

CS221 - Group Project 05: Minutes of Meetings

Version: 1.0

Meeting Details

Reason: Brief Task Track and Working on Tasks

Date: 25th October 2012

Time: 9:00 – 10:40

Location: Delphinium

Attendees: Ed, Chris, Ollie, Rich, Kit, Sam, Jacob, Ivan

Apologies: None

Minute Taker: Sam Morrison

Matters Arising

1. Overview for the proposed system needs to be handed in to Chris before Friday's meeting.

Action: all

New Business

No new business.

Any Other Business

1. Each member should use the font Helvetica (size 12) for consistency of documents.

Document History

Version	Date	Changes made to document	Changed By
1	26thOctober 2012	N/A	N/A