

The European Union's

RULES OF ORIGIN

for the Generalised System of Preferences

A GUIDE FOR USERS

Notice to readers

This guide aims to assist readers in their understanding of the rules, but it is not itself the law. The sole legal provisions are those contained in the regulations duly adopted by the European Union.

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CONTENTS

EUROPEAN UNION GSP RULES OF ORIGIN – SUMMARY IN A NUTSHELL	5
SECTION 1 - GENERAL	7
1.1 Terms used in this Guide.....	7
1.2 What this Guide is about.....	8
1.3 The EU GSP and its aims.....	8
1.4 Are all goods covered by the EU GSP?.....	9
1.5 What are the conditions to benefit from the GSP?	9
SECTION 2 - ORIGIN	10
2.1 Origin: why and how?	10
2.2 The basic structure of the EU GSP rules of origin	10
2.3 What are 'Wholly obtained products'? (Article 75)	11
2.4 What are 'Sufficiently worked or processed' products? (Article 76)	12
2.5 The 'List of working or processing required to be carried out on non-originating materials in order that the product manufactured can obtain originating status' (Annex 13a). (see Appendix III)	12
2.6 Why is there "insufficient working or processing" and what does it mean? (Article 78)	14
2.7 What is meant by "cumulation of origin"?	16
2.8 What more do I need to know about the EU GSP origin rules?.....	19
2.9 Are there any relaxations to the origin rules?	20
2.10 What if I'm not sure? Binding Origin Information (BOI).....	21
SECTION 3 – TERRITORIAL REQUIREMENTS AND NON-MANIPULATION	23
SECTION 4 - PROOF OF ORIGIN (DOCUMENTARY REQUIREMENTS) ACCORDING TO THE PROCEDURES APPLICABLE UNTIL 2017.....	24
4.1 What is a 'proof of origin'?	24
4.2 What is the EU GSP proof of origin?	24
4.3 How are these documents used?	24
4.4 For how long is proof of origin valid?	26
SECTION 5 - RESPONSIBILITIES OF EXPORTERS IN BENEFICIARY COUNTRIES	27
5.1 As an exporter, in a beneficiary country, why is it important that I understand the origin rules and the documentary procedures?	27
5.2 How do I work out if my goods satisfy the rules of origin?.....	27
5.3 What evidence will you need to show your authorities that your goods have satisfied the rules of origin?	28
5.4 Where can you obtain a Form A?	29
5.5 Who can fill in a Form A?.....	29

5.6	How should the Form A be completed?.....	29
5.7	Where and when do I present the completed Form A for certification?.....	31
5.8	Can the certifying authority refuse to issue the Form A?	32
5.9	Can a Form A be issued retrospectively after the goods have been exported ? (Article 97l).....	32
5.10	What happens if a Form A is lost, stolen or destroyed?: duplicate certificates (Article 97l § 4)	33
5.11	What are replacement certificates of origin Form A? (Article 97p)	33
5.12	Are there any special provisions for the export of low value consignments? 33	
SECTION 6 – REGISTERED EXPORTERS IN UNDER THE PROCEDURE APPLICABLE FROM 2017		35
6.1	What are the beneficiary countries' responsibilities in this system?	35
6.2	What do the exporters have to do?.....	35
6.3	What are the documents to be used (see Articles 95 and 96)?	36
6.4	Are there any cases for withdrawal?.....	37
SECTION 7 - RESPONSIBILITIES OF EXPORTERS IN THE EU		39
7.1	As an EU exporter why should I read this section?	39
7.2	What are the rules of origin applying to goods exported from the EU?	39
7.3	What evidence will I need to show that my goods have satisfied the rules of origin?	40
7.4	What evidence must I send to the GSP country to show that my goods have satisfied the rules of origin?	40
7.5	Where and when do I present a completed EUR 1 for certification?	40
7.6	Is there anything else I should know about the EUR 1 and the invoice declaration?	40
7.7	Accounting segregation of EU exporters' stocks of materials.....	40
SECTION 8 - RESPONSIBILITIES OF IMPORTERS IN THE EU		42
8.1	As an EU importer why should I read this section?	42
8.2	How can I check that the goods I am importing meet the required origin rules?	42
8.3	Can I make a belated claim?	43
SECTION 9 - RESPONSIBILITY OF THE COMPETENT AUTHORITY IN BENEFICIARY COUNTRIES UNTIL THE APPLICATION OF THE REGISTERED EXPORTER SYSTEM (UNTIL 2017)		44
9.1	How does administrative co-operation work?	44
9.2	What is the first responsibility of the governmental authority of the beneficiary country ?.....	45
9.3	What must the governmental authority of the beneficiary country do before issuing Form A?.....	45

9.4	What must the governmental authority of the beneficiary country do after issuing Form A ?	45
9.5	How should the authorities of the beneficiary country comply with an EU request for subsequent verification?	45
9.6	What are the consequences of failure to provide adequate administrative cooperation? (Article 71).....	46
SECTION 10 - RESPONSIBILITY OF THE COMPETENT AUTHORITY IN BENEFICIARY COUNTRIES IN THE SYSTEM APPLICABLE FROM 2017		47
10.1	obligations of the competent authorities related to administrative structures	47
10.2	obligations of the competent authorities related to registered exporters' records.....	47
10.3	obligations of the competent authorities related to administrative cooperation	48
10.4	How does administrative cooperation works? (Article 97g)	48
10.5	Administrative cooperation in the framework of cumulation	49
APPENDIX I - List of beneficiary countries and territories.....		50

- [Appendix I - Contents, text of the brochure, with the list of beneficiary countries](#)
- [Appendix II - The legal texts](#)
- [Appendix III :](#)
 - [The list of qualifying operations and the introductory notes \(Annex 13a\)](#)
 - [The list of materials excluded from regional cumulation \(Annex 13b\)](#)
 - The list of workings excluded from GSP regional cumulation (Annex 16)
- [Appendix IV - Documents related to proofs of origin :](#)
 - Application to become a registered exporter (Annex 13c)
 - Statement of origin (Annex 13d)
 - [Certificate of origin Form A \(Annex 17\)](#)
 - Invoice declaration (Annex 18)
 - Movement certificate EUR 1 (Annex 21)

EUROPEAN UNION GSP RULES OF ORIGIN – SUMMARY IN A NUTSHELL¹

What is European Union (EU) GSP?

This is a system of tariff preferences granted unilaterally by the European Union to products originating in developing countries. Duty is reduced or even zero. The least developed countries enjoy duty-free access for virtually all their exports.

What are rules of origin?

These are the means by which we determine where goods originate, i.e. not where they have been shipped from, but where they are deemed to have been produced or manufactured.

Why are they necessary for EU GSP?

In order to ensure that the preference goes only to those whom the GSP is intended to benefit.

How do they work?

Some products clearly originate in a given country, e.g. because they are grown there from local seed. These are called “wholly obtained” goods. But increasingly in today’s world, others are not produced in a single country. There is a list containing details of operations that must be carried out in the beneficiary country on given imported goods in order to confer originating status on the obtained products for GSP purposes. Broadly, there are three types of criterion – change of HS tariff heading; value percentage; and specific process. But some minor operations can never confer origin.

Are there any relaxations?

Yes:

- Where goods originating in the European Union (or Norway, Switzerland or Turkey) are used in the manufacture in the beneficiary country, the products can be considered as originating there, provided more than a minimum amount of processing is done there – this is known as “bilateral cumulation”.
- The rules recognise a number of regional groups where goods originating in one member of the group and further processed in another may be considered as originating in the latter – this is known as “regional cumulation”. At the request of a beneficiary country such cumulation may take place between individual countries of certain groups.
- Under certain conditions, where goods originating in a country with which the EU has a free-trade agreement in accordance with Article XXIV of the GATT in force, are used in the manufacture in the beneficiary country, provided more than a minimum amount of processing is done there – this is known as extended cumulation
- A beneficiary country may apply for a temporary derogation from the EU GSP rules of origin where internal or external factors temporarily deprive it of the ability to comply with rules of origin, or where it requires time to prepare itself to comply with rules of origin.

¹ NOTE: This summary is intended only as a brief introduction. Readers should consult the relevant part(s) of the text for a fuller explanation.

What proof is required?

Usually a certificate of origin Form A stamped by the competent authorities in the beneficiary country is required. In certain cases a so-called "invoice declaration" may be used. Movement certificates EUR.1 are used for supplied goods originating in the European Union (or Norway, Switzerland or Turkey) with a view to "bilateral cumulation".

How is fraud prevented?

The tariff preferences cannot be granted until a proper system of administrative co-operation from the beneficiary country is in place, which in particular allows the European Union authorities to request post-exportation checks.

Where can I find the rules of origin?

These are contained in Articles 66-97w and Annexes 13a-d, 16-18 and 21 of Commission Regulation No. 2454/93 (the implementing provisions of the Community Customs Code), as amended by Regulation (EU) No 1063/2010. You may find a consolidated text of Articles 66-97w and Annex 16 in [Appendix II](#) to this guide; the list of operations with its introductory notes (Annexes 14 and 15) is in [Appendix III](#); and [Appendix IV](#) contains proofs of origin (Annexes 17, 18 and 21). A consolidated version of the whole of Regulation No. 2454/93 is also available on the internet (http://ec.europa.eu/taxation_customs/common/legislation/legislation/customs/index_en.htm).

PART I

SECTION 1 - GENERAL

1.1 TERMS USED IN THIS GUIDE

Article(s) ...	Reference to Articles of Regulation (EEC) No 2454/93, as amended (see Appendix II)
Annex ..	Annex to Regulation (EEC) No 2454/93, as amended (see Appendix II , Appendix III and Appendix IV)
Beneficiary countries:	Countries eligible for preferential treatment under the EU GSP scheme (as listed in the GSP Regulation - see Appendix I)
Competent authorities:	In the beneficiary countries, the Governmental authorities competent for the issue and verification of proof of origin under the EU GSP; in the EU, the national customs administrations of the Member States
EU:	European Union, consisting of the following 27 Member States: Austria, Belgium, Bulgaria, Cyprus, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Luxembourg, Latvia, Lithuania, Malta, The Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, United Kingdom
EU GSP:	The European Union's Generalised System of Preferences or Scheme of Generalised Tariff Preferences laid down in the GSP regulation ²
EU GSP RoO:	The regulations relating to the rules of origin of the EU GSP scheme. These are Commission Regulation (EEC) No 2454/93, as amended by Commission Regulations (EC) Nos. 12/97, 1602/2000 and 881/2003.
Form A:	Certificate of origin Form A
GSP:	Generalised System of Preferences
HS or Harmonised System:	Harmonised Commodity Description and Coding System
Materials	The input materials used to manufacture a "product".
Product	The final product made from "materials".
Proof of origin:	Certificates of origin Form A, invoice declarations, movement certificates EUR 1

² Until 31.12.2011, Council Regulation (EC) No. 732/2008. See the [GSP pages](#) of DG Trade for links to all legal texts.

Registered exporter:	An exporter who is registered with the competent authorities of the beneficiary country concerned for the purpose of making our statements on origin for the purpose of exporting under GSP, after having lodged an application for registration with those authorities and having given consent to the storage of the information provided in the data base of the European Commission and to the publication of non-confidential data on the internet.
Statement on origin:	A statement made out by the exporter indicating that the products covered by it comply with GSP rules of origin, for the purpose of allowing either the person declaring the goods for release for free circulation in the European Union to claim the benefit of preferential tariff treatment or the economic operator in a beneficiary country importing materials for further processing in the context of cumulation rules to prove the originating status of such goods.

1.2 WHAT THIS GUIDE IS ABOUT

The aim of this Guide is to provide assistance in understanding and applying the rules of origin currently in force in the framework of the EU GSP. Although this Guide is written primarily for exporters in beneficiary countries and importers in the EU, it should also be useful for the officials in beneficiary countries involved in the issuing and/or verification of origin evidence as well as, hopefully, anyone else looking for information on the subject.

The list of beneficiary countries of the EU GSP is in Annex I of the GSP Regulation (see [Appendix I](#)) and the legal text of the rules of origin is in Articles 66 to 97w (see [Appendix II](#)) and Annexes 13a-d, 16-18 and 21 (see [Appendix III](#) and [Appendix IV](#)) of Commission Regulation (EEC) No 2454/93, as amended.

Warning: the list of beneficiary countries is however rather a list of **potential** beneficiaries, since some countries may not meet the conditions to actually benefit from EU GSP. Myanmar for example is temporarily suspended from it. Other countries may not yet have complied with the administrative cooperation requirements laid down in Article 97s (see [Section 9](#) below), which are a pre-condition for goods to be granted the benefit of tariff preferences. If in doubt, your competent authorities will advise you.

1.3 THE EU GSP AND ITS AIMS

The GSP provides for preferential duty treatment (a reduced rate of import duty or, even, duty-free) of imported goods originating in beneficiary countries. The principle was agreed at the United Nations Conference on Trade and Development (UNCTAD), and is a facility granted to developing countries ("beneficiary countries") by certain developed countries ("donor countries"). Following the so-called "Everything But Arms" initiative introduced in 2001, the EU GSP grants the least developed countries (see [Appendix I](#)) duty-and quota-free access for almost all their exports. The system is **granted** to the beneficiary countries and not negotiated with them; the preferential treatment is non-reciprocal.

For fuller details, see the [GSP pages of DG Trade](#), which include all legal texts and a [User's Guide to the European Union's Scheme of Generalised Tariff Preferences](#).

This Guide **only** deals with the rules of origin of the EU **GSP**. The GSP schemes offered by the various donor countries differ fundamentally both in respect of the goods covered and the origin criteria used. Therefore, it should be borne in mind that goods complying with the conditions of the GSP of the USA, will not necessarily comply with the EU GSP.

1.4 ARE ALL GOODS COVERED BY THE EU GSP?

The EU GSP does not cover each and every product. Basically, all products of Chapters 25 - 97 of the HS that are subject to duty upon entry into the EU (raw materials are, generally, duty-free) are covered, but coverage of agricultural products (Chapters 1 - 24) is restricted. It should be noted that list of eligible products is not the same for all beneficiary countries.

Annex I of the EU GSP Regulation lists the beneficiary countries (see [Appendix I](#)) as well as giving other information including any product sectors excluded for particular countries, while Annex II³ thereof contains the list of products involved. Information about specific products (both coverage and duty rates) is also available from EU delegations which are situated in most of the beneficiary countries and/or from the competent authorities. It may also be obtained from the Commission's customs data-base at the following address:

http://europa.eu.int/comm/taxation_customs/dds/en/home.htm

1.5 WHAT ARE THE CONDITIONS TO BENEFIT FROM THE GSP?

In order to benefit from the EU GSP upon importation into the EU, three conditions must be fulfilled:

- the goods must **originate** in a beneficiary country in accordance with the EU GSP RoO (see Section 2);
- the goods must be transported **directly** from the beneficiary country to the EU (see Section 3); and
- **valid proof of origin** must be submitted (certificate of origin Form A, issued by the competent authorities in the beneficiary country, or invoice declaration) (see Section 4).

It is pointed out that proof of origin cannot be issued unless there is a legal basis to do so (i.e. a preference exists) at the time of export. In addition, preference must also exist at the time of declaration for release for free circulation in the European Union: if between the time of export and the time of declaration for release for free circulation the products concerned cease to be eligible for preference (e.g. because they have been graduated), then preference cannot be granted, even though a proof of origin validly issued at export exists.

As the EU is a Customs Union, there are no duties or customs formalities in trade between EU Member States, and a common Customs tariff is applied on importation into the EU. Therefore, the EU is considered a single territory. So, once formalities have been completed and duty has been paid - or preference has been granted - in one of the Member States, then goods are considered to be in 'free circulation' in the European Union and can move from one Member State to another.

³ See the [GSP pages](#) of DG Trade for links to all legal texts

SECTION 2 - ORIGIN

2.1 ORIGIN: WHY AND HOW?

The implementation of trade policy measures often requires differentiation in the treatment of goods coming from different countries. Examples of such trade policy measures are the application of preferential rates of duty, anti-dumping duty, import licensing requirements, quotas, embargoes, and so on.

If such treatment only depended on the country where the goods were sent from, it would soon be found that products from all over the world were travelling via the country that enjoys the most favourable (or the least restrictive) treatment. Therefore, something more is necessary in order to make these trade policy measures work: namely to link these measures to the economic nationality of a product.

In order to establish the economic nationality, - the country of origin - certain criteria - rules of origin - are applied. A complication is that there is no such thing as a general set of rules of origin that can be applied world-wide in every possible situation. Countries have their own rules of origin, which more often than not vary in substance depending on their purpose. Even for the purposes of the GSP, the various donor countries apply different rules of origin. Therefore if a product satisfies the rules of origin in the framework of, for example, the USA GSP scheme, it cannot be taken for granted that it also fulfils the rules of origin laid down for the EU GSP scheme and *vice versa*. Origin criteria used in the GSP schemes offered by the donor countries often differ fundamentally. Therefore, if goods are to be exported to/imported into the EU under the EU GSP scheme, the only origin criteria to be taken into consideration are those laid down by the EU in the appropriate legislation (see [Appendix II](#) and [Appendix III](#)). However, the EU, Norway (NO) and Switzerland (CH) have the same GSP RoO, which has allowed a connection between the different schemes on certain aspects, as explained below, which is implemented through an [exchange of letters](#).

Application of the rules of origin provides the answer to the following question: does the product originate in the beneficiary country in question? A positive answer means the product is eligible for preferential tariff treatment upon importation into the EU.

For the purpose of the application of the EU GSP RoO, the beneficiary countries are normally each regarded as an individual territory but in some cases they can work together using 'regional [cumulation](#)' (see point 2.7). They may also work together with the Member States of the EU (which constitute a single territory) or Norway, Switzerland or Turkey in the framework of [bilateral cumulation](#).

2.2 THE BASIC STRUCTURE OF THE EU GSP RULES OF ORIGIN

Products originate in a particular beneficiary country if they are:

- wholly obtained in that country, or
- sufficiently worked or processed there.

As explained later in [point 2.7](#), the same rules of origin are applied to establish whether a product has EU (or NO, CH or TR) origin in cases where bilateral cumulation is being used.

2.3 WHAT ARE 'WHOLLY OBTAINED PRODUCTS'? (ARTICLE 75)

In general terms, products are wholly obtained in a particular beneficiary country (or in the EU, in the case of bilateral cumulation) if only that country has been involved in their production. Even the smallest addition or input from any other country disqualifies a product from being "wholly obtained".

Therefore, it applies mainly to things occurring naturally and to goods made entirely from them. What can be considered as "wholly obtained" in a beneficiary country, or in the European Union, is laid down in an exhaustive list in Article 68.

- a. mineral products extracted from its soil or from its seabed;
- b. plants and vegetable products grown or harvested there;
- c. live animals born and raised there ;
- d. products from live animals raised there;
- e. products from slaughtered animals born and raised there;
- f. products obtained by hunting or fishing conducted there;
- g. products of aquaculture where the fish, crustaceans and molluscs are born and raised there;
- h. products of sea fishing and other products taken from the sea outside the territorial waters by its vessels;
- i. products made on board its factory ships exclusively from the products referred to in point (hf);
- j. used articles collected there fit only for the recovery of raw materials;
- k. waste and scrap resulting from manufacturing operations conducted there;
- l. products extracted from the seabed or below the seabed which is situated outside its territorial waters but where it has exclusive exploitation rights;
- m. goods produced there exclusively from the products specified in (a) to (l).

Most of the list is self-explanatory; with the exception of the fishing products mentioned in (h) and (i), which deserve some further explanation.

Products of sea fishing and other products taken from the sea

"Territorial waters" within the context of these rules of origin is strictly limited to the 12-mile zone, as laid down in the UN International Law of the Seas (1982 Montego Bay Convention). The existence of an Exclusive Economic Zone with more extensive coverage (up to a 200-mile limit) is not relevant for this purpose.

Fish caught outside the 12-mile zone ("on the high seas") can only be considered to be wholly obtained if caught by a vessel that satisfies the definition of "its vessels" and "its factory ships". Fish caught inland or within the territorial waters is always considered to be wholly obtained.

The definition of its "vessels" and "its factory ships" (laid down in Article 75(2)) consists of a number of cumulative criteria - so *all* criteria listed must be fulfilled.

Fish caught on the high seas can be considered to originate in the beneficiary country in question (or in the EU) if:

- the vessel used is registered/ recorded in the beneficiary country and is sailing under its flag (or an EU Member State) and
- They meet one of the following conditions :
 - (a) they are at least 50% owned by nationals of the beneficiary country or of Member States or
 - (b) they are owned by companies
 - which have their head office and their main place of business in the beneficiary country or in Member States and
 - which are at least 50% owned by the beneficiary country or Member States or public entities or nationals of the beneficiary country or Member States.

The conditions related to vessels may each be fulfilled in Member States or in different beneficiary countries insofar as all the beneficiary countries benefit from regional cumulation in accordance with Article 86 (1) and (5). In this case, the products shall be deemed to have the origin of the beneficiary country under which flag the vessel or factory ship sails in accordance with the flag criterion.

These conditions shall apply only provided that the provisions of Article 86(2) (b) and (c) have been fulfilled.

2.4 WHAT ARE 'SUFFICIENTLY WORKED OR PROCESSED' PRODUCTS? (ARTICLE 76)

In practice, except for naturally-occurring and related products, situations where only a single country is involved in the manufacture of a product are relatively rare. Globalisation of manufacturing processes has resulted in many products being made from parts, materials etc. coming from all over the world.

Such products are not of, course, wholly obtained (as explained in 2.3), but they can nevertheless obtain originating status. The condition is that the non-originating materials used (in practice: the materials imported into the beneficiary country) have undergone "sufficient working or processing". It must be stressed that **only** the **non**-originating materials need to be worked or processed sufficiently. If the other materials used are by themselves already originating (either by virtue of being wholly obtained, or by having been worked or processed sufficiently), they do not have to satisfy the conditions set out.

What can be considered as sufficient working or processing, depends on the product in question. Annex 13a contains a list of products in which the conditions to be fulfilled are set out, product-by-product. Part I of Annex 13a explains how to use the list.

2.5 THE 'LIST OF WORKING OR PROCESSING REQUIRED TO BE CARRIED OUT ON NON-ORIGINATING MATERIALS IN ORDER THAT THE PRODUCT MANUFACTURED CAN OBTAIN ORIGINATING STATUS' (ANNEX 13A). (SEE [APPENDIX III](#))

The structure of this list has to be understood in order to be able to apply the origin criteria. The list consists of 3 columns,

- column 1 states the HS heading or sub-heading,
- column 2 contains the description of the goods which come under the HS heading or sub-heading in question and

- column 3 contains the applicable criteria.

For certain headings and sub-headings, a differentiation has been done for least developed countries and other beneficiary countries. The third column is split between the qualifying operation applicable to least-developed countries and the qualifying operation applicable to other countries.

The countries benefiting from the special arrangement for the least developed countries are listed in Regulation (EC) No 732/2008.

In order to be able to use this list, the classification of the product in question has to be established in the Harmonised System Nomenclature (on a 4-digit level or sometimes on a 6 digit level). It is also necessary to know the HS-classification of the non-originating materials used in the manufacture of the product. As criteria differ between products, using the correct HS classification is important. Where necessary, national Customs administrations will be able to assist you in establishing the HS classification.

Basically, the list uses one of three methods, or combinations of these methods, to lay down what amount of working or processing can be considered as "sufficient" in each case:

- a) The **change of heading criterion** (also known as the change of tariff heading or tariff jump criterion). This means that a product is considered to be sufficiently worked or processed when the product obtained is classified in a 4-digit heading of the Harmonised System Nomenclature which is different from those in which all the non-originating materials used in its manufacture are classified.
- *An example is the manufacture of a straw basket, classified under heading 4602 of the HS. The list shows for the whole of Chapter 46 the criterion "manufacture in which all the materials used are classified within a heading other than that of the product". As the basket is classified under 4602, while the straw material was imported under 1401, the origin criterion is clearly satisfied.*

In some cases the change of tariff sub-heading (at a 6 digit level) rule applies. It works in the same manner as the change of heading rule.

- b) The **value or ad valorem criterion**, where the value of non-originating materials used may not exceed a given percentage of the ex-works price of a product. (The notions "ex-works price" and "value" are two of the definitions in Article 67.)
- *An example is the manufacture of umbrellas of HS heading 6601, where column 3 in the list reads "manufacture in which the value of all the materials used does not exceed 70% of the ex-works price of the product". Here a comparison has to be made between the ex-works price of the product and the value of all non-originating materials.*
- c) The **specific process criterion**, when certain operations or stages in a manufacturing process have to be carried out on any non-originating materials are used.
- *Many examples of this kind of origin criterion can be found in the textile sector, e.g. woven fabrics of cotton of headings 5208 to 5212 of the HS, for which column 3 in the list reads among other "weaving accompanied by dyeing or by coating". For example the manufacture of a garment starting from non-originating yarn confers origin. This means that weaving and all subsequent manufacturing stages must be carried out in the beneficiary country. A process criterion of this kind implies that starting from an earlier manufacturing stage (e.g. chemical material or natural fibres) also confers originating status, while starting from a later stage (e.g. dyeing only) does not.*
- d) Working or processing is carried out on certain **wholly obtained materials**.

- An example is the manufacture of preparations used in animal feeding of heading 2309. According to the list rule applicable to this product, all the materials of Chapters 2 (Meat and edible meat offal) and 3 (fish) used in the manufacture of such products are to be wholly obtained.

N.B: As explained in point 2.6 below, certain types of working and processing are always considered to be insufficient, even if the criteria of the list are satisfied.

Also there is a 'tolerance rule' allowed in some cases where not all the non-originating materials have to comply with the basic conditions in the list - see point 2.9 below.

2.6 WHY IS THERE "INSUFFICIENT WORKING OR PROCESSING" AND WHAT DOES IT MEAN? (ARTICLE 78)

Article 78 contains a list of operations which are considered, on their own or in combination with each other (except for combinations in which the slaughter of animals is included), never to be sufficient to confer origin. This list applies **only to situations where no other operations have been carried out**. It serves a double function, firstly within the framework of the "normal" list rules of origin (i.e. those set out in Annex 13a) and secondly in the framework of cumulation (see 2.7 below). However, the purpose is the same – in cases where the amount of actual processing done is minimal, it should not confer origin.

As regards the list rules, it should be noted that there can be cases where, even if the criteria for sufficient working or processing set out in the list have been satisfied, the amount of the actual processing done might still be minimal. In such cases the product does not obtain origin. In fact the list of insufficient working or processing should actually be consulted before the list of sufficient working or processing!

Conversely, it must also be understood that if an operation is not listed as "insufficient", it does not automatically mean that it is "sufficient" to confer origin on the product. There is a "grey" area where operations are more than insufficient but at the same time not actually sufficient under the terms of the specific list rule which applies. The list of sufficient working and processing with specific criteria for the product in question must be consulted to see what conditions do have to be met.

As regards cumulation (whether bilateral or regional), where the list rules do not apply, the working or processing carried out (together with the added value criterion, in the case of regional cumulation) must simply be more than insufficient. This means that an operation which fell into the "grey" area in the framework of the list rules could be acceptable in a cumulation context.

The list of insufficient (or minimal) operations reads as follows:

- (a) preserving operations to ensure that the products remain in good condition during transport and storage;
- (b) breaking-up and assembly of packages;
- (c) washing, cleaning; removal of dust, oxide, oil, paint or other coverings;
- (d) ironing or pressing of textiles and textile articles;
- (e) simple painting and polishing operations;
- (f) husking and partial or total milling of rice, polishing and glazing of cereals and rice;
- (g) operations to colour or flavour sugar or form sugar lumps; partial or total milling of crystal sugar;

- (h) peeling, stoning and shelling, of fruits, nuts and vegetables;
- (i) sharpening, simple grinding or simple cutting;
- (j) sifting, screening, sorting, classifying, grading, matching; (including the making-up of sets of articles);
- (k) simple placing in bottles, cans, flasks, bags, cases, boxes, fixing on cards or boards and all other simple packaging operations;
- (l) affixing or printing marks, labels, logos and other like distinguishing signs on products or their packaging;
- (m) simple mixing of products, whether or not of different kinds, mixing of sugar with any material;
- (n) simple addition of water or dilution or dehydratation or denaturation of products;
- (o) simple assembly of parts of articles to constitute a complete article or disassembly of products into parts;
- (p) a combination of two or more of the operations specified in points (a) to (o);
- (q) slaughter of animals."

Operations are considered "simple" when neither special skills nor machines, apparatus or tools especially produced or installed for those operations are required for their performance.

Examples:

- *A product is made by simple assembly using only originating parts:* the end product is originating as the list of "minimal" working or processing does **not** apply to originating materials, whether they be wholly obtained, or already sufficiently worked or processed.
- A product is manufactured solely by assembling non-originating parts. The product does **not** obtain origin as (f) applies.
- *A product is manufactured by assembling non-originating parts and subsequently by a sufficient operation* The assembly is irrelevant since there is subsequently a sufficient operation, and origin is therefore obtained.
- *A product is obtained using a combination of both originating and non-originating material, when the last operation carried out is on the list of "insufficient working or processing".* However, by definition, more than this has been carried out, as the originating materials used have obtained originating status before this last operation is carried out. Therefore the minimal processing rule does not apply. We have to see if the working or processing set out in the main list of sufficient working or processing is carried out on the non-originating materials used. For example, if a manufacturer of fruit juice in a beneficiary country uses fruit and sugar, wholly obtained in his country, to produce fruit juice and he subsequently bottles the juice in imported non-originating bottles. He does not have to be afraid that bottling would remove the originating status from the juice just because bottling is listed as an insufficient operation. But he does need to see if he is allowed to use imported bottles. The origin criterion in column 3 of the list for HS 2009, bottled fruit juice, reads: "Manufacture from materials of any heading, except that of the product, in which all the materials of sub-headings 0806 10, 2009 61, 2009 69 used are wholly obtained and

the individual weight of sugar⁴ and of the materials of Chapter 4 used does not exceed 40% of the weight of the final product, and the total combined weight of sugar⁵ and the materials of Chapter 4 used does not exceed 60% of the weight of final product". Thus he can use imported bottles as they are classified under HS 7010.

- *A product is obtained by the simple assembly of non-originating materials which are subsequently painted, packed and labelled.* These are all insufficient operations and even when taken together they are still considered to be insufficient to confer origin on the product.
- *A product is obtained by slaughtering a non-originating animal, the meat obtained is subsequently packed, labelled and chilled.* Although this is also a combination of insufficient operations, it includes the slaughter of animals and so it is not necessarily insufficient. However, this does not automatically mean that "sufficient" working and processing to confer origin on the product has taken place. The specific criteria for the product in question in the main list must still be consulted to see if the conditions set out there are satisfied. In this particular case, the meat will **not** obtain origin, because the specific criterion in the list requires the animal slaughtered to be originating.

2.7 WHAT IS MEANT BY "CUMULATION OF ORIGIN"?

Generally, all working and processing for origin purposes must have been carried out in the individual beneficiary country of export. However, there are two exceptions to this principle:

Bilateral Cumulation (Article 84)

Under bilateral cumulation, materials *originating in the EU*, within the meaning of the EU GSP RoO, and further worked or processed in a beneficiary country, are considered to originate in the beneficiary country. However the working or processing carried out there has to be more than the "insufficient working or processing" explained in 2.6.

This concept is also known as "donor country content".

- Example: for embroidered handkerchiefs (classified HS 6213) to obtain GSP origin in a beneficiary country, the one of the criteria to be applied is " Manufacture from unembroidered fabric, provided that the value of the unembroidered fabric used does not exceed 40% of the ex-works price of the product "; meaning that non-originating unembroidered fabric may be used but representing a value not exceeding 40% of the ex-works price of the product. However, if the fabric used originates in the EU, then the cumulation provisions allow it to be considered to be originating in the beneficiary country as the further manufacturing process goes beyond "insufficient" within the meaning of Article 68. See point 4.2 below for evidence of the EU origin for materials to be used for bilateral cumulation.

The same concept applies to materials (other than agricultural products or products covered by a derogation) which originate in Norway, Switzerland or Turkey. When such materials undergo more than minimal working or processing in a beneficiary country, they are considered to originate in that beneficiary country, and may be exported to the EU, to Norway, Switzerland or Turkey (see Article 85(2)). Note that the arrangements are reciprocal, so also apply to materials of European Union origin which undergo more than minimal working or processing in a beneficiary country and are then exported to Norway, Switzerland or Turkey

⁴ See Introductory Note 4.2.

⁵ See Introductory Note 4.2.

Regional Cumulation (Article 86 (1) – (6), (9))

This operates between the countries of one of the regional groups recognised by the EU GSP⁶. Materials originating in one country of the group which are further worked or processed in another beneficiary country of the same group are considered to originate in the latter country. Cumulation is also possible between individual countries of cumulation Group I and Group III, upon request and under certain conditions.

Regional cumulation between countries in the same regional group shall apply only under the condition that the working or processing carried out in the beneficiary country where the materials are further processed or incorporated goes beyond the minimal operations considered as insufficient working or processing and, in the case of textile products, also beyond the operations set out in Annex 16.

Where the condition above is not fulfilled, the products shall have as country of origin the country of the regional group which accounts for the highest share of the customs value of the materials used originating in other countries of the regional group.

Where the country of origin is determined pursuant to this method, that country shall be stated as country of origin on the proof of origin made out by the exporter of the product to the European Union, or, until the application of the registered exporter system, issued by the authorities of the beneficiary country of exportation.

The materials listed in Annex 13b shall be excluded from the regional cumulation in the case where:

- (a) the tariff preference applicable in the European Union is not the same for all the countries involved in the cumulation; and
- (b) the materials concerned would benefit, through cumulation, from a tariff treatment more favourable than the one they would benefit from if directly exported to the European Union.

Thus goods will not necessarily have the origin of the country in the group which exports them to the EU. Where this is so, care should be taken to find out if that other member country of the regional group is subject to restrictions for these goods under the EU GSP, since preferences may be removed for countries - which is referred to as "exclusion" - or for specific sectors - which is called "graduation" - when they reach a certain state of development (for fuller details, see the [User's Guide to the European Union's Scheme of Generalised Tariff Preferences](#) on the web-site of DG Trade).

However, even where exclusion or graduation occurs for one country of the group, Article 5(3) of [EC GSP](#) provides that regional cumulation continues to apply for the benefit of other

⁶ The regional groups (listed in Article 72) are:

- Group I: Brunei-Darussalam, Cambodia, Indonesia, Laos, Malaysia, Philippines, Singapore, Thailand, Vietnam;
- Group II: Bolivia, Colombia, Costa Rica, Ecuador, El Salvador, Guatemala, Honduras, Nicaragua, Panama, Peru, Venezuela;
- Group III: Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, Sri Lanka.
- Group IV: Argentina, Brazil, Paraguay, Uruguay.

countries of the group, even though the products incorporate goods originating in the country concerned. **Example:** Singapore for Group I - Singapore-originating products do not enjoy preference, but products of Indonesian origin incorporating Singapore-originating goods would get preference, even if exported from Singapore.

The situation of Myanmar (formerly Burma) is quite different. Benefit of EU GSP was temporarily withdrawn by Council Regulation (EC) No 552/97, and it is not allowed to participate in Group I regional cumulation at all.

Example : a shirt (classified HS 6205) made in country B from fabric originating in country A (which is a member of the same regional group) will originate in country B, if the value of the fabric amounts to less than 50 % of the shirt's value, otherwise it will originate in A. It should be noted that, in the second case, the issuing authority of country B will have to issue a Form A certificate of origin, stating that the shirt originates in country A.

Example: products originating in country A are exported to country B (value: €900), where they are used to manufacture a product with country B origin (value: €2,000) which is exported to country C. In country C these are incorporated with components of country D (value: €3,000). The value added in country C is €5,000. The final product is exported from there to the European Union with the origin of country C.

See point 4.2 below for the evidence of the regional origin for the materials used in regional cumulation.

Both cumulation provisions may be used together in combination (Article 87).

- Example: a clock (of HS Chapter 91) is manufactured from imported materials (raw materials, spare parts, etc.) originating in the EU and materials originating in another member-country of the same regional group. The list of insufficient working or processing says that a clock originates in a beneficiary country if the value of all the imported materials used (raw materials, spare parts, etc.) does not exceed 70 % of the ex-works price of the clock. In other words, the value-added in the beneficiary country must amount to at least 30 %. If those materials (or some of them) are processed **sufficiently** (to acquire the origin of the beneficiary country concerned), then it may be possible for other materials to be imported from a third country. Thanks to both donor-country content and regional cumulation, it is possible to meet the required criterion, since the first materials are counted as if they originated in the beneficiary country of final assembly.

Extended Cumulation (Article 86 (7) – (8), (9))

Extended cumulation is a system, conditional upon the granting by the Commission, on a request lodged by a beneficiary country and whereby certain materials, originating in a country with which the European Union has a free-trade agreement in accordance with Article XXIV of the General Agreement on Tariffs and Trade (GATT) in force, are considered to be materials originating in the beneficiary country concerned when further processed or incorporated in a product manufactured in that country.

In order that this cumulation applies, the following steps need to be fulfilled:

- 1) The interested beneficiary country needs to submit a written request to the European Commission. The request may be prepared in a free form, as no specimen for the request is provided for in the legislation. However, the request must contain the information specified in Article 86 (7) (Commission Regulation (EEC) No 2454/93, as amended by Commission Regulation (EU) No 1063/2010, available on the website), notably that as regards the provision of information to the EU on the materials

concerned by the cumulation. It is important to note that materials falling within Chapters 1 to 24 of HS are excluded from extended cumulation.

2) Countries involved in the extended cumulation must comply with administrative cooperation requirements.

a) In this regard, it is first important to check whether the involved countries have notified the European Commission of the names, addresses and specimen impressions of the governmental authorities situated in their territory, empowered to issue relevant proofs of origin and verify proofs of origin.

b) The country with which the European Union has concluded a free-trade agreement in force and which has agreed to be involved in extended cumulation with a beneficiary country shall also agree to provide the latter with support in matters of administrative cooperation in the same way as it would provide such support to the customs authorities of the Member States in accordance with the relevant provisions of the free-trade agreement concerned (see Article 97u (2) applicable until the application of the registered exporter system (on 1 January 2017 at the earliest) or 97g (1) applicable once the registered exporter system is applied).

It is thus required (see Article 86 (7)) that the countries involved in the cumulation undertake to comply with the GSP rules of origin and to provide the administrative cooperation necessary to ensure the correct implementation of the rules of origin both with regard to the European Union and also between themselves. A written undertaking to this end, endorsed by all parties involved in the cumulation, needs accordingly to be submitted to the European Commission by the beneficiary country concerned. If you are specifically interested in extended cumulation, the Commission may propose you a form of the draft undertaking.

3) The involved countries should take account of the requirements laid down in Article 86 (8) as to the determination of the origin of the materials used and of the products to be exported to the European Union, as well as the applicable documentary proof of origin.

4) Once received the request from the beneficiary country accompanied by the undertaking endorsed by the countries concerned by the cumulation, the European Commission will consider the request. After having verified whether all conditions are met, it will take a decision, of which the applicant will be informed.

5) When extended cumulation is granted and applies, until the application of the registered exporter system, the competent governmental authorities of the beneficiary country called on to issue a certificate of origin Form A for products in the manufacture of which materials originating in a party with which cumulation is permitted are used, shall rely on the proof of origin provided by the exporter's supplier and issued in accordance with the provisions of the relevant free-trade agreement between the European Union and the country concerned. According to Article 97m (5) in the case of extended cumulation, Box 4 of origin Form A shall contain the indication "extended cumulation with country x". The same endorsement shall be present on invoice declarations made out by exporters in accordance with Article 97m.

2.8 WHAT MORE DO I NEED TO KNOW ABOUT THE EU GSP ORIGIN RULES?

- **Unit of qualification (Article 80):** i.e. the unit for the purposes of determining origin. This is the same as the basic unit used when determining classification using the HS nomenclature. Therefore where a consignment consists of a number of identical products classified under the same heading, each product must be considered individually. Where packaging is included with the product for classification purposes, it is included for origin purposes too.
- **Accessories, spare parts and tools (Article 81):** where dispatched with a piece of equipment, machine, apparatus or vehicle and part of the normal equipment and included in the price thereof or not separately invoiced, these are regarded as one with the piece of equipment, machine, apparatus or vehicle in question.
- **Sets of goods (Article 82)** are normally originating products when all the component items making up the set are originating. Nevertheless, when a set is composed of originating and non-originating items, the set as a whole may be regarded as originating if the value of all the non-originating items taken together does not exceed 15 % of the ex-works price of the set.

Example: a women's blouse (value €30) and a skirt (value €30) originating in a beneficiary country are put into a set together with a scarf imported from a third country (value €2). The value of the three piece set is €62, which means that it originates in the beneficiary country, as the value of the scarf at €2 represents less than 4 % (€2.48) of the value of the set.

- **Neutral elements (Article 83):** In order to determine whether a product is an originating product, it is not necessary to consider the origin of the energy, equipment or tools used processing the goods (though the cost of any fuel used will contribute to the ex-works price of the goods).

2.9 ARE THERE ANY RELAXATIONS TO THE ORIGIN RULES?

The tolerance rule (Article 79)

Non-originating materials may be used in the manufacture of a given product even if the rule in the sufficient working or processing list is not fulfilled, provided that their total value does not exceed :

- (a) 15% of the weight of the product for products falling within Chapters 2 and 4 to 24, other than processed fishery products of chapter 16;
- (b) 15% of the ex-works price of the product for other products, except for products falling within Chapters 50 to 63 of the Harmonized System, for which the tolerances mentioned in Notes 6 and 7 of Part I of Annex 13a, shall apply.

The tolerance rule shall not apply to products wholly obtained in a beneficiary country. However, without prejudice to minimal operations and consignments (Article 78 and 80 (2)), the tolerance shall nevertheless apply to the sum of all the materials which are used in the manufacture of a product and for which the rule laid down in the list in Annex 13a for that product requires that such materials be wholly obtained.

- Example: a doll (classified HS 9502) will qualify if it is manufactured from any imported materials which are classified in different heading. This means a manufacturer in a beneficiary country is allowed to import raw materials such as plastics, fabrics etc. which are classified in other chapters of the HS. But the use of doll's parts (e.g. Doll's eyes) is not normally possible as these are classified in the same heading (HS 9502). However,

the tolerance rule allows the use of these parts if they amount to not more than 15 % of the doll's value.

Derogations (Article 89).

Derogations may be granted to beneficiary countries upon Commission's initiative or in response to a request from the beneficiary country, where:

- (a) internal or external factors temporarily deprive it of the ability to comply with the applicable rules of origin where it could do so previously, or
- (b) it requires time to prepare itself to comply with the "normal" rules of origin.

A request for a derogation is made in writing to the Commission. It states the reasons as indicated in paragraph 1 why a derogation is required and contains appropriate supporting documents.

The derogation, if granted, will be subject to conditions and for a limited period (though this may be extended if still justified). To ensure that imports are easily identified, the phrase "**Derogation-Regulation (EC) No/....**" must **always** appear in box 4 of the Form A. **Failure to do this means that goods will not be treated in accordance with the derogation.**

In addition, since derogations are subject to quantitative limits, they should be used only where the goods cannot acquire origin under any other provisions. If for example goods to be exported comply with the conditions for regional cumulation of origin, then there is no need to use the derogation-regulation.

Example: derogation for certain processed fish products originating in Cape Verde was granted to this country upon its request because its industry was insufficiently developed to allow it to meet the normal criteria (manufacture in which all fish and fishery products are wholly obtained). Thus in the framework of the derogation the country's producers were entitled to use imported (non-originating) raw fish in the manufacture of the processed fish products, which subsequently were eligible for the GSP preferential treatment when imported into the European Union. In order to allow the operation of the derogation to be monitored effectively, the Commission must be sent every month details of Form As issued under the derogation. See Regulation (EC) No 815/2008 (EU Official Journal L 220, 15.8.2008, p. 11), as amended by Regulation (EU) No 894/2010 (EU Official Journal L 266, 9.10.10, p. 39)

2.10 WHAT IF I'M NOT SURE? BINDING ORIGIN INFORMATION (BOI)

If, having considered the legal text and available guidance (this guide or material issued by the national customs authorities), you are still in doubt about the origin of your products, or if you simply want legal certainty, you may apply for a Binding Origin Information decision (BOI).

BOIs may be issued for both export and import. They are binding on all customs administrations in the European Union for a period of 3 years from their date of issue where the goods being imported or exported and the circumstances governing the acquisition of origin correspond in every respect with what is described in the BOI.

They may be annulled if it transpires that they were issued on the basis of incorrect or incomplete information, or revoked or amended if for example there is a subsequent change in the law.

Application should be made in writing to the competent customs authorities in the Member State or Member State or Member States in which the information is to be used, or to the

competent customs authorities in the Member State in which the applicant is established. A [list of the authorities responsible for issuing BOIs](#) is published in the EU Official Journal (OJ C 329, 24.12.2008, p. 10).

Note that the existence of a BOI does not exempt you from the requirement to provide proof of origin, as described in [Section 4](#) below.

SECTION 3 – TERRITORIAL REQUIREMENTS AND NON-MANIPULATION

Working or processing outside the territory of the beneficiary country (without prejudice to cumulation) is not permitted. Originating goods exported and subsequently returned may be considered as originating only if it can be demonstrated that they are the same as those exported, and that they have not undergone any operations beyond those necessary to preserve them in good condition.

Free zones are part of the territory of a country for origin purposes. This means that goods produced in a free zone in a beneficiary country may benefit from EU GSP but must comply with the origin criteria to do so.

The previously existing direct transport rule from 1 January 2011 is replaced by a more flexible non manipulation principle, described in Article 74 of Regulation No 1063/2010.

The products declared for release for free circulation in the European Union shall be the same products as exported from the beneficiary country in which they are considered to originate. They shall not have been altered, transformed in any way or subjected to operations other than operations to preserve them in good condition, prior to being declared for release for free circulation. Storage of products or consignments and splitting of consignments may take place where carried out under the responsibility of the exporter or of a subsequent holder of the goods and the products remain under customs supervision in the country(ies) of transit.

Compliance with the previous paragraph shall be considered as satisfied unless the customs authorities have reason to believe the contrary; in such cases, the customs authorities may request the declarant to provide evidence of compliance, which may be given by any means, including contractual transport documents such as bills of lading or factual or concrete evidence based on marking or numbering of packages or any evidence related to the goods themselves.

These rules apply *mutatis mutandis* when cumulation under Articles 84, 85 or 86 applies.

An important difference between the previous direct transportation requirement and non manipulation clause lies in documentary evidence to be provided. Today with direct transport in all cases where the goods are transported via another country, except where the country of transit is one of the countries of the same regional group, the EU importer will be required to present documentary evidence that the goods did not undergo any operations there (in the country of transit), other than unloading, reloading or any operation designed to keep them in good condition. The types of the referred documentary evidence are strictly defined in the law. The new non-manipulation clause shall be considered as satisfied *a priori* unless the customs authorities have reasons to believe the contrary; in such cases, the customs authorities may request the declarant to provide evidence of compliance, which may be given by any means.

SECTION 4 - PROOF OF ORIGIN (DOCUMENTARY REQUIREMENTS) ACCORDING TO THE PROCEDURES APPLICABLE UNTIL 2017

4.1 WHAT IS A 'PROOF OF ORIGIN'?

In the same way that a passport is evidence of the nationality of a person, an origin certificate is evidence that the goods have satisfied the rules of origin and is evidence of the economic nationality of a product.

4.2 WHAT IS THE EU GSP PROOF OF ORIGIN?

There are three principal forms of proof used in the context of the EU GSP⁷:

- The certificate of origin Form A, used as proof of origin at import into the EU and in regional cumulation, see point 2.7 above (Article 97l and Annex 17)⁸.
- The Invoice Declaration, and which can be used for low value GSP exports (Article 97m and Annex 18).
- The Movement Certificate EUR1, which may be used as may an invoice declaration, when goods are exported to beneficiary countries from the EU in the context of bilateral cumulation, see 2.7 above (Article 97v and Annex 21).

These are contained in [Appendix IV](#). For information about how they are to be completed and issued see Sections 5 and 6 below.

4.3 HOW ARE THESE DOCUMENTS USED?

The **Form A and invoice declaration** are used by importers in the EU for GSP imports as evidence in support of their request that the goods be imported at preferential rates of customs duty (often nil). They are therefore important documents and have a value equal to the amount of customs duty that is waived by the EU. In this sense they serve a similar function to a cheque, a banknote or banker's draft and must be treated with similar respect.

Like a banknote, the **Form A** must be printed to a very precise specification in terms of colour and background pattern (see Annex 17) and, like a cheque or banker's draft, it must be carefully completed. Guidance on the completion of the Form A is given in point 5.6 below.

The Form A is also used as evidence of origin for the purpose of applying the regional cumulation of origin provisions (see point 2.7). In a regional group, goods originating in

⁷ The statement of origin, which will be issued in the framework of the registered exporter system applicable from 2017 (see Section 6), will replace the three mentioned forms of proofs.

⁸ The model in Annex 17 contains the 2007 notes on the back. [UNCTAD](#) (which is responsible for Form A) has amended them three times (in 2004 and again in 2007 to take account of EU enlargement, in 2005 to take account of Turkey). Although Annex 17 has been updated to reflect these changes, EU Member States will thus accept the latest (2007) version as well as continuing to accept earlier ones. It is stressed that all versions of the notes are acceptable in all 27 Member States.

country A should be accompanied by a certificate of origin Form A if they are exported to country B (of the same regional group) for further processing before being exported to the EU (Article 72a(4)).

The **invoice declaration** must also conform to a very precise formulation (see Annex 18 and below) and may be used by exporters in beneficiary countries when exporting goods of a low value (see point 5.12 below for further information)

The **movement certificate EUR.1** is used by exporters in the EU, as well as in Norway or Switzerland, when they send originating goods to beneficiary countries.

EC exporters who are "approved exporters" may use an invoice declaration (instead of a movement certificate EUR.1), when exporting materials or parts of EU origin to a GSP beneficiary country for incorporation into a product there for export to the EU as an originating product under the EU GSP.

EC exporters who are not "approved exporters" may use an invoice declaration for low-value consignments only (point 5.12). Otherwise, they must use a movement certificate EUR.1.

The invoice declaration reads:

French version

L'exportateur des produits couverts par le présent document (authorisation (SIC!) autorisation) douanière n° . . . (¹) déclare que, sauf indication claire du contraire, ces produits ont l'origine préférentielle . . . (²) au sens des règles d'origine du Système des préférences tarifaires généralisées de la Communauté européenne.

English version

The exporter of the products covered by this document (customs authorization No . . . (¹)) declares that, except where otherwise clearly indicated, these products are of . . . preferential origin (²) according to rules of origin of the Generalized System of Preferences of the European Community.

.....
.....
(place and date) (³)

.....
.....
(Signature of the exporter; in addition the name of the person signing the declaration has to be indicated in clear script) (⁴)

(¹) When the invoice declaration is made out by an approved exporter within the meaning of Article 90a, the authorization number of the approved exporter must be entered in this space. When the invoice declaration is not made out by an approved exporter, the words in brackets shall be omitted or the space left blank.

(²) Origin of products to be indicated. When the invoice declaration relates, in whole or in part, to products originating in Ceuta and Melilla within the meaning of Article 96, the exporter must clearly indicate them in the document on which the declaration is made out by means of the symbol "CM".

(³) These indications may be omitted if the information is contained on the document itself.

(⁴) See Article 90 (5). In cases where the exporter is not required to sign, the exemption of signature also implies the exemption of the name of the signatory.

4.4 FOR HOW LONG IS PROOF OF ORIGIN VALID?

Under the EU GSP, the certificate of origin Form A, the invoice declaration and the movement certificate EUR.1 are all valid for 10 months only from the date of issue in the exporting country (Article 97k). They must be presented within this period to the customs authorities of the importing country.

However, proofs of origin presented to the customs authorities of the importing country after the expiry of the period of validity may be accepted for the purpose of applying tariff preferences where the failure to submit them in time was due to exceptional circumstances. In other cases of belated presentation, they may be accepted where the goods were presented before the final date.

In certain circumstances, in the case of certain dismantled or non-assembled products () or where goods are imported within the framework of frequent and continuous trade flows of a significant commercial value (Article 97o), the importer may request that a single proof of origin be submitted at the importation of the first consignment. The customs authorities will lay down conditions. In the latter case, the period allowed may not exceed three months and the goods must be the subject of the same contract of sale (the parties being established in the exporting country or in the European Union), be classified in the same 8-digit CN code, come exclusively from the same exporter, be destined for the same importer, and be declared at the same customs office in the European Union.

SECTION 5 - RESPONSIBILITIES OF EXPORTERS IN BENEFICIARY COUNTRIES

5.1 AS AN EXPORTER, IN A BENEFICIARY COUNTRY, WHY IS IT IMPORTANT THAT I UNDERSTAND THE ORIGIN RULES AND THE DOCUMENTARY PROCEDURES?

Before a Form A is issued the authorities in your country should verify that everything is in order and that the goods concerned are originating ones. But there are also regulations governing the operation of the EU GSP which require the Customs Authorities in the importing Member State of the European Union to ask the authorities in the exporting country to carry out further checks from time to time on goods which have already been exported to the European Union under the GSP. If these post-exportation, or subsequent (*a posteriori* in French), verification checks show that your goods did not satisfy the rules of origin, then your customer in the European Union will have to pay customs duty at the full (non-preferential) rate. If this happens you could be faced with claims for compensation or even with non-payment for the goods supplied. You may even lose future business, as customers will not want to run the risk of receiving further unexpected duty demands for goods they have purchased from you.

It is therefore in your **own interest** to MAKE SURE THAT YOU UNDERSTAND THE ORIGIN RULES, AND APPLY THEM CORRECTLY.

Do not tell your customers that they can claim preferential tariff treatment or provide them with evidence of origin unless you are certain that the goods you are exporting satisfy the rules of origin.

5.2 How do I work out if my goods satisfy the rules of origin?

Section 2 of this guide gives a detailed explanation of the different types of origin rule. In short, an **originating product** (i.e. a product which has satisfied the origin rules) is either:

- a product which has been ‘wholly obtained’; this term applies only to products listed in point 2.3 above; or
- a product incorporating materials or parts which have not been wholly obtained but which have undergone ‘sufficient working or processing’.

You should take the following steps to find out if your goods are ‘originating products’:

Step 1

Find out whether your products are ‘wholly obtained’ (see point 2.3). If they are, they originate. If they do not, move to step 2.

Step 2

Find out which four-figure HS heading covers the product you are exporting. If in doubt, ask your customs authority or your competent national authority which is responsible for issuing certificates of origin Forms A.

It is most important that you establish the correct HS heading for your goods, otherwise you could apply the wrong rule. If it is later found that the product did not have origin then the import duties in EU need to be paid. Your customer will not be pleased.

Step 3

Establish whether the working or processing which has been carried out in your country is among the minimal processes listed in Article 78 (see point 2.5). If it is, then the resulting goods cannot be regarded as originating goods. Go to step 4 if the working or processing undertaken is *more* than minimal.

Step 4

Turn to Annex 13b and identify the rule for your product. Read the accompanying notes carefully, and make sure you understand them.

Step 5

Establish whether your product has met the relevant rule contained in the list in Annex 13b (see [APPENDIX III](#)). The guidance and examples in point 2.4 will help you do this.

Do not forget to include both material and non-material costs in the calculation of your ex-works price where the products are covered by a percentage rule which limits the value of non-originating materials which can be used in the manufacture of the finished product.

Remember to take into account any special provisions which may apply, for example;

- the general tolerance for non-originating materials or parts (point 2.9 and Article 79),
- bilateral cumulation using European Union (or NO, CH or TR) content (point 2.7 and Article 85),
- regional cumulation (point 2.7 and Articles 86),
- extended cumulation (point 2.7 and Articles 86) and
- derogations granted to your country/products (point 2.9 and Article 89).

Do not hesitate to contact your national authority competent for the issue of Forms A if, having read this guide, you do not understand any aspect of these rules or are uncertain as to whether your goods satisfy them.

5.3 WHAT EVIDENCE WILL YOU NEED TO SHOW YOUR AUTHORITIES THAT YOUR GOODS HAVE SATISFIED THE RULES OF ORIGIN?

To help you decide whether your product satisfies the rules of origin you may need information about the materials or parts you buy-in.

It is not enough to show that the materials or parts were purchased locally. You must get from your local supplier a statement about the *origin* of the goods he has supplied. Your supplier will therefore need to understand the rules of origin as well and it is your responsibility as the exporter to help him in this respect.

In some cases it may be sufficient to find out how the goods were made. For example, if you are making knitted or crocheted garments and the origin rule requires '*knitting and making-up*', it will be sufficient for you to obtain evidence from your local fabric supplier that the fabric was knitted or crocheted locally. The manufacture from an imported (non-originating) knitted or crocheted fabric will not satisfy the rule of origin for export as originating garments.

If you acquire any materials or parts from a supplier in the EU (or Norway, Switzerland or Turkey) and you wish to apply the cumulation of origin provisions (see point 2.7) you will need to obtain evidence of the European Union (or Norwegian, Swiss or Turkish) origin of those goods from your supplier. This will either be a movement certificate EUR1 or an invoice declaration.

If you acquire any materials or parts from a supplier in one of the countries of a regional group and you wish to apply the regional cumulation provisions (see point 2.7) then evidence of the origin of these materials or parts in the other member country will need to be obtained from the supplier and you should ask him for a Form A.

Where the origin rules require a calculation of the value of any non-originating materials or parts used as a percentage of the ex-works price of the finished product, you will need to maintain sufficient records to enable the appropriate calculations to be made for each exportation.

You must keep these records and all other records of origin evidence for at least three years to enable checks to be carried out to verify that for any given consignment the origin rules were satisfied.

5.4 WHERE CAN YOU OBTAIN A FORM A?

The competent national authority for the issue of forms A, often customs, will be able tell you how to obtain a Form A for completion.

5.5 WHO CAN FILL IN A FORM A?

As the exporter *you* know whether the goods satisfy the rules of origin so you should normally complete the Form A yourself. However, you can authorise a representative to complete the Form on your behalf. If you do this you must provide your representative with written authorisation for each consignment showing clearly which goods are to be included on the Form A as goods satisfying the rules of origin. You remain responsible for the accuracy of the information given by your representative.

5.6 HOW SHOULD THE FORM A BE COMPLETED?

The Form A must be made out in either English or French. If you are completing the form by hand you must use ink and capital letters throughout.

Box 1

Insert the full name and business address of the exporter.

Box 2 - Consignee

The completion of this box is optional, but you are recommended to insert the name and address of the consignee where this is known. For exports to exhibitions which are later sent on to the EU insert also the name and address of the exhibition.

Box 3 - Transport details

You should complete this box, if you can, on the basis of available information. If you do not have details of the transport arrangements, then leave this box blank.

Box 4 - For official use.

This box is reserved for the use of the certifying authority.

Box 5 - Item number

If different types of goods are shown separately on the invoice(s), show each type separately on the Form A and itemise them (1, 2, 3 etc), so they can be crossed checked to the invoice if necessary.

Box 6 - Marks and numbers

Insert the identifying marks and numbers that appear on the packages. If the packages are marked with the address of the consignee, state the address. If they are not marked in any way, put 'No marks and numbers'. If both originating and non-originating goods are packed together, add 'Part contents only' at the end of each entry.

Box 7 - Number and kind of packages, description of goods

Bulk Goods

Identify the goods by giving a reasonably full commercial description e.g. '*photocopiers*' or '*typewriters*' rather than '*office machinery*'. However if the invoices give full identifying details (which need not necessarily include details of the marks and numbers of the packages) only a general description is needed.

For goods in bulk which are not individually packed, insert '*In bulk*'. The quantity shown must be the same as, or relatable to, the quantity shown on the invoice for the goods (e.g. if the invoice shows 100 cartons and these are loaded on to 10 pallets, specify **'100 cartons' NOT '10 pallets'**).

Mixed consignments

For consignments containing both originating and non-originating goods, describe only the originating goods on the Form A. You may be unable to avoid showing originating and non-originating goods on the same invoice. In this case, mark the invoice (for example, with an asterisk) to show which goods are non-originating and put an appropriate statement in Box 7 immediately below the description of the goods, e.g. '*Goods marked * on the invoice are non-originating and are not covered by this certificate of origin Form A*'.

The same considerations will apply if you have a mixed consignment of goods qualifying by virtue of a derogation and others which are not covered by that derogation (see [point 2.9](#) above).

Unused space

Draw a horizontal line under the final item in this box and rule through the unused space with a 'Z-shaped' line.

Box 8 - Origin criterion

This box signifies to the customs authorities in the EU which origin rule has been applied to the goods. As described in the note about it on the reverse of the Form A, enter the code P for wholly-obtained goods and the code W, followed by the HS heading, where the goods have been sufficiently-worked or -processed goods (thus for wholly-obtained goods of, say, HS heading 96.18, the indication should read: "P" 96.18; for sufficiently-worked or -processed goods of the same HS heading, it should read: "W" 96.18.) **Failure to complete this box correctly (e.g. by inserting the wrong tariff heading) could lead to the rejection of the Form A.**

Special note for exporters to the Czech Republic, Hungary, Poland and Slovakia using Form As bearing the 1996 notes on the back, and for exporters to Bulgaria using the 1996, 2004 or 2005 version: please disregard note III(b)(4). The indication to be made since their accession to the EU is that specified by note III(b)(3) for the European Union. (See also the [footnote to point 4.2](#)).

Box 9 - Gross weight or other quantity

You should give quantities in metric units (e.g. kilograms, litres etc), but imperial measures (e.g. tons, pounds (lbs.), imperial gallons) will be accepted.

Box 10 - Number and date of invoice

Insert details as required.

Box 11 - Certification

Leave this blank.

Box 12 - Declaration by the exporter

Complete this box by inserting the name of the country in which the goods are considered to have originated. You should take into account that, where the provisions for regional cumulation have been applied (see point 2.7), that country may not be the same as the country of final processing or the country of exportation. For the importing country you must put '*European Union*'; you may put the name of the particular Member State concerned in as well. **Indicating a different donor country (e.g. Canada) could lead to the Form A not being accepted.**

Only the exporter, or a person duly authorised by the exporter (see point 5.5), can sign this declaration. Forwarding agents acting simply in that capacity are not exporters and must not sign this box. By signing this form you declare that the goods qualify under the provisions of the EU. **If the declaration is incorrect you will have committed an offence which may incur penalties.**

5.7 WHERE AND WHEN DO I PRESENT THE COMPLETED FORM A FOR CERTIFICATION?

When the goods are exported, or shortly before, the exporter or his representative should take the completed Form A to the competent certifying authority. The Form should be accompanied by a written application for the issue of the Form A, in the format and manner prescribed by the competent authorities. The application should be supported by the appropriate documents showing that the products to be exported qualify for the issue of the Form A (see point 5.3).

The certifying authority will examine the application, the supporting documents and the Form A to make sure that you have supplied all the information necessary. If they are satisfied that the goods seem to qualify for the issue of the certificate they will stamp and sign the Form A and return it to you for you to send, immediately, to your customer in the European Union. Your customer will then present the Form A to the European Union Customs Authorities when the goods are imported in order to claim the lower rate of duty.

If the contract for the supply of the goods requires that the Form A is sent first to a bank, you should do this and remind the bank of the need to send the original Form A on to your customer as soon as possible so that he can use it at import.

5.8 CAN THE CERTIFYING AUTHORITY REFUSE TO ISSUE THE FORM A?

Yes. If they do not think you have adequately demonstrated that the goods have originating status they **will** do this. If you have just completed the form incorrectly it will be returned to you with appropriate instructions about any corrections/amendments that need to be made.

The certifying authority may also ask you to provide additional evidence to demonstrate that the goods have indeed satisfied the rules of origin. They may also decide to undertake other checks or controls, including a visit to your factory/business premises, to confirm the accuracy of the information you have provided.

5.9 CAN A FORM A BE ISSUED RETROSPECTIVELY AFTER THE GOODS HAVE BEEN EXPORTED ? (ARTICLE 97L)

Yes, exceptionally, but you should make every effort to complete a Form A for issue at the time of exportation. However, a Form A may be issued after exportation of the goods, if:

- one was not issued at the time of exportation because of errors, accidental omissions or special circumstances;
- or
- it is demonstrated to the satisfaction of the certifying authority that a Form A was issued, but was not accepted on importation for technical reasons, rather than ones of substance.

A Form A will be rejected for 'technical reasons' by the Customs authorities of the importing EU Member State if Box 12 ("Declaration by the exporter") has not been completed for example.

Circumstances in which Forms A may be issued after exportation include, for example, those where, at the time of exportation, the necessary evidence of origin of materials or parts used was not available to the exporter.

For a Form A to be issued after your goods have been shipped, you must:

- apply in writing to the certifying authority stating that no valid Form A was issued at the time of exportation; and explaining why, or
- explain what were the technical measures for the original certificate being rejected.
- provide a correctly completed Form A;
- give details of the place and date of exportation of the goods to which the certificate refers; and
- supply a copy of the export invoice and evidence (see point 5.3) which demonstrates that the goods have satisfied the provisions for the issue of the Form A.
- The competent certifying authority will only issue the form if they are satisfied that their conditions for the issue of a Form A after the exportation of the goods are met and that the information you have provided corresponds with that in their records. They will insert the words '*Issued Retrospectively*' or '*Delivré a Posteriori*' in Box 4 of the form.

It is pointed out that "exceptional circumstances" do not include cases where a preference exists at the time of declaration for release for free circulation, but where no preference existed at the time of export. Form A cannot be issued retrospectively where there would have been no legal basis to do so at the time of export.

5.10 WHAT HAPPENS IF A FORM A IS LOST, STOLEN OR DESTROYED?: DUPLICATE CERTIFICATES (ARTICLE 97L § 4)

If this happens the exporter, or his duly authorised agent, may apply to the competent authority which issued the Form A for a **duplicate** to be made out on the basis of the export documents in their possession. You should:

- state in writing why you need a duplicate;
- provide a completed Form A; and
- supply a copy of the export invoice and/or and any other supporting evidence on the basis of which the original form was issued.

After verifying that the information provided agrees with that in their files, the competent authority will issue a duplicate Form A on the basis of the export documents in their possession provided that they are satisfied that your request is genuine. They will write '*Duplicate*' or '*Duplicata*', the date of issue and serial number of the original certificate in Box 4. The period of validity (see point 4.4) of the duplicate certificate will take effect from the date of the original.

5.11 WHAT ARE REPLACEMENT CERTIFICATES OF ORIGIN FORM A? (ARTICLE 97P)

Replacement certificates of origin Form A should not be confused with duplicate certificates (see point [5.10](#)). They may be issued on the basis of the original issued in the beneficiary country:

- by EU customs authorities, where originating products are placed under the control of a customs office in the European Union and all or some of them are to be sent elsewhere within the European Union or to Norway or Switzerland;
- by the authorities of Norway, Switzerland or Turkey, where the goods are transported through Norway, Switzerland or Turkey and the non-manipulation principle is met (see point 3 above).

Where a replacement certificate is required, the re-exporter must make a written request. Replacement certificates are then treated as definitive certificates for the purposes of granting preferential tariff treatment.

5.12 ARE THERE ANY SPECIAL PROVISIONS FOR THE EXPORT OF LOW VALUE CONSIGNMENTS?

Yes, both for certain consignments of a commercial nature (Article 97m) and for products sent as small packages from *private* persons to *private* persons, or which form part of a *traveller's personal luggage* (Article 97a).

Consignments of a *commercial* nature which contain originating products of a value not exceeding €6000 may be accompanied by an invoice declaration (the text of which appears in Annex 18 and is also reproduced at point 4.3 above) in place of the Form A. The declaration may be written on the invoice, the delivery note or any other commercial document relating to the consignment and describing the product. The exporter must:

- issue only one invoice declaration for each consignment;

- make the declaration in either French or English by writing, typing, or stamping it or by having it printed onto the relevant document. N.B. ink and block capitals must be used if you are writing the declaration by hand;
- sign the declaration in manuscript; and
- be prepared to submit at any time, all appropriate documents substantiating the originating status of the goods concerned at the request of the competent authority.

Neither a Form A nor an invoice declaration is needed for products sent as small packages from *private* persons to *private* persons, or which form part of a *traveller's personal luggage*. These items will be admitted at the appropriate preferential tariff rate of duty by the EU Customs authorities provided the goods are not imported by way of trade (the imports are occasional and consist solely of products for the personal use of the recipients or travellers or their families and it is evident from the nature and quantity of the products that no commercial purpose is in view), and there is no reason to doubt that they satisfy the rules of origin. However the total value of the products must not exceed €500 in the case of *small packages*, or €1200 in the case of the contents of *travellers' personal luggage*. If the value is higher than this then documentation will be required or duty will have to be paid. There is no provision for getting evidence later and reclaiming duty already paid.

SECTION 6 – REGISTERED EXPORTERS IN UNDER THE PROCEDURE APPLICABLE FROM 2017

From January 1 2017, a system of registered exporters will apply. It is important to note that the system shall apply in the following cases (Article 90):

- (a) in cases of originating goods exported by a registered exporter within the meaning of Article 92.
- (b) in cases of any consignment of one or more packages containing originating products exported by any exporter, where the total value of the originating products consigned does not exceed EUR 6 000.

6.1 WHAT ARE THE BENEFICIARY COUNTRIES' RESPONSIBILITIES IN THIS SYSTEM?

The competent authorities of the beneficiary country shall establish and keep up to date at all times an electronic record of registered exporters located in that country (Article 91). The record shall be immediately updated where an exporter is withdrawn from the register in accordance with Article 93 (2).

The record shall contain the following information:

- (a) name and full address of the place where Registered Exporter is established/resides, including the identifier of the country or territory (ISO alpha 2 country code);
- (b) number of Registered Exporter;
- (c) products intended to be exported under the scheme (indicative list of Harmonized System chapters or headings as considered appropriate by the applicant);
- (d) dates as from and until when the exporter is/was registered.
- (e) the reason for withdrawal (registered exporter's request / withdrawal by competent authorities). This data shall only be available to competent authorities.

The competent authorities of the beneficiary countries shall notify the Commission of the national numbering system used for designating registered exporters. The number shall begin with ISO alpha 2 country code.

6.2 WHAT DO THE EXPORTERS HAVE TO DO?

To be registered, exporters shall lodge an application with the competent authorities of the beneficiary country referred to in Article 69(1)(a), using the form a model of which is set out in Annex 13c. By the completion of the form exporters give consent to the storage of the information provided in the database of the Commission and to the publication of non-confidential data on the internet (Article 92).

The application shall be accepted by the competent authorities only if it is complete.

Exporters, registered or not, shall comply with the following obligations (Article 94):

- (a) they shall maintain appropriate commercial accounting records for production and supply of goods qualifying for preferential treatment;
- (b) they shall keep available all evidence relating to the material used in the manufacture;
- (c) they shall keep all customs documentation relating to the material used in the manufacture;
- (d) they shall keep for at least three years from the end of the year in which the statement on origin was made out, or more if required by national law, records of
 - (i) the statements on origin they made out; and
 - (ii) their originating and non-originating materials, production and stock accounts.

The records referred to in point (d) may be electronic but shall allow the materials used in the manufacture of the exported products to be traced and their originating status to be confirmed.

The obligations of exporters shall also apply to suppliers who provide exporters with supplier's declarations certifying the originating status of the goods they supply.

6.3 WHAT ARE THE DOCUMENTS TO BE USED (SEE ARTICLES 95 AND 96)?

The **statement on origin** is made out by the registered exporter when the products to which it relates are exported, if the goods concerned can be considered as originating in the beneficiary country concerned or another beneficiary country in accordance with the second sub-paragraph of Article 86 (4) or with point (b) of the first sub-paragraph of Article 86 (6).

The statement on origin shall be provided by the exporter to his customer in the European Union and shall contain the particulars specified in Annex 13d. A statement on origin shall be made out in either English or French. It may be made out on any commercial document allowing to identify the exporter concerned and the goods involved.

The statement on origin shall be provided by the exporter to his customer in the European Union and shall contain the particulars specified in Annex 13d. A statement on origin shall be made out in either English or French.

It may be made out on any commercial document allowing to identify the exporter concerned and the goods involved.

When cumulation under Articles 84, 86 (1), or 86 (5) and (6) applies, the exporter of a product in the manufacture of which materials originating in a party with which cumulation is permitted are used shall rely on the statement on origin provided by its supplier. In these cases, the statement on origin made out by the exporter shall, as the case may be, contain the indication 'EU cumulation', 'regional cumulation' or 'Cumul UE', 'cumul régional'.

When cumulation under Article 85 applies, the exporter of a product in the manufacture of which materials originating in a party with which cumulation is permitted are used shall rely on the proof of origin provided by its supplier and issued in accordance with the provisions of the GSP rules of origin of Norway, Switzerland or Turkey, as the case may be. In this case, the statement on origin made out by the exporter shall contain the indication 'Norway cumulation', 'Switzerland cumulation', 'Turkey cumulation' or 'Cumul Norvège', 'Cumul Suisse', 'Cumul Turquie'.

When extended cumulation under Article 86 (7) and (8) applies, the exporter of a product in the manufacture of which materials originating in a party with which extended cumulation is permitted are used shall rely on the proof of origin provided by its supplier and issued in accordance with the provisions of the relevant free-trade agreement between the European Union and the party concerned.

In this case, the statement on origin made out by the exporter shall contain the indication 'extended cumulation with country x' or 'cumul étendu avec le pays x'.

A statement on origin shall be made out for each consignment. A statement on origin may exceptionally be made out after exportation ('retrospective statement') on condition that it is presented in the Member State of declaration for release for free circulation no longer than two years after the export. A statement on origin shall be valid for twelve months from the date of its making out by the exporter.

A single statement on origin may cover several consignments if the goods meet the following conditions:

- (a) they are dismantled or non assembled products within the meaning of general rule 2(a) of the Harmonized system,
- (b) they are falling within Section XVI or XVII or heading 7308 or 9406 of the Harmonized System, and
- (c) they are intended to be imported by instalments.

6.4 ARE THERE ANY CASES FOR WITHDRAWAL?

Yes. Article 93 provides for the following.

Registered exporters who no longer meet the conditions for exporting any goods under the scheme, or no longer intend to export such goods, shall inform the competent authorities in the beneficiary country who shall immediately remove them from the record of registered exporters kept in that beneficiary country.

Without prejudice to the system of penalties and sanctions applicable in the beneficiary country, where registered exporters intentionally or negligently draw up, or cause to be drawn up, a statement on origin or any supporting document which contains incorrect information which leads to irregularly or fraudulently obtaining the benefit of preferential tariff treatment, the beneficiary country's competent authorities shall withdraw the exporter from the record of registered exporters kept by the beneficiary country concerned.

Without prejudice to the possible impact of irregularities found on pending verifications, withdrawal from the record of registered exporters shall take effect for the future, i.e. in respect of statements made out after the date of withdrawal.

Exporters who have been removed from the record of registered exporters by the competent authorities in accordance with the second paragraph may only be reintroduced into the record of registered exporters once they have proved to the competent authorities in the beneficiary country that they remedied the situation which led to their withdrawal.

SECTION 7 - RESPONSIBILITIES OF EXPORTERS IN THE EU

7.1 AS AN EU EXPORTER WHY SHOULD I READ THIS SECTION?

When products of EU origin are used as materials in the manufacture of a product in a GSP beneficiary country, they count (under the cumulation of origin rules, see point 2.7) as originating in that country. This can help the finished product satisfy the rules of origin for importation into the European Union at a preferential rate of duty. It is important, therefore, that goods exported for this purpose are accompanied by evidence of their EU originating status. The manufacturer in the GSP country will need to present this evidence in support of his application for a Form A to accompany the goods he sends to the EU.

Bilateral cumulation (see point 2.7 above) applies only if the exported goods have EU originating status (European Union customs status obtained through release for free circulation is not enough) certified by an EUR.1, and they are subject to more than a minimal operation in the country concerned (and also provided no non-originating material is added during the operation).

If you are exporting goods to a beneficiary country under the Outward Processing Relief (OPR) arrangements, you may wish to consider whether the materials or parts you are sending out for processing qualify as originating goods and whether the returning product would then be entitled to receive additional tariff advantages under the EU GSP scheme:

Under EU GSP bilateral cumulation, the re-imported product will be granted the benefit of the GSP arrangements; on the other hand, as a compensating product for OPR, Article 151 of the [European Union Customs Code](#) ("the Code" - Council Regulation (EEC) No 2913/92) will apply; however, by combining both, Article 151(4) should apply. The amount of possible additional OPR duty relief will depend on the GSP duty rate to be applied to goods of the same kind as those temporarily exported. Note however that the method of taxation based on the cost of the processing operation (Article 153 second paragraph of the Code and Article 591 of Regulation No 2454/93) could not be applied in such a situation, where the temporary export good could have been subject to the preferential GSP duty, unless proof is given that it had not been released for free circulation at a duty rate of zero.

It is vitally important therefore to ensure that any declaration you make about the origin of the exported materials or parts is correct. An incorrect declaration may lead to a false claim to preferential tariff treatment in respect of the products subsequently imported into the EU which in turn may lead to penalties being imposed on the importer.

7.2 WHAT ARE THE RULES OF ORIGIN APPLYING TO GOODS EXPORTED FROM THE EU?

The rules which determine the origin of goods produced in GSP countries apply to goods exported from the EU to the GSP countries as well. The general guidance provided in point 5.2 for working out how goods satisfy the rules of origin applies also when goods are exported from the EU.

7.3 WHAT EVIDENCE WILL I NEED TO SHOW THAT MY GOODS HAVE SATISFIED THE RULES OF ORIGIN?

If you are already exporting under one of the EU's preferential trading arrangements, you will be familiar with the evidence that must be obtained and the records that must be maintained. Otherwise you should seek advice from your national customs administration, but you may read the appropriate parts of this guide to get an idea of what you will have to do. In this regard, [Council Regulation \(EC\) No 1207/2001](#) applies within the European Union. It lays down procedures such as supplier's declarations to facilitate the issue of movement certificates EUR.1 and the making-out of invoice declarations.

7.4 WHAT EVIDENCE MUST I SEND TO THE GSP COUNTRY TO SHOW THAT MY GOODS HAVE SATISFIED THE RULES OF ORIGIN?

Normally, you must provide your customer in the GSP country with a movement certificate EUR 1 (see Annex 21). EU exporters who are not familiar with this document should seek further advice from their national customs authorities.

However, if you are a European Union '*Approved Exporter*' then you may use an *invoice declaration*, stating that the products are of EU preferential origin '*according to the rules of origin of the Generalised System of Preferences of the European Union*'.

7.5 WHERE AND WHEN DO I PRESENT A COMPLETED EUR 1 FOR CERTIFICATION?

You should follow the procedures laid down by your national customs authority.

7.6 IS THERE ANYTHING ELSE I SHOULD KNOW ABOUT THE EUR 1 AND THE INVOICE DECLARATION?

The rules concerning certificates issued after the goods have been exported, lost certificates and invoice declarations for low value consignments covered in points 5.9, 5.10 and 5.12 essentially also apply to EUR 1s and invoice declarations issued for exports from the EU.

7.7 ACCOUNTING SEGREGATION OF EU EXPORTERS' STOCKS OF MATERIALS

If originating and non-originating fungible materials are used in the working or processing of a product, the customs authorities of the Member States may, at the written request of economic operators, authorise the management of materials in the European Union using the accounting segregation method for the purpose of subsequent export to a beneficiary country within the framework of bilateral cumulation, without keeping the materials on separate stocks.

The customs authorities of the Member States may make the granting of authorisation subject to any conditions they deem appropriate.

The authorisation shall be granted only if by use of the accounting segregation it can be ensured that, at any time, the number of products obtained which could be considered as

'originating in the European Union' is the same as the number that would have been obtained by using a method of physical segregation of the stocks.

If authorised, the method shall be applied and the application thereof shall be recorded on the basis of the general accounting principles applicable in the European Union.

The beneficiary of the accounting segregation method shall make out or, until the application of the registered exporter system, apply for proofs of origin for the quantity of products which may be considered as originating in the European Union. At the request of the customs authorities of the Member States, the beneficiary shall provide a statement of how the quantities have been managed.

The customs authorities of the Member States shall monitor the use made of the authorisation.

They may withdraw the authorisation in the following cases:

- (a) the beneficiary makes improper use of the authorisation in any manner whatsoever, or
- (b) the beneficiary fails to fulfil any of the other applicable conditions.

SECTION 8 - RESPONSIBILITIES OF IMPORTERS IN THE EU

8.1 AS AN EU IMPORTER WHY SHOULD I READ THIS SECTION?

IMPORTING UNDER PREFERENCE CARRIES CERTAIN RISKS. IT IS THEREFORE IMPORTANT THAT YOU SHOULD BE AWARE OF THESE RISKS AND OF HOW YOU CAN PROTECT YOUR INTERESTS.

The customs authorities in the importing Member State of the EU can ask the authorities in the exporting country to carry out further checks and controls on goods which have already arrived in the EU and which may even have been already been released for free circulation at a preferential rate of duty (see point 9.5). This is often called "a subsequent verification" (see point 9.5 to see what happens in the beneficiary country).

If the goods have not already been put into free circulation and the competent authorities decide to suspend the granting of tariff preferences while awaiting the results of the verification, you may be required to pay security (Article 94). Where they consider that checks which they have undertaken may result in a higher amount of import duties being due than that resulting from the particulars in the declaration, they shall always require the lodging of a security sufficient to cover the difference (Article 248 of Regulation (EEC) No 2454/93).

Where a verification check shows that the goods do not qualify for preferential tariff treatment, customs will refuse preference or you will lose the benefit of it. You should also note that European Union legislation provides for the collection of duty from the importer up to 3 years after the goods have been imported.

8.2 HOW CAN I CHECK THAT THE GOODS I AM IMPORTING MEET THE REQUIRED ORIGIN RULES?

In your own interests you should check as far as you can that any proof of origin you present to customs is valid and that the goods covered by it are entitled to the reduced rate of customs duty you are claiming, to avoid unpleasant repercussions later on.

If you suspect the accuracy or validity of the preference document you hold or have reason to doubt that the goods are entitled to a reduced rate of duty, you should not claim that preferential rate of duty. If you do so, you will run the risk of having committed an offence which may incur penalties.

Before you make your claim for a reduced rate of duty (by entering the code 2 in box 36 of the customs declaration form (SAD), or even before you order the goods, you should yourself:

- find out the origin rule for the product concerned (see Annexes 13a and 13b);

- remind your overseas supplier of the rule and ask for written confirmation that it has been, or will be, met. You could also ask your supplier to provide some information that demonstrates compliance with the rule. For example, if you are importing garments, you might ask about the origin of the fabric used or where the yarn comes from.

You could, in addition, consider whether you would be able to include and enforce a clause in your contract allowing you to recover duty from your supplier. If not, you will be out of pocket if post import verification reveals that the certificate was invalid or that the goods had not met the rules.

If you suspect the accuracy of any of the information received you should **seek further clarification** from your supplier.

You should **consult your customs authorities** if, having received a response from your supplier, you are still unsure that your goods are entitled to a preferential rate of duty to see what they think. But their advice will not binding.

If you are already claiming a preferential rate of duty on goods which have not been subjected to the above checks, you should consider whether it would be advisable to make appropriate enquiries of your supplier. **You must STOP making claims to preference immediately if the enquiries show that your goods are not meeting the origin rules.**

If you are intending to import the same kind of goods over a long period of time, you may wish to consider making regular checks with your supplier to ensure that there been no change in the manufacturing process or in the origin of the materials or parts used. **You must STOP making claims to preference immediately if these checks show that your goods are no longer meeting the origin rules.**

You should keep a record of all action taken. Your customs authorities may wish to see what steps you have taken to ensure that your goods are entitled to the reduced customs charges that you are claiming. This might help providing you acted in "good faith" if something goes wrong or might reduce the amount of duty you will have to pay.

8.3 CAN I MAKE A BELATED CLAIM?

Yes, if your checks subsequently confirm that any goods which you have already imported, and on which you have paid the full duty, are entitled to a preferential rate of duty, a belated claim may be made up to three years from the date on which the goods were originally entered for free circulation.

SECTION 9 - RESPONSIBILITY OF THE COMPETENT AUTHORITY IN BENEFICIARY COUNTRIES UNTIL THE APPLICATION OF THE REGISTERED EXPORTER SYSTEM (UNTIL 2017)

9.1 HOW DOES ADMINISTRATIVE CO-OPERATION WORK?

The governmental authorities of the beneficiary country, the European Commission and customs authorities of the EU need to jointly manage a system of co-operation in order to ensure the correct and effective application of the GSP and to ensure that its advantages are only enjoyed by those whom it is meant to aid.

It should be noted that goods cannot obtain the benefit of tariff preferences until the beneficiary country has complied with the administrative cooperation requirements.

In accordance with Article 97s, the beneficiary country informs the Commission of the names and addresses of the **governmental authorities** within the beneficiary territory which are empowered to **issue** certificates of origin Form A as well as those responsible for the **control (or verification)** of certificates of origin Form A and invoice declarations. In principle, the EU only accepts the nomination of governmental authorities, such as customs authorities or the Ministries of Trade, for the issue of Forms A as it considers that a certificate of origin is a blank cheque, which will be drawn on the EU budget and, accordingly, it should only be issued by a body which involves the government of the beneficiary country. Other bodies like chambers of commerce to whom the power has been delegated by a governmental authority could be accepted for the **issue** of certificates, insofar as this activity remains under the effective control of the government. But they **cannot** be accepted for control, as their links with private interests could prejudice the correct control of their members. This must always be exercised by a governmental authority, with no possibility of delegation. This is particularly important, since, if the EU finds it necessary to withdraw a beneficiary country from its GSP (e.g. for fraud or for lack of administrative co-operation), then it is entirely the government's responsibility.

The beneficiary country must also send to the European Commission **original, legible specimens of stamps**, representing the official signature⁹, used by those authorities to issue certificates.

- Copies of the specimens of stamps are distributed to the EU customs authorities. As they are not publicly available (except for reference at the time of the importation, when the European importer is allowed to verify if the certificate of origin he received from his supplier of his goods seems to be in order), they contribute in ascertaining the authenticity of the certificate of origin.
- The bodies in charge of the issue of the certificates of origin must inform the European Commission of any changes to the stamps. If they do not, then the exported goods could be presented to a European Union customs authority which is not aware the existence of such a stamp; it would therefore refuse to grant a preference. Communicating new or additional stamps promptly (together with the date of entry into use of the new stamp) is the only way to avoid this problem. The competent authority must also immediately inform the Commission of any stamps that have been stolen or mislaid.

⁹ Names of individual authorised officials and specimens of the signatures are not however required.

- The beneficiary country must inform the Commission (communication of information to individual Member States is not sufficient) of any change to the names and addresses of the governmental authorities responsible for the verification of the certificates of origin Form A and the invoice declarations, so that there is no breakdown in communication. It is also recommended to have a different governmental body in charge of the subsequent verification to the one in charge of issuing certificates of origin Form A as this will guarantee a better control. The European Union relies on the beneficiary country for the proper working of the system.

For example, if the goods exported were to be further worked or processed after their exportation from the beneficiary country, then they would no longer correspond to the Form A and only the authorities of the beneficiary country would be able to state if the goods imported into the EU corresponded to the ones which were exported together with the Form A.

- It should be noted, in the case of bilateral cumulation of origin using goods originating in the EU, that the official bodies of the beneficiary country may send back the movement certificate EUR.1 to the EU issuing authorities for verification, if they wish.

9.2 WHAT IS THE FIRST RESPONSIBILITY OF THE GOVERNMENTAL AUTHORITY OF THE BENEFICIARY COUNTRY ?

The governmental authorities of a beneficiary country must provide guidance to their exporters. Such assistance could consist of offering training, explanations and of explanatory notices about the rules of origin.

9.3 WHAT MUST THE GOVERNMENTAL AUTHORITY OF THE BENEFICIARY COUNTRY DO BEFORE ISSUING FORM A ?

The authority must verify that information concerning the origin of the goods, presented to it with the written application for a certificate of origin, is correct and that the goods have originating status.

For example, the origin criteria for cloth garments with manufacture yarn states that such a product qualifies under EU GSP origin rules only if all the industrial processes necessary to obtain origin to take place in the beneficiary country. Thus evidence of the importation of the yarn (if it is not already originating) and of the manufacture of the fabric must be provided.

The authority must also ensure that any endorsements required are inserted in box 4: e.g. "Issued retrospectively" or "Délivré a posteriori (see section 5.9), "Duplicate" or "Duplicata" (see section 5.10), "Derogation-Regulation (EC) No./...." (see section 2.9).

9.4 WHAT MUST THE GOVERNMENTAL AUTHORITY OF THE BENEFICIARY COUNTRY DO AFTER ISSUING FORM A ?

After the issue of the Form A, the authorities of the beneficiary country must keep records for at least three years, as these authorities may be asked by the EU customs authorities to verify a certificate of origin during this period.

9.5 HOW SHOULD THE AUTHORITIES OF THE BENEFICIARY COUNTRY COMPLY WITH AN EU REQUEST FOR SUBSEQUENT VERIFICATION?

The authorities in charge of subsequent verification are expected to reply to a request for verification within six months. However, if there is no reply after six months, the EC's customs authorities will send a reminder and a further period of four months will be allowed for the reply. In order to reply, the authorities must carry out any checks that may be required, such as asking for further documentary evidence of the origin of the goods, checking on exporters records and accounts, or even carrying out a factory inspection.

Note that beneficiary countries benefiting from regional cumulation as part of a regional group give an undertaking to provide administrative cooperation not only to the European Union, but also to each other (see Article 86(2)(b)(ii)). *Inter alia*, this means that where a Member State makes a request for subsequent verification, it will correspond with the authorities of the member of the group which issued the Form A, and those authorities must liaise as appropriate with the authorities of other group members involved.

The customs authorities of the EU need a complete answer; "I confirm the origin of the goods" is not enough. They require detailed explanations, such as the description of the industrial process, description of the materials used, and the cost-break down of the process.

It is stressed that if the ten-month deadline is not met, this could entail important consequences for the EU importer whose goods, especially if there are grounds for reasonable doubt concerning the true origin, will not benefit from the tariff preference.

9.6 WHAT ARE THE CONSEQUENCES OF FAILURE TO PROVIDE ADEQUATE ADMINISTRATIVE COOPERATION? (ARTICLE 71)

Where there are grounds for doubt concerning the proper application of the preferential arrangements in the beneficiary country, the Commission may publish a warning notice to importers in the *Official Journal of the European Union*.

Failure by the competent authorities of a beneficiary country to maintain the necessary administrative structures and systems to manage the rules and procedures related to GSP , to inform the Commission of any changes of the authorities in charge of the management of registered exporters, to keep to date the electronic records of registered exporters, to manage the applications of the registered exporters, to remove the registered exporters who do not fulfil the conditions any more, or to provide controls on exporters, or systematic failure to comply with the administrative cooperation requirements may, in accordance with Article 16 of Regulation (EC) No. 732/2008, entail temporary withdrawal of preferences under the scheme for that country.

SECTION 10 -

RESPONSIBILITY OF THE COMPETENT AUTHORITY IN BENEFICIARY COUNTRIES IN THE SYSTEM APPLICABLE FROM 2017

In the framework of the system applicable from 2017, some obligations of the competent authorities in the beneficiary countries are similar to the obligations laid down in the system applicable until 2017. But they are adapted to the system of registered exporters. The main obligations are the following.

10.1 OBLIGATIONS OF THE COMPETENT AUTHORITIES RELATED TO ADMINISTRATIVE STRUCTURES

- To undertake to put in place and to maintain the necessary administrative structures and systems required for the implementation and management in the beneficiary country of the rules of origin and procedures related to GSP, including where appropriate the arrangements necessary for the application of cumulation (Article 68.1.a);
- to ensure that the competent authorities will cooperate with the Commission and the customs authorities of the Member States (Article 68.1.b);
- to provide all necessary support in the event of a request by the Commission for the monitoring by it of the proper management of the scheme in the country concerned, including verification visits on the spot by the Commission or the customs authorities of the Member States (Article 68.2.a);
- to verify the originating status of products and the compliance with the other conditions related to GSP rules of origin, including visits on the spot, where requested by the Commission or the customs authorities of the Member States in the context of origin investigations (Article 68.2.b);
- to submit to the Commission the undertakings provided for in Articles 68.1a and 68.2.b (Article 68.3)
- to notify the Commission of the names and addresses of the authorities situated in their territory which are :
 - (a) part of the governmental authorities of the country concerned, or act under the authority of the government, and empowered to register exporters and to withdraw them from the record of registered exporters;
 - (b) part of the governmental authorities of the country concerned and empowered to support the Commission and the customs authorities of the Member States through the administrative co-operation as provided for in this section (Article 69.1);
- to inform the Commission immediately of any changes to the above-mentioned information (Article 69.2).

10.2 OBLIGATIONS OF THE COMPETENT AUTHORITIES RELATED TO REGISTERED EXPORTERS' RECORDS

- To establish and keep up to date at all times an electronic record of registered exporters located in the country (the record shall be immediately updated where an exporter is withdrawn from the register) (Article 91.1)
- to notify the Commission of the national numbering system used for designating registered exporters (the number shall begin with ISO alpha 2 country code) (Article 91.3)
- to accept the application lodged by the candidate exporters to be registered exporters if the application is complete (Article 92);
- to remove registered exporters who no longer meet the conditions for exporting any goods under the scheme, or no longer intend to export such goods (Article 93.1)
- to withdraw the exporter from the record of registered exporters who have intentionally or negligently drawn up, or cause to be drawn up, a statement on origin or any supporting document which contains incorrect information which leads to irregularly or fraudulently obtaining the benefit of preferential tariff treatment (Article 93.2)

10.3 OBLIGATIONS OF THE COMPETENT AUTHORITIES RELATED TO ADMINISTRATIVE COOPERATION

- To carry out verifications of the originating status of products at the request of the customs authorities of the Member States and regular controls on exporters on their own initiative (Article 97g).

10.4 HOW DOES ADMINISTRATIVE COOPERATION WORKS? (ARTICLE 97G)

The controls shall ensure the continued compliance of exporters with their obligations. They shall be carried out at intervals determined on the basis of appropriate risk analysis criteria. For that purpose, the competent authorities of the beneficiary countries shall require exporters to provide copies or a list of the statements on origin they have made out.

The competent authorities of the beneficiary countries shall have the right to call for any evidence and to carry out any inspection of the exporter's accounts and, where appropriate, those of producers supplying him, including at the premises, or any other check considered appropriate.

Subsequent verifications of statements on origin shall be carried out at random or whenever the customs authorities of the Member States have reasonable doubts as to their authenticity, the originating status of the products concerned or the fulfilment of other requirements of the GSP rules of origin.

Where the customs authorities of a Member State request the cooperation of the competent authorities of a beneficiary country to carry out a verification of the validity of statements on origin, the originating status of products, or of both, it shall, where appropriate, indicate on its request the reasons why it has reasonable doubts on the validity of the statement on origin or the originating status of the products.

A copy of the statement on origin and any additional information or documents suggesting that the information given on that statement is incorrect may be forwarded in support of the request for verification.

The requesting Member State shall set a 6-month initial deadline to communicate the results of the verification, starting from the date of the verification request, with the exception of requests sent to Norway, Switzerland or Turkey for the purpose of verifying replacement statements on origin made out in their territories on the basis of a statement on origin made out in a beneficiary country, for which this deadline shall be extended to eight months.

If in cases of reasonable doubt there is no reply within the period specified in the paragraph above, or if the reply does not contain sufficient information to determine the real origin of the products, a second communication shall be sent to the competent authorities. This communication shall set a further deadline of not more than 6 months.

10.5 ADMINISTRATIVE COOPERATION IN THE FRAMEWORK OF CUMULATION

The provisions related to the control of origin and the administrative cooperation also apply to exports from the European Union to a beneficiary country for the purpose of bilateral cumulation and to exports from one beneficiary country to another for the purpose of regional cumulation (Article 97I.1)

Particularly, regional cumulation operates under the condition that the countries of the regional group have undertaken to provide the administrative cooperation necessary to ensure the correct implementation of the GSP rules of origin both with regard to the European Union and between themselves (Article 86.2.b.ii). These undertakings must be notified to the Commission by the Secretariat of the regional group concerned or another competent joint body representing all the members of the group in question.

To the extent that Norway, Switzerland and Turkey have concluded an agreement with the European Union stating that they shall provide each other with the necessary support in matters of administrative cooperation, the verifications of the originating status of products apply *mutatis mutandis* to requests sent to the authorities of Norway, Switzerland and Turkey for the verification of replacement statements on origin made out on their territory, with a view to requesting these authorities to further liaise with the competent authorities in the beneficiary country.

Extended cumulation is only permitted under Article 86 (7) and (8), if a country with which the European Union has a free-trade agreement in force has agreed to provide the beneficiary country with its support in matters of administrative cooperation in the same way as it would provide such support to the customs authorities of the Member States in accordance with the relevant provisions of the free-trade agreement concerned.

APPENDIX I - LIST OF BENEFICIARY COUNTRIES AND TERRITORIES

(Taken from Annex I of [EU GSP](#))

Disclaimer

Warning: the list of beneficiary countries is rather a list of **potential** beneficiaries, since some countries may not meet the conditions to actually benefit from EU GSP. Myanmar for example is temporarily suspended from it. Other countries may not yet have complied with the administrative cooperation requirements laid down in Article 93 (see [Section 8](#) above), which are a pre-condition for goods to be granted the benefit of tariff preferences. If in doubt, your competent authorities will advise you.

Beneficiary countries and territories of the European Union's scheme of generalised tariff preferences

Countries included in the special arrangement for least developed countries are marked *

Countries included in the special incentive arrangement for sustainable development and good governance are marked †

<i>United Arab Emirates</i>	<i>Cocos Islands (or Keeling Islands)</i>	<i>Georgia</i> †
<i>Afghanistan</i> *	<i>Democratic Republic of Congo</i> *	<i>Ghana</i>
<i>Antigua and Barbuda</i>	<i>Central African Republic</i> *	<i>Gibraltar</i>
<i>Anguilla</i>	<i>Congo</i>	<i>Greenland</i>
<i>Armenia</i>	<i>Côte d'Ivoire</i>	<i>Gambia</i> *
<i>Netherlands Antilles</i>	<i>Cook Islands</i>	<i>Guinea</i> *
<i>Angola</i> *	<i>Cameroon</i>	<i>Equatorial Guinea</i> *
<i>Antarctica</i>	<i>People's Republic of China</i>	<i>South Georgia and South Sandwich Islands</i>
<i>Argentina</i>	<i>Colombia</i> †	<i>Guatemala</i> †
<i>American Samoa</i>	<i>Costa Rica</i> †	<i>Guam</i>
<i>Aruba</i>	<i>Cuba</i>	<i>Guinea-Bissau</i> *
<i>Azerbaijan</i>	<i>Cape Verde</i> *	<i>Guyana</i>
<i>Barbados</i>	<i>Christmas Islands</i>	<i>Heard Island and McDonald Islands</i>
<i>Bangladesh</i> *	<i>Cyprus</i>	<i>Honduras</i> †
<i>Burkina Faso</i> *	<i>Djibouti</i> *	<i>Haiti</i> *
<i>Bahrain</i>	<i>Dominica</i>	<i>Indonesia</i>
<i>Burundi</i> *	<i>Dominican Republic</i>	<i>India</i>
<i>Benin</i> *	<i>Algeria</i>	<i>British Indian Ocean Territory</i>
<i>Bermuda</i>	<i>Ecuador</i> †	<i>Iraq</i>
<i>Brunei Darussalam</i>	<i>Egypt</i>	<i>Iran (Islamic Republic of)</i>
<i>Bolivia</i> †	<i>Eritrea</i> *	<i>Jamaica</i>
<i>Brazil</i>	<i>Ethiopia</i> *	<i>Jordan</i>
<i>Bahamas</i>	<i>Fiji</i>	<i>Kenya</i>
<i>Bhutan</i> *	<i>Falklands Islands</i>	<i>Kyrgyzstan</i>
<i>Bouvet Island</i>	<i>Federated States of Micronesia</i>	<i>Cambodia</i> *
<i>Botswana</i>	<i>Gabon</i>	<i>Kiribati</i> *
<i>Belarus</i>	<i>Grenada</i>	<i>Comoros</i> *

<i>St Kitts and Nevis</i>	<i>Nigeria</i>	<i>Chad *</i>
<i>Kuwait</i>	<i>Nicaragua [†]</i>	<i>French Southern territories</i>
<i>Cayman Islands</i>	<i>Nepal *</i>	<i>Togo *</i>
<i>Kazakhstan</i>	<i>Nauru</i>	<i>Thailand</i>
<i>Lao People's Democratic Republic *</i>	<i>Niue Island</i>	<i>Tajikistan</i>
<i>Lebanon</i>	<i>Oman</i>	<i>Tokelau Islands</i>
<i>St Lucia</i>	<i>Panama [†]</i>	<i>Timor-Leste *</i>
<i>Sri Lanka [†]</i>	<i>Peru [†]</i>	<i>Turkmenistan</i>
<i>Liberia *</i>	<i>French Polynesia</i>	<i>Tunisia</i>
<i>Lesotho *</i>	<i>Papua New Guinea</i>	<i>Tonga</i>
<i>Libyan Arab Jamahiriya</i>	<i>Philippines</i>	<i>Trinidad and Tobago</i>
<i>Morocco</i>	<i>Pakistan</i>	<i>Tuvalu *</i>
<i>Moldova (Republic of) [†]</i>	<i>St Pierre and Miquelon</i>	<i>Tanzania (United Republic of) *</i>
<i>Madagascar *</i>	<i>Pitcairn</i>	<i>Ukraine</i>
<i>Marshall Islands</i>	<i>Palau</i>	<i>Uganda *</i>
<i>Mali *</i>	<i>Paraguay</i>	<i>United States Minor outlying islands</i>
<i>Myanmar *</i>	<i>Qatar</i>	<i>Uruguay</i>
<i>Mongolia [†]</i>	<i>Russian Federation</i>	<i>Uzbekistan</i>
<i>Macao</i>	<i>Rwanda *</i>	<i>St Vincent and Northern Grenadines</i>
<i>Northern Mariana Islands</i>	<i>Saudi Arabia</i>	<i>Venezuela [†]</i>
<i>Mauritania *</i>	<i>Solomon Islands *</i>	<i>Virgin Islands (British)</i>
<i>Montserrat</i>	<i>Seychelles</i>	<i>Virgin Islands (USA)</i>
<i>Mauritius</i>	<i>Sudan *</i>	<i>Viet Nam</i>
<i>Maldives *</i>	<i>Santa Helena</i>	<i>Vanuatu *</i>
<i>Malawi *</i>	<i>Sierra Leone *</i>	<i>Wallis and Futuna</i>
<i>Mexico</i>	<i>Senegal *</i>	<i>Samoa *</i>
<i>Malaysia</i>	<i>Somalia *</i>	<i>Yemen *</i>
<i>Mozambique *</i>	<i>Suriname</i>	<i>Mayotte</i>
<i>Namibia</i>	<i>São Tomé and Príncipe *</i>	<i>South Africa</i>
<i>New Caledonia</i>	<i>El Salvador [†]</i>	<i>Zambia *</i>
<i>Niger *</i>	<i>Syrian Arab Republic</i>	<i>Zimbabwe</i>
<i>Norfolk Island</i>	<i>Swaziland</i>	
	<i>Turks and Caicos Islands</i>	