**Minutes of Meeting**

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| **Meeting Title** | Daily Status Update - Marketing | **Meeting Date & Time** | 1/3/2020 9:30 |
| **Organizer** | Eswara Prasad | **Minutes Drafted Date** | 1/3/2020 |
| **Location** | Chantilly |  |  |

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| **Attendees** | **Absentees** |
| * Eswara Prasad Gatamaneni * Sundar M * Swetha Krishnamurthi | * Nagoor Inaganti |

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| **Brief Description / Agenda** |
| * **Marketing Team Daily Updates** |

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|  | **Summary of the Discussion** |
| **No** | **Items Discussed** |
| **1** | Sateesh Kanakalapati has been added to the pipeline |
| **2** | Pradeep, Puneet – follow up |
| **3** | Sundar discussed with Jeevan- Chicago |
| **4** | Abhishek is going to take the opportunity through value momentum; it’s within MA; $65 rate |
| **5** | Ravi Teja’s start date is Monday |

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| **Meeting Conclusion** |
| 1. Discussion with Pradeep & Puneet regarding Marketing his profile 2. Prepare the reports (overall placements; breakdown with each team member; number of new placement) for the strategy meeting. 3. Swetha – Work with Vendors – Experis, TEK Systems, etc. and follow up with Sundar. |