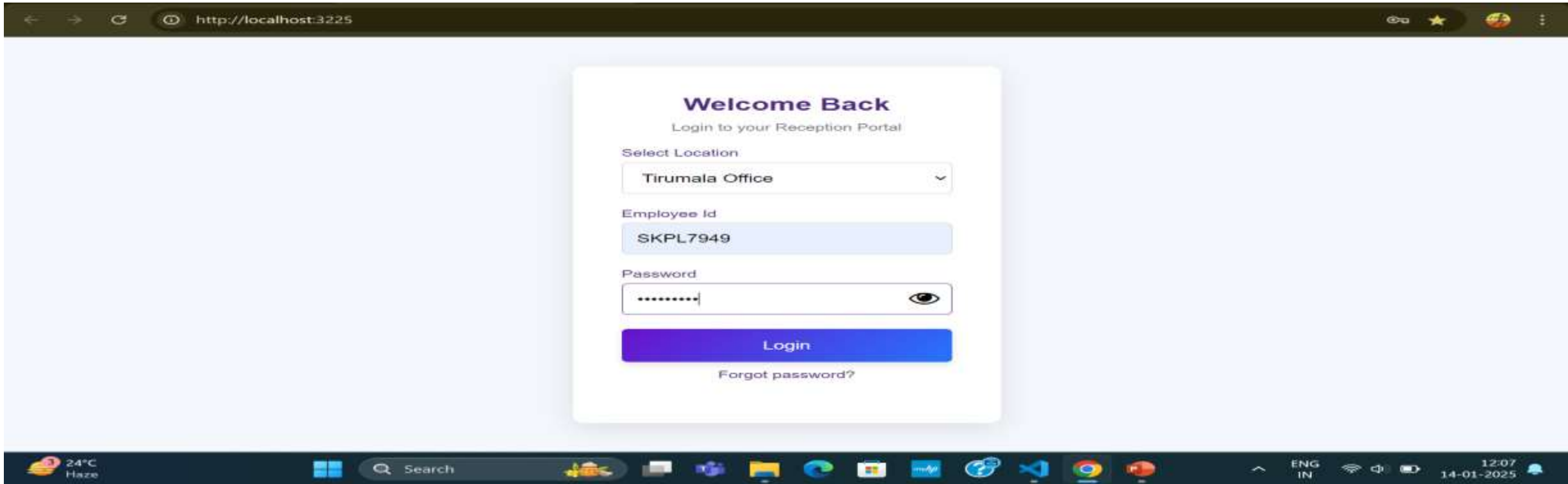


Reception Portal of Skipper Limited

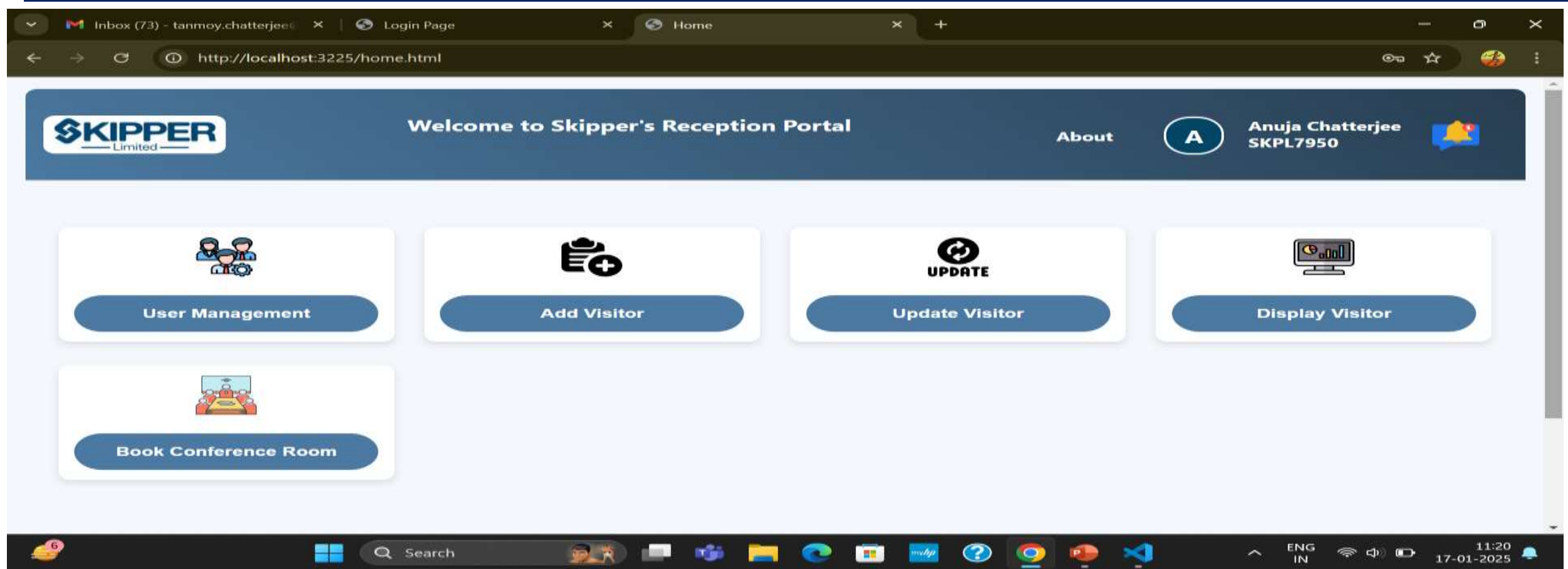
By Tanmoy Chatterjee



There are 3 types of user:

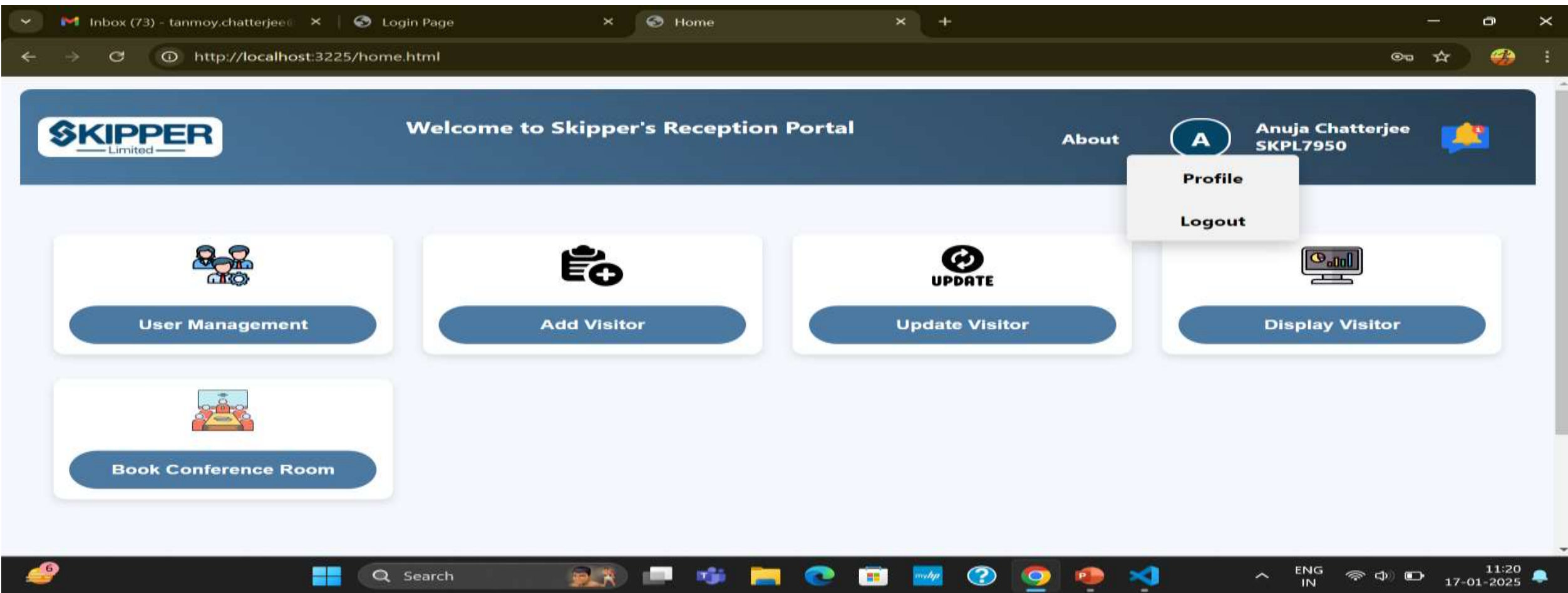
1. Admin User – He/she can register or delete users of the portal
2. Receptionist – He/she can add, update, delete visitor data.
3. End User – He/she can only request for visitor and get it approved by the receptionist of that location.

The user can login using his Location, Employee Id, Password



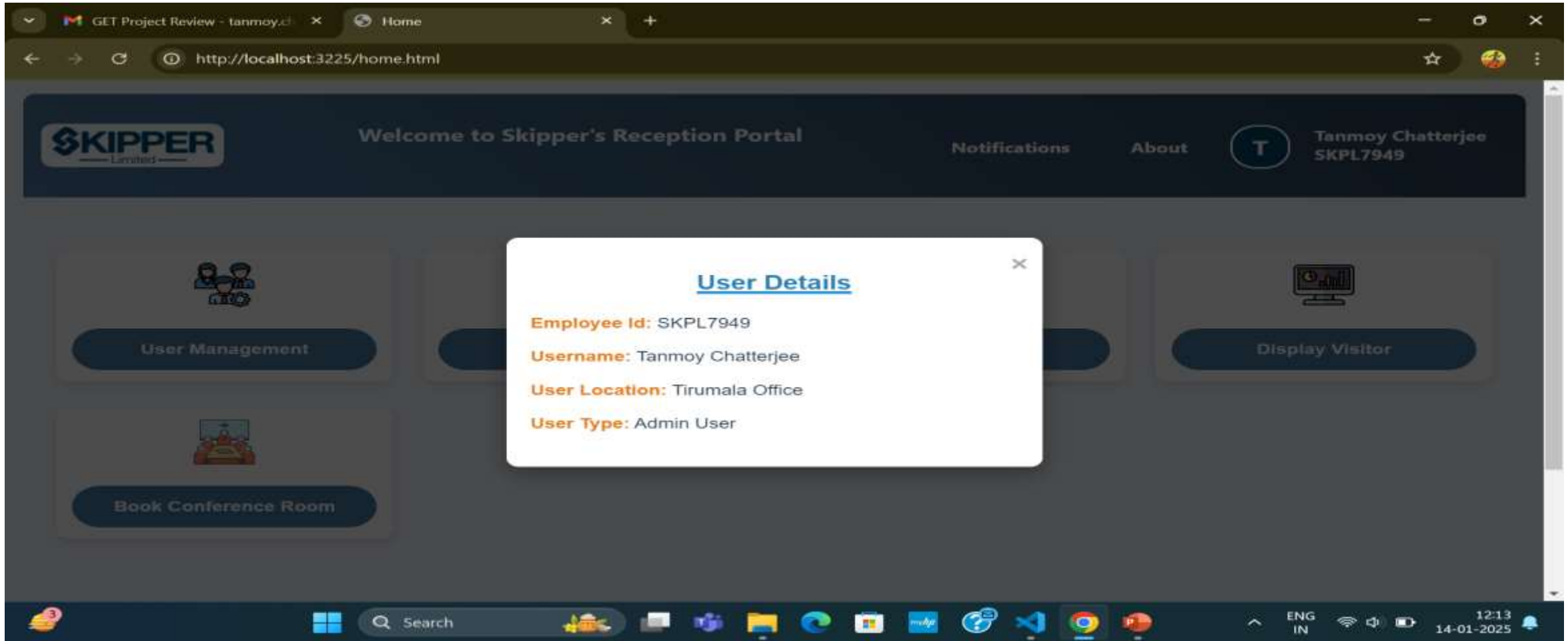
Home page contain all the options : user-management, add visitor, update visitor, display visitors and conference room booking.

User-Options



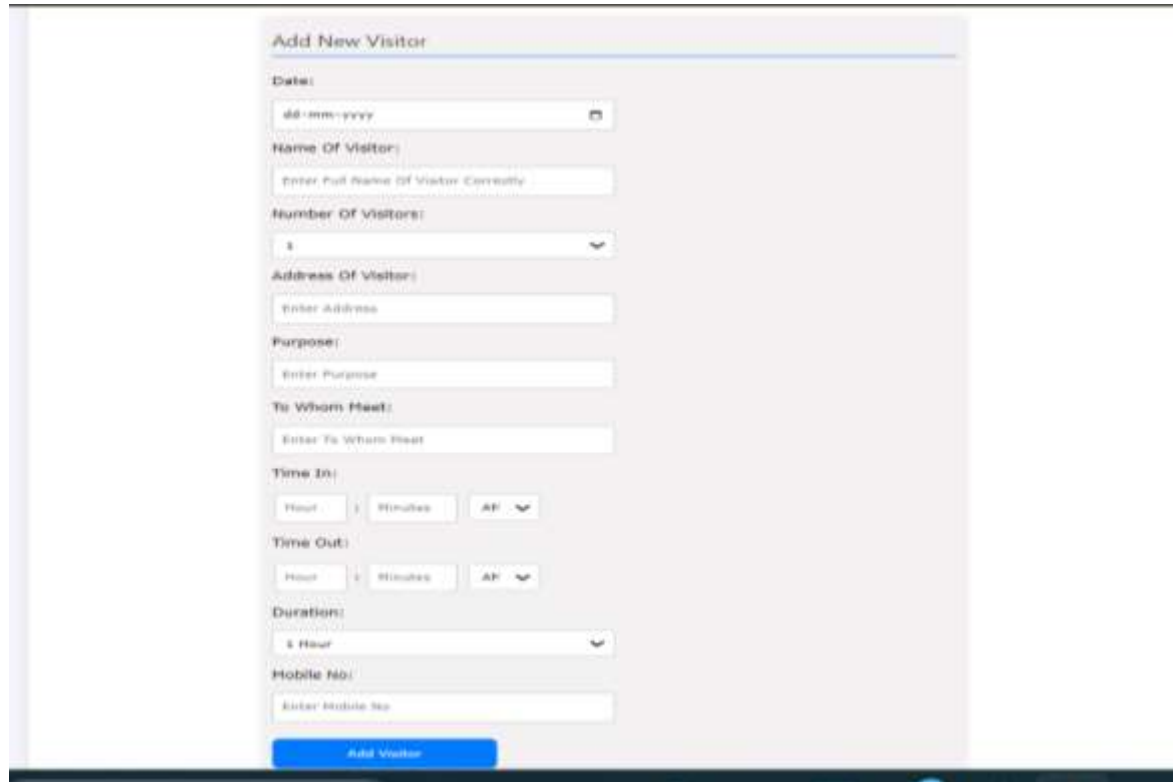
In the user-options, view profile and log-out options are there. The user-logo is dynamic , it changes with the first name of the user.

User-Profile



User details(Employee Id, Username, User-Location, User-Type) will be shown.

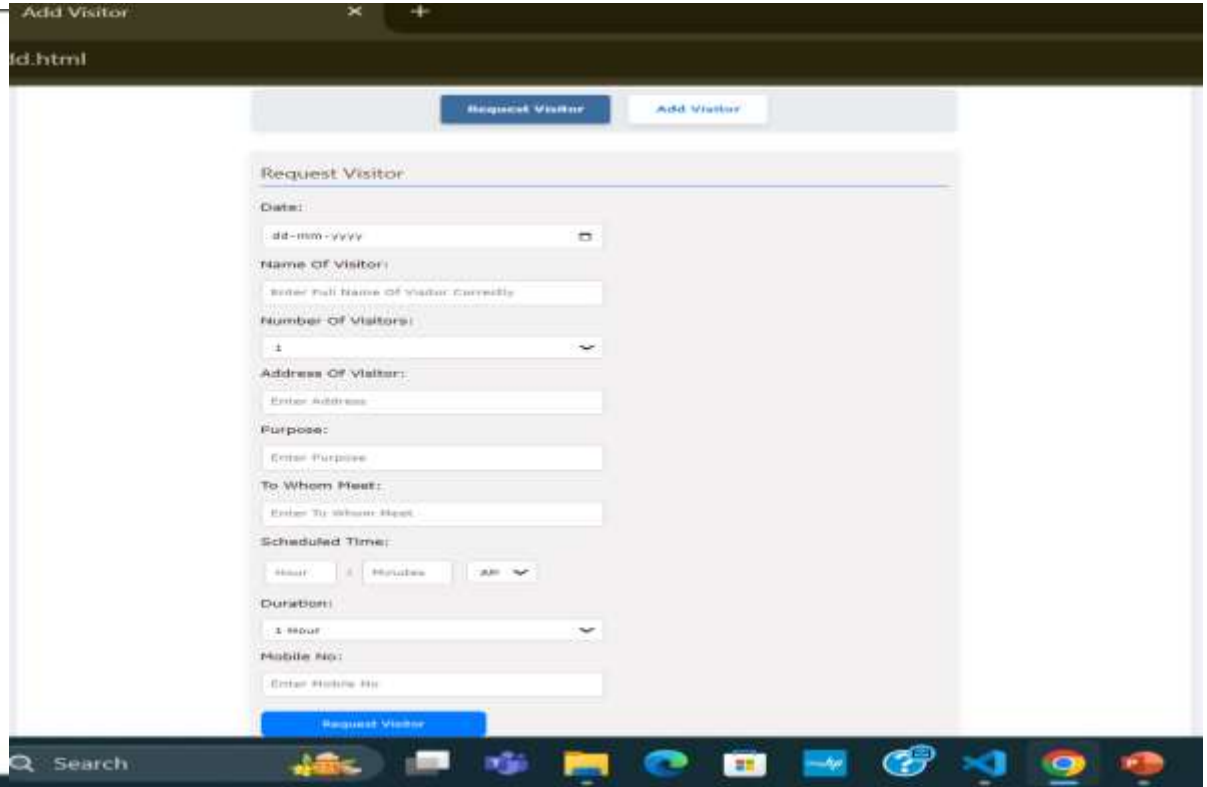
Add visitor



The 'Add New Visitor' form contains the following fields and controls:

- Date:** A date input field with a calendar icon.
- Name Of Visitor:** A text input field with placeholder text 'Enter Full Name Of Visitor Correctly'.
- Number Of Visitors:** A dropdown menu with '1' selected.
- Address Of Visitor:** A text input field with placeholder text 'Enter Address'.
- Purpose:** A text input field with placeholder text 'Enter Purpose'.
- To Whom Meet:** A text input field with placeholder text 'Enter To Whom Meet'.
- Time In:** A time selection control with 'Hour', 'Minutes', and 'AM' dropdown.
- Time Out:** A time selection control with 'Hour', 'Minutes', and 'AM' dropdown.
- Duration:** A dropdown menu with '1 Hour' selected.
- Mobile No:** A text input field with placeholder text 'Enter Mobile No'.
- Add Visitor:** A blue button at the bottom.

Request visitor

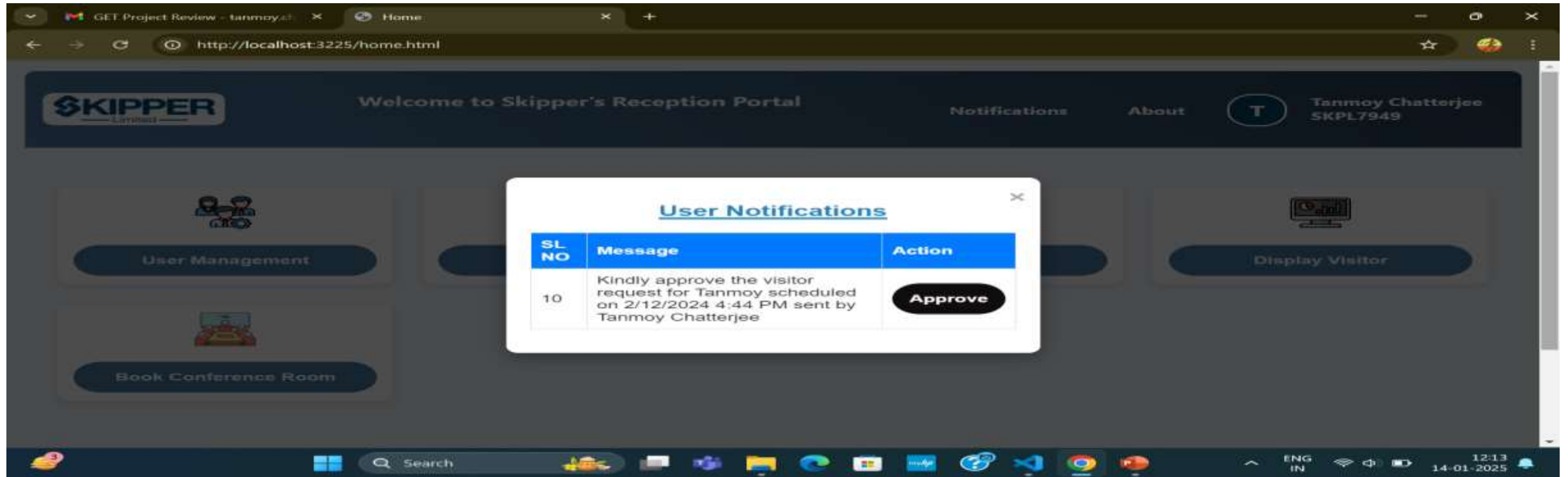


The 'Request Visitor' form contains the following fields and controls:

- Date:** A date input field with a calendar icon.
- Name Of Visitor:** A text input field with placeholder text 'Enter Full Name Of Visitor Correctly'.
- Number Of Visitors:** A dropdown menu with '1' selected.
- Address Of Visitor:** A text input field with placeholder text 'Enter Address'.
- Purpose:** A text input field with placeholder text 'Enter Purpose'.
- To Whom Meet:** A text input field with placeholder text 'Enter To Whom Meet'.
- Scheduled Time:** A time selection control with 'Hour', 'Minutes', and 'AM' dropdown.
- Duration:** A dropdown menu with '1 Hour' selected.
- Mobile No:** A text input field with placeholder text 'Enter Mobile No'.
- Request Visitor:** A blue button at the bottom.

End users can request for a visitor and get it approved by the receptionist of that location. Receptionists can add/update/delete a visitor. Receptionists cannot request a visitor, as they have the authority to add a visitor directly.

Approve requested visitor



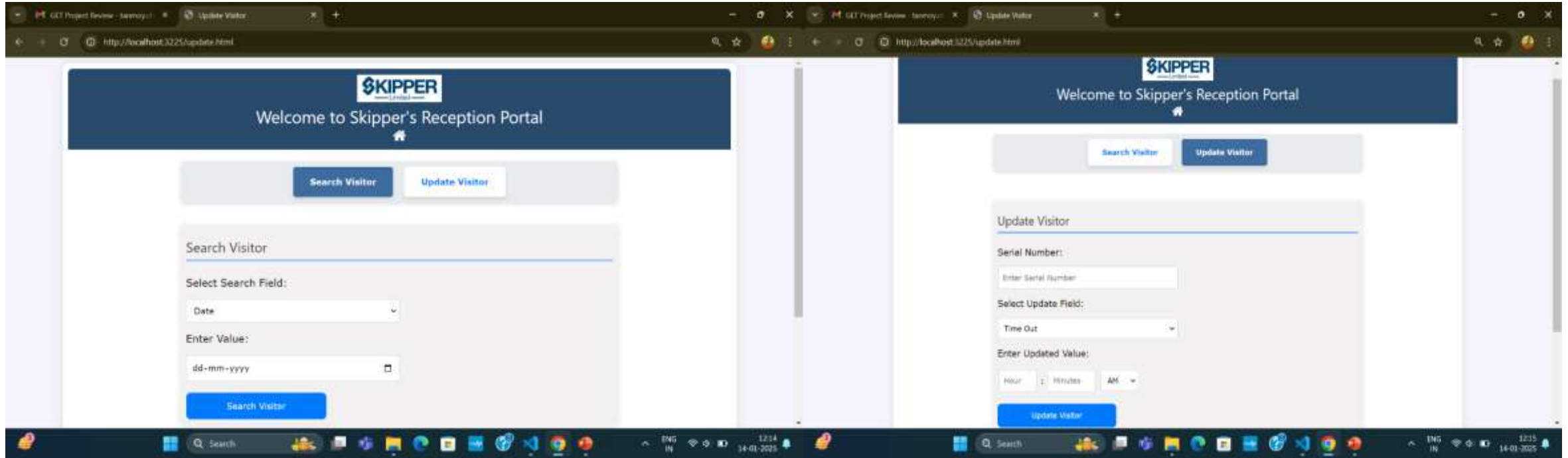
The screenshot shows a web browser window displaying the Skipper's Reception Portal. The page has a dark blue header with the Skipper Limited logo, a welcome message, and navigation links for Notifications, About, and a user profile for Tanmoy Chatterjee (SKPL7949). The main content area features three large buttons: User Management, Book Conference Room, and Display Visitor. A modal window titled "User Notifications" is open in the center, displaying a table with one notification. The notification has a serial number of 10 and a message asking for approval of a visitor request for Tanmoy scheduled on 2/12/2024 at 4:44 PM. An "Approve" button is visible next to the notification.

SL NO	Message	Action
10	Kindly approve the visitor request for Tanmoy scheduled on 2/12/2024 4:44 PM sent by Tanmoy Chatterjee	<button>Approve</button>

Only Receptionists can view visitor requests of a location by clicking on the notifications tab on the home page. They can approve the visitor requests of that location by clicking on the approve button.

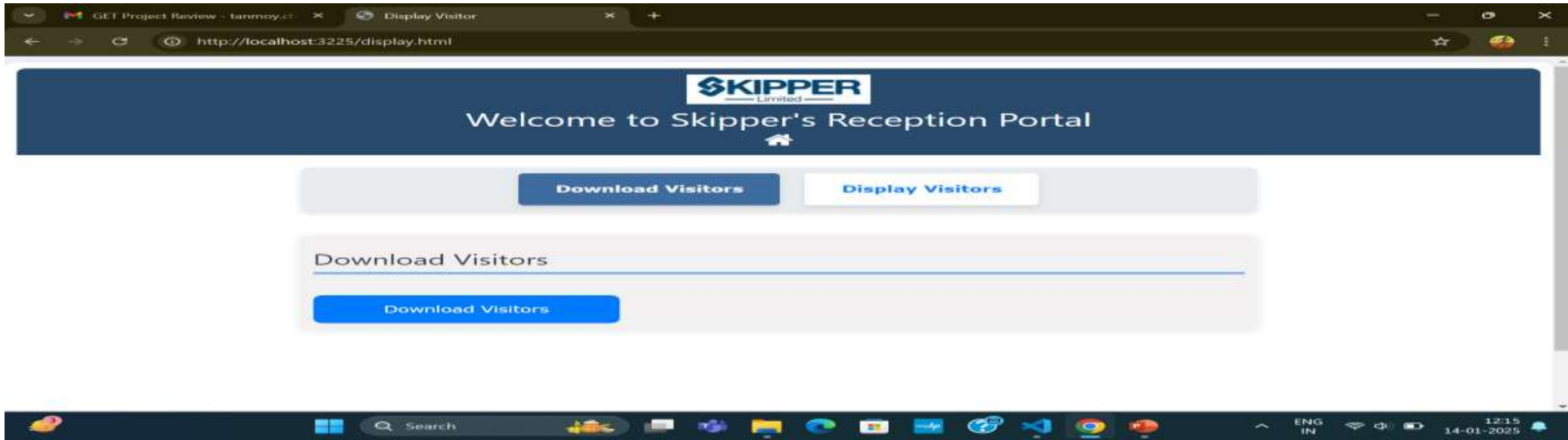
Search visitor

Update visitor



Delete Visitor: Visitors can be deleted by their Serial Number, which serves as the primary key. Any database modifications can only be made using this key. Only Receptionists have the authority to update or delete visitor data.

Display visitors



In this section, we can view and download visitor data. Admin users can access all visitor information, while receptionists and end users can only see visitors from their respective locations. By clicking the "Download Visitors" button, the data is downloaded in XLSX format.

Book conference room

GET Project Review - tanmoy.c | Conference Room Booking | http://localhost:3225/conference.html

Welcome to Skipper's Reception Portal

Schedule Conference | Update Conference | Cancel Conference

Schedule Conference

Name Of Person:
Enter Full Name Of Person Correctly

Date:
dd-mm-yyyy

Room No:
8th Floor Conference Room

Meeting Start Time:
Hour | Minutes | AM

Meeting End Time:
Hour | Minutes | AM

Schedule Conference

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Only receptionists can schedule/update/delete conference meetings.
To book a conference room, first check the time slots of previous meetings in the room.
Once you've reviewed the availability, you can proceed to book the room for your desired time.

Update conference

The screenshot displays the Skipper Limited Conference Room Booking system. The main interface includes buttons for 'Schedule Conference', 'Update Conference', and 'Cancel Conference'. A modal window titled 'Meeting Schedules' is open, showing a table with the following data:

SL NO	Name Of Person	Location	Room No	Meeting Start Time	Meeting End Time
5	Tanmay	Tirumala Office	8th Floor Conference Room	3:33 PM	5:45 AM

The background interface shows the 'Update Conference' section with fields for 'Serial Number:', 'Select Update Field:' (with a dropdown menu), and 'Enter Updated Value:'. The Skipper Limited logo is visible at the top right of the interface.

Meeting start time format: HH:MM

Meeting end time format: HH:MM

All times should be entered in AM/PM format.

Update meeting info: Only receptionists can update meeting details after booking.

Cancel meeting: Only receptionists can cancel the meeting after booking.

Log-out options

Inactivity Timeout (Idle Timeout):

The script tracks user activity, including mouse clicks, movements, and key presses. If no activity is detected for five minutes (300 seconds), the user is logged out automatically. This is achieved through a timer that increments every second. When the user becomes idle for the specified period, the script sends a request to the server to terminate the session, clears the timer, and alerts the user that their session has expired. Finally, the user is redirected to the login page.

Visibility Change (Page Visibility):

The script also listens for changes in the visibility of the page. If the page is not in the foreground (e.g., the user switches to a different tab), and the idle time exceeds 80 seconds, the user is logged out. Similarly to the inactivity timeout, a request to end the session is sent to the server, and the user is redirected to the login page.

User-Options Logout :

There is a logout option in user-options, the user will be directed to logout page after successful logout

THE END
