

# **The Right to Information Act, 2005**

## **Application for Obtaining Information**

### **From**

[Your Full Name]

[Your Address]

[City, State, Pin Code]

[Email Address]

[Phone Number]

### **To**

The Public Information Officer

[Toll Plaza Authority/Relevant Department Name]

[Office Address]

**Subject:** Request for Information Regarding Toll Collection at [Insert Toll Plaza Name/Location]

**Dear Public Information Officer,**

Under the Right to Information Act, 2005, Section 6, I seek information regarding toll collection activities at [Insert Toll Plaza Name/Location]. The details of my request are as follows:

### **Details of the Applicant:**

- **Name:** [Your Full Name]
- **Address:** [Your Address]
- **Email:** [Your Email Address]
- **Phone Number:** [Your Phone Number]

### **Details of Information Required:**

- **Toll Plaza Name/Location:** [Insert Toll Plaza Name/Location]
- **Managing Authority/Contractor:** [Insert Authority/Contractor Name]
- **Period for Records:**
  - **Start Date/Year:** [Insert Start Date/Year]
  - **End Date/Year:** [Insert End Date/Year]

- **Requested Information:**

1. Details of the total toll collection amounts collected during the specified period.
2. Copies of contracts, agreements, or orders related to the operation and management of the toll plaza.
3. Details of toll rates applicable for different vehicle categories and any changes made during the specified period.
4. Copies of audit reports or utilization certificates for funds collected through tolls.
5. Names and designations of officers or contractors responsible for toll collection and monitoring.
6. Details of any complaints or issues raised regarding toll collection and their resolution status.
7. As per your citizen charter, the stipulated timeframe for addressing toll-related complaints. Please provide a copy of your office's citizen charter.

**Application Fee Details:**

Application fee of ₹10/- paid by [Insert Payment Method: Court Fee Stamp/IPO/Online Payment].

**Below Items for Your Kind Consideration:**

- a. As per Section 6(3) of the RTI Act, if the requested information pertains to another public authority, kindly transfer the application or part of it within five days and inform me accordingly.
- b. As per Section 7(3) of the RTI Act, in case additional fees are required to provide the requested information, kindly inform me of the additional amount along with a detailed calculation.
- d. As per Sections 7(8)(iii) and 7(3)(ii) of the RTI Act, kindly provide the particulars of the First Appellate Authority.

**Declaration**

I declare that I am a citizen of India and am entitled to seek information under the RTI Act, 2005.

[Insert E-Signature]

**Yours faithfully,**

[Your Full Name]

**Date:** [Insert Date]

<Insert RTI Application Number>