**Questions & Answers**



**BCD Carpentry Project**

**BCD1-0117**

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# Wage Sheet

1. Question: Is the value of “rate” an integer number or a float number?

Answer:

The rate is the rate of pay they are currently on. All our men are on a whole number amount i.e they will never get $18.50 an hour, they will get either $18 or $19

1. Question: Is “tax” a float number?

Answer:

The tax amounts are a whole number too, either 20%, 22%, 25%, or 33% are the withholding tax deduction amounts

1. Question: travel” is money?

Answer:

Travel is a deduction taken off separate to the deductions for monies owed, Travel is taken out each week regardless whereas deductions for advances can be flexible amounts. The travel cost is charged at $5 each way to and from the job site each day, so total possible to be charged each day is $10, and capped to a maximum of $50 per week, as most men use the vans 6 days a week = 12 trips.

1. Question: The meaning of “DED’s”.

Answer:

DEDs stands for deductions, relating to the Advance Tool Purchase Agreements that is on the individual monies owed form I included.

# Competency record

1. Question: “year started with BCD” was formatted “Mon-YY”, Can we change the format?

Answer:

Yes we can change that, we would also have to change the title from year started with BCD to date started with BCD. So yes that is possible.

# Certification sheet

1. Question: we need the list of all positions in BCD which is mentioned in question 1.(staff list, staff pay rate need them too)

Answer:

* 1. Dir – Director
  2. Admin - Administration
  3. CF – Company Foreman
  4. SLC – Site Leading Carpenter
  5. LC – Leading Carpenter
  6. A – Apprentice
  7. HH – Hammer hand
  8. QS – Quantity Surveyor

Pay rates are $18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35 an hour

1. Question: What dose “copy of carpentry cert on file” mean? A flag like “y” or “n”?

Answer:

Yes, actually if we could flag them all so I know if they are on file, and also maybe

# Owned tools

1. Question: In “need/require”, what should be input? “yes”/”no” or some descriptions?

Answer:

Maybe this column should be changed to a need, Y or N answer as the form is set out on the left hand side as a list of required tools for each contractor as a hammer hand, it then progresses to the requirements for an apprentice and then to a fully qualified carpenter

1. Question: Are the tools listed in this sheet belongs to BCD?

Answer:

No, each contractor is required to have all the tools on the LHS, and BCD has plant of the RHS, as these are expensive tools

# Tool training record

1. Question: Is the “date” train date or sign date?

Answer:

The training date

1. Question: Can an employee have more than one training types (own and trained, read book, foreman trained) on one tool.

Answer:

* 1. Yes, there are many tools that we need to give training on, I just haven’t had the chance to write the list, thinking at least 25 at a stab. This includes things like industrial vacuum cleaners through to safety harnesses.
  2. Not all contractors will be trained with all tools – on a as required basis.
  3. photo of the amended invoice to them

# Contact info

1. Question: What does “next of kin number” mean?

Answer:

It is the contact phone number for the contractor’s next of kin

1. Question: Is “pay rate” integer or float number?

Answer:

The rate is the rate of pay they are currently on. All our men are on a whole number amount i.e. they will never get $18.50 an hour, they will get either $18 or $19

1. Question: Is “withholding tax rate” integer or float number?

Answer:

The tax amounts are a whole number too, either 20%, 22%, 25%, or 33% are the withholding tax deduction amounts

# W/tax

1. Question: What is the number behind the person name? IRD number?

Answer:

Correct, this is the contractors IRD number. It is all on one line as I couldn’t be bothered formatting it. It should be in 3 different cells as Name , IRD number and Tax rate

1. Question: What is the per cent number? Tax rate?

Answer:

The tax amounts are a whole number too, either 20%, 22%, 25%, or 33% are the with holding tax deduction amounts

# Vehicles

1. Question: We need more details. For example, what information of “Rego” we should store?

Answer:

When the “rego” - car registration, “WOF” – Warrant of Fitness are due, like a tick box selection when I enter a new car into the system have I got

* The Sale agreement
* Change of ownership
* Insured
* WOF due – what date / month/ year
* Service due - @ XXX ks
* REGO due – what date/month/year
* Fuel card
* GPS unit installed
* GPS serial numbers
* Sim card details