

Jane W. Fastweb

Mobile: 123.456.7890 | Email: jane.fastweb@fastweb.com | Social: @janefastweb

Objective

Motivated honor roll high school student, with proven leadership skills and a history of philanthropic involvement, seeking work experience and professional development opportunities.

Education

FASTWEB HIGH SCHOOL

FALL 2019 – PRESENT

- Anticipated graduation: May 2023
- GPA: 3.8
- National Merit Scholar
- Honor Roll, Fall 2020 – Present
- AP & IB Coursework

Extracurricular & Volunteer Experience

FASTWEB HIGH SCHOOL TENNIS TEAM, TEAM CAPTAIN

FALL 2019 – PRESENT

- Regional Champions, 2021

STUDENT COUNCIL, SECRETARY

FALL 2021 – PRESENT

- Record and compile all student council meeting minutes and disperse to all student council members and administrators.
- Assist and facilitate multiple school and community events, such as baked good drives, school dances, and community volunteer events.
- Compile and post video and image content to student council social platforms, like Instagram, Snapchat, and TikTok.

FASTWEB CITY FOOD BANK

FALL 2021 – PRESENT

- Assist with preparing, serving, and cleaning two evenings each month as well as special events, like Thanksgiving and December holiday meals.

Skills

- Proven leadership and organizational skills both inside and outside of the classroom within a variety of teams and groups.
- CPR and Safe Sitter certified, Spring 2021
- Four years Spanish language learning, intermediate level
- Experience with Microsoft Office and macOS.