

Pham Duc Toan

Hiring Manager

Unilevo

123 Fracis Long st. Phu Nhuan
districtCompany Address

Dear Unilevo,

I am a data enthusiast with 2-year experience in the field of E-Logistics. After reading the job posting on TopCV for the BI Analyst role, I knew I had the necessary skills and qualifications for this position at Unilevo. As a candidate who is capable of self-learning new skills and coping with high-pressure environments, I believe that I will perform effectively in short notice with my transferrable skillset as well as my data analytics toolbox.

While working at my previous company - Lazada Logistics – as a Senior Sort Assistant, I extensively developed my expertise in Data Analysis, Dashboard Building and Data Storytelling. While growing these skills, I stood out due to my can-do attitude and strong work ethics. Academically, I have completed a bachelor degree in International Business at UEH University, through which I equipped myself with general business acumen as well as statistics & probability.

My shot-term objective is to further apply my abilities as a Data Professional, while simultaneously learning new capabilities within the area of Data Science. In the next 3 - 5 years, I would like to grow myself to become a Senior Data Analyst who create noticeable impacts by taking innovative initiatives in improving the accuracy and integrity of the BI reports which facilate making key business decisions

I hope that you are able to observe my qualifications and my potential as a candidate for this BI Analyst role. I am excited to further elaborate on how my specific skills and professional experiences will bring values to your organization. Besides, I have an online CV attached in case you need to know more about my career journey. If you need any additional information, please do not hesitate to get in contact with me. Thank you for your time and consideration.

Yours sincerely,

Pham Duc Toan