

Tanner Laird

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WORK EXPERIENCE

Oracle Corporation

Oct. 2022 - Present

Systems Engineer

Carson City, NV

- Perform daily system operations tasks to verify system integrity and availability.
- Perform ongoing performance tuning, hardware/OS upgrades, and resource optimization.
- Implement monitoring for applications and servers, and respond to alarms in a timely manner, preventing client impact and performance degradation.
- Deploy physical and virtual servers.
- Complete assigned incident management tasks.
- Deploy, set up, and maintain testing environments.
- Provide Tier III and other support per service request, complete cyber validation and checklists to maintain cyber posture.
- Map standard application functionality to global/local business specifications.
- Complete product rollout and coordination with internal teams.
- Supplement user acceptance testing and transfer of information.
- Provide technical support for implemented applications; diagnosing and reporting bugs, applying patches and upgrades as needed.

Nevada Legislative Counsel Bureau

Jan. 2017 - Oct. 2022

Support Services Technician - Hardware Lead

Carson City, NV

- Purchase, configure, deploy all IT hardware and components
- Manage and maintain asset inventory using Azure AD and ServiceDesk Plus
- Maintain, troubleshoot, and repair IT hardware and components
- Resolve hardware, software, printer, and network issues
- Troubleshoot network/wireless connections
- Respond to requests to the ITS Help Desk via email, telephone, and walk-ins
- Develop procedural and software documentation

Technical Communications System Specialist II

Carson City, NV

- Design, install, repair, test, and maintain cabling and cable distribution systems in multiple facilities for LAN, telephone and Television systems, using fiber, twisted pair, Coax, and wireless technology.
- Maintenance, installation, operation, and design of video conferencing infrastructure and equipment integrating various providers and systems.
- Created, maintained, managed, and configured Legislatures YouTube channel live streaming and on demand video system.
- Install, operate, maintain and design professional digital production equipment including, computerized video and audio editing equipment, HD cameras, studio lighting, and live streaming devices.
- Management of interns and temporary staff ranging from 2-5 employees.
- Provide technical support, introductory/ongoing training of staff and users, and assisting users with application and system problems.

Personnel Technician II

Carson City, NV

- Process, prepare, review, and maintain a variety of personnel documents and forms including personnel transactions, Evaluations, Personnel Requisitions, etc.
- Posting of recruitment's which includes; creating eligible lists, evaluating applications, determining eligibility, and providing assistance to prospective applicants and HR liaisons.
- General office administrative duties and customer service including, answering telephones, greeting visitors, and maintaining/ordering office supplies.
- Making purchases using Purchase orders, payment vouchers, and billing claims. Checking invoices and billing for accuracy, ensure on time payments.
- Maintain and create all General HR files including personnel, position history, accounts payable, and Leave files.
- Generate and distribute employee correspondence, reports, and information including completing personnel/payroll employment verifications.
- Process, verify, correct, and research information relating to leave management such as Catastrophic Leave and Leave Without Pay.

EDUCATION

Western Governors University

January 2022

Bachelor of Science, Information Technology

Carson City, Nv

Western Nevada College

May 2020

Associates of Applied Science, Computer Information Technology

Carson City, Nv

Phi Theta Kappa Honors Society, GPA 3.7

Dean's List (Fall 2018)

Member of WNCyber

CERTIFICATIONS & AWARDS

- [AWS Certified Cloud Practitioner](#)
- [OCI Certified Foundations Associate](#)
- [LPI Linux Essentials](#)
- [WGU - Academic Excellence Award](#)
- [CompTIA A+](#)
- [CompTIA Network+](#)
- [CompTIA Security+](#)

SKILLS

Skills: System Engineering/Analysis, Citrix, Linux, Cloud Systems, IAM, AWS, OCI, Azure, Computer and Network Systems, Cybersecurity, Computer Hardware Management, Video Conferencing, Project Management, Video Streaming, Technical Support, Interpersonal Communication, Time Management, Microsoft Office.

Interests: Video Games, Hiking/Backpacking, Biking, Travel, Cats