Information Required:

- **Street/Area Name:** [Insert Street/Area Name]
- **City/Village/Town:** [Insert Location]
- **Managing Authority/Department:** [Insert Authority Name]
- **Requested Information:**
 1. The current status of street light functionality in [Insert Area Name], including the number of operational and non-operational street lights.

2. Details of the schedule and frequency of maintenance or repair activities conducted for street lights in this area.
3. Names and designations of officers or contractors responsible for the maintenance and repair of street lights.
4. Copies of records, memos, or complaints received regarding street light issues, along with the status of their resolution.
5. Details of funds allocated and utilized for street light maintenance and repair in the specified area.
6. As per your citizen charter, the stipulated timeframe for resolving street light-related complaints. Please provide a copy of your office's citizen charter.

Application Fee Details:

Application fee of ₹10/- paid by [Insert Payment Method: Court Fee Stamp/IPO/Online Payment].

Below Items for Your Kind Consideration:

- a. As per Section 6(3) of the RTI Act, if the requested information pertains to another public authority, kindly transfer the application or part of it within five days and inform me accordingly.
- b. As per Section 7(3) of the RTI Act, in case additional fees are required to provide the requested information, kindly inform me of the additional amount along with a detailed calculation.
- d. As per Sections 7(8)(iii) and 7(3)(ii) of the RTI Act, kindly provide the particulars of the First Appellate Authority.

Declaration

I declare that I am a citizen of India and am entitled to seek information under the RTI Act, 2005.

[Insert E-Signature]

Yours faithfully,

[Your Full Name]

Date: [Insert Date]

<Insert RTI Application Number>