## Process and requirements for becoming a Jakarta.ee website maintainer:

Each committee can appoint one or two members to become a maintainer of sections of jakarta.ee website that falls under the purview of that committee. The maintainer can be appointed during the Committee meeting or sending a request to the relevant Committee mailing list to receive +1 from members before being granted access.

Maintainers will have the ability to merge Pull Requests. Maintainers can only approve or make changes to the sections they are <u>responsible for</u>.

The maintainers should not make any changes to the jakarta.ee brand (e.g. replacing the Jakarta EE logo) without approval from the Eclipse Foundation staff and the Marketing Committee.

If a maintainer decides to leave the community or no longer wishes to remain a maintainer, the relevant Committee should make a request via e-mail to webmaster@eclipse.org to revoke maintainer access to a user.

The process to add updates/make changes to the jakarta.ee website:

- If the change/update is minor e.g. correcting a typo., a community member or a maintainer creates a pull request for updates/changes in the jakarta.ee website.
- If changes/updates are significant, the maintainer should first create an issue and assign the person who is accountable for that section of the website (refer to the <u>RACI chart</u>) to approve before implementation.
- The maintainer who created the pull request/responsible for that page can implement the update/change.