Communication Plan

-additional notes are also included in the READme.

- Utilize class time Tuesdays and Thursdays from 7:00 p.m. - 9:00 p.m. e.s.t.

- Communicate per slack group channel proj-g8 to tag team members for urgent questions that need help within 24 hours.

- Utilize individual Git Hub branches for any individuals work that might not be needed from the final group branch or

- Utilize main branch to add each individual contributions minimally once a week, an as progress occures that others may need to interact or pull from to continue their work

- Utilize Google Drive team Folder that includes documents such as notes and final presentation to help keep track for overal project management

Git Hub Branches

* Goal: separate your work and keep the main branch free from code in progress.
* create a new branch for each topic.
  + For example, code to clean a dataset on tomatoes could be called cleaning\_tomatoes. If the same person started analysis on the data, he or she would then create a new branch called analyzing\_tomatoes.

- All code in the main branch should be production-ready.

- All code should be:

- clean

- commented

- easy to read

- adhere to a coding standard, such as PEP8.

Jupyter Notebook: For each coding section, please alternate with a md cell that explains what is happening