CS221 – Group Project 05: Minutes of Meetings

Version 1.0

Meeting Details

   Reason: Update on progress on tasks for the week.

   Date: 19th October 2012

   Time: 16:00 – 17:00

   Location: Delphinium (met at Solarium)

   Attendees: Ed, Chris, Ollie, Rich, Kit, Ivan

   Apologies: Sam, Jacob (Illness)

   Minute Taker: Ollie Roe

Matters Arising

1. The group discussed progress on any tasks which were to be completed for Tuesday 23rd October. Task hand-ins decided to be kept as agreed at last meeting.
2. Confusion about what needed to be handed in on Tuesday was brought up and then clarified by group leaders.
3. Everyone continued with (or started) their appointed tasks with the exception of Ivan who helped Ed with the UI Design due to Sam's absence.

New Business

   No new business.

Any Other Business

1. Chris suggested 'DIA' as a tool to help build design and documentation. Kit mentioned 'Visual Paradigm' as also being a good tool.

Document History

Version	Date	Changes made to document	Changed by
1	18th October 2012	N/A	N/A