**Minutes of Meeting**

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| **Meeting Title** | Daily Status Update – Recruiting & Marketing | **Meeting Date & Time** | 1/6/2020 9:30 |
| **Organizer** | Eswara Prasad | **Minutes Drafted Date** | 1/6/2020 |
| **Location** | Chantilly |  |  |

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| **Attendees** | **Absentees** |
| * Nagoor Inaganti * Deepak Menon * Sundar M * Swetha Krishnamurthi | * Eswara Prasad Gatamaneni |

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| **Brief Description / Agenda** |
| * **Marketing Team Daily Updates** * **Recruiting Team Daily Updates** |

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|  | **Summary of the Discussion** |
| **No** | **Items Discussed** |
| **1** | Working on Mainland requirements. |
| **2** | Deepak with follow up with Abby with regards to SWIFT requirements. |
| **3** | Waiting for update from Alpha on Balram’s replacement. |
| **4** | Sudhakar’s interview is scheduled for 3:30 pm. |
| **5** | Ravi Teja’s joining DHS today. |
| **6** | Abhishek has accepted MA opportunity. |
| **7** | Sateesh Kanakalapati is waiting for interview schedule. |
| **8** | Marketing needs to start for candidate with Selenium & Automation background; POC: Nagoor |