- 1. Writing symbols or alphabets in English language are different from speech sounds.
- 2. There are 26 alphabets in English, out of which 5 are vowels and rest are consonants.
- 3. There are 20 vowel sounds and 24 consonant sounds in English.
- 4. The exhaling flow of air is responsible for the production of speech sounds.
- 5. In the vowel sounds 'i' and 'ii', the former is a short vowel, while the latter is a long vowel.
- 6. A speech sound is written between two slashes/slant lines. The vowel sound present in the word 'cup' is /u/.
- 7. The phonetic nature of the consonants in English language is depicted below

·	·			-asp -voice			e e			-asp +voice		+asp +voice		e	,	
Velar	Velar			k			kh			g			gh			ng
Palatal	Palatal			С			ch			j			jh			ny
Retrofle	Т	Т			Th			D	D			Dh			N	
Dental	Dental			t			th			d			dh			n
Labial	Labial			p			ph			b			bh			m
	bila	bial		oio- ntal	de	ntal	alve	eolar		ost- eolar	palata	al	ve	lar	glo	ottal
stop	p	b					t	d]	k	g	?	
nasal		m						n						ŋ		
flap								r								
fricative			f	v	θ	ð	s	z	ſ	3					h	
approximant								I				j				
lateral approximant								1								

- 8. The sound /f/ is a fricative labio-dental sound.
- 9. The sound /k/ is a velar sound.
- 10. The sound /h/ is a fricative glottal sound.
- 11. The sound /m/ is a nasal bilabial sound.
- 12. Total closure of mouth/airflow leads to the production of stop sounds.
- 13. Two approaches to listening are bottom-up and top-down approach. Beginners start with the former, whereas experts use the latter.
- 14. Bottom-up approach has the following steps.
 - a. Recognize words and clauses
 - b. Recognize key words
 - c. Recognize key transition words/phrases in a discourse/speech
 - d. Recognize grammatical relationships between key words in the sentence
 - e. Recognize the order in which words occur in a sentence
- 15. Top-up approach has the following steps.
 - a. use key words to construct the ideas involved in a conversation/discourse
 - b. infer the setting for a text

- c. infer the role of the participants and their goals
- d. infer cause and effect relationship
- e. guess unsaid details of a situation/ guess
- f. guess/anticipate questions related to a given topic
- 16. Listening involves active processing, reformulation and revision.