Offer Letter

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Date: 06-10-2025

Dear Tanya Srivastava,

We are pleased to offer you the position of Junior at our company.

Your skills and experience will be a valuable addition to our team.

Your starting date will be 2025-10-06, and your annual salary will be 600000.

Please confirm your acceptance of this offer by replying to this email or signing and returning a copy of this letter.

We look forward to having you on board.

Best regards,

HR Department

[Company Name]