

TAPAN PANJABI



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Toronto, Canada M2J4H5

PROFESSIONAL SUMMARY

Welcoming Customer Service Cashier adept at greeting customers, counting money, collecting payments and handling customer complaints. Committed to ensuring each customer receives outstanding service by providing friendly and helpful support. Areas of expertise include cash handling and problem solving.

SKILLS

- Wrapping and Boxing
- Customer Service and Assistance
- Performing Needs Assessments
- Educational Feedback
- Stocking and Replenishing
- Customer Complaint Resolution
- Cash Register Systems
- Calculation of Discounts

EDUCATION

Seneca College of Applied Arts And Technology
North York, ON • Expected in 04/2025

Associate of Science:
Computer Programming And Analysis

WORK HISTORY

Circle K Esso - Customer Service Specialist Head Cashier
Vaughan, ON • 07/2022 - Current

- Resolved customer complaints and maintained clean and tidy checkout area.
- Counted money in drawers at beginning and end of each shift.
- Handled approximately daily credit and cash transactions for customers with accuracy and speed.
- Enabled customers to feel welcomed, important and appreciated by answering questions about products sold throughout store.
- Processed accurate and efficient sales and return transactions to facilitate customer satisfaction.
- Increased there sales by around 10% and managed over 300 customers a day

Reliance Digital - Retail Sales Associate Cashier
Anand Gujarat • 02/2019 - 04/2022

- Performed end-of-shift cashout operations according to store policies, maintaining accurate counts and receipt records.
- Connected with customers to support positive transaction experiences and address service concerns.
- Provided warranty information to customers purchasing covered items and services.
- Delivered consistently accurate orders, special requests

and menu alterations.

- Promoted customer loyalty and consistent sales by delivering friendly service and knowledgeable assistance.

AVAILABILITY

Monday - After 2 pm

Tuesday - After 2 pm

Wednesday - After 4 pm

Thursday - Full - day

Friday - Full - day

Saturday - Full - day

Sunday - Full - day