Here's a professional and comprehensive **Curriculum Vitae (CV) template** tailored for a student applying for study abroad:

Curriculum Vitae

Personal Information

• Full Name: [Your Full Name]

• Date of Birth: [DD/MM/YYYY]

• Nationality: [Your Nationality]

Address: [Your Complete Address]

• **Phone**: [+Country Code Phone Number]

• **Email**: [Your Professional Email Address]

• LinkedIn Profile: [Optional, Add URL]

Educational Background

[Most Recent Degree/Diploma Title]

- Institution: [Name of Institution]
- Location: [City, Country]
- Duration: [Start Month, Year] [End Month, Year or Ongoing]
- Key Achievements: [Mention any academic honors, high GPA, or projects]

[Previous Degree/Diploma Title]

• Institution: [Name of Institution]

Location: [City, Country]

• Duration: [Start Month, Year] - [End Month, Year]

Language Proficiency

- **English**: [Proficiency Level, e.g., Fluent, Advanced] (Mention IELTS/TOEFL score, if applicable)
- Other Languages: [e.g., Bangla Native, French Intermediate]

Skills

- [Technical Skills, e.g., Programming, Research, Data Analysis]
- [Soft Skills, e.g., Leadership, Time Management, Team Collaboration]
- [Relevant Skills for the program applied for]

Extracurricular Activities

- Activity Name: [e.g., Debate Club Member, Volunteer at XYZ]
- **Organization**: [Name of the Organization/Club]
- **Duration**: [Start Month, Year] [End Month, Year]
- **Description**: [Briefly describe your role and achievements]

Internships/Part-Time Jobs (Optional)

[Job Title/Intern Position]

- Company: [Company Name]
- Location: [City, Country]
- Duration: [Start Month, Year] [End Month, Year]
- Key Responsibilities:
 - o [Responsibility 1]
 - o [Responsibility 2]

Research/Projects (Optional)

[Project/Research Title]

- Objective: [Brief description of the project or research objective]
- Tools Used: [Mention any tools or technologies used]
- Outcomes: [Describe the outcome or key results]

References

Name: [Referee Name]
Position: [Position/Job Title]

Institution/Organization: [Name of Institution or Organization]

Email: [Email Address] **Phone**: [Phone Number]

2. Name: [Referee Name]

Position: [Position/Job Title]

Institution/Organization: [Name of Institution or Organization]

Email: [Email Address] **Phone**: [Phone Number]

Notes for the User:

• Keep your CV concise, ideally 1-2 pages.

- Use a clean, professional font (e.g., Arial, Times New Roman).
- Customize the CV based on the program you're applying for by emphasizing relevant skills and achievements.