Application for Transcript

Date: / /200. To, The Controller of Examinations, University of Pune, Pune – 411007. Sub: Issue of Transcript Sir, I have passed the ______ examination held by the University of Pune in _____ 19 / 200 . Attested Xerox copies of marks statement of each year/semester are enclosed herewith. Kindly issue me _____ copy/copies of the transcript. I am ready to pay prescribed fee by cash/demand Draft. The relevant particulars are given below. Thanking you, Yours faithfully, (Signature of the candidate) 1. Name in full (Beginning with surname in block letters which is written on the statement of marks of final year examination) 2. Male/Female 3. Permanent Registration No. : _____ 4. College Name: 5. Address for communication: 6. Email address:

First Year /First Semester of	
Examination.	

Seat No. Month & Year of Exam.	Course No.	Subject	Int. 20/40	Pract. 20	Ext. 60/80	Total 100
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Total Marks:	/	
Class:		

Second Year /Second Semester of	
Examination.	

Seat No.	Course	Subject	Int.	Pract.	Ext.	Total
Month &	No.		20/40	20	60/80	100
Year of						
Exam.						

Total	Marks:	/
Class	:	

Third Year /Third Semester of			
Examination			

Seat No. Month & Year of	Course No.	Subject	Int. 20/40	Pract. 20	Ext. 60/80	Total 100
Exam.						

Total Marks:	/
Class:	

Fourth Semester of ______ Examination.

Course No.	Subject	Int. 20/40	Pract. 20	Ext. 60/80	Total 100

Total Marks: / Class: