

MERCY TARUS

SUMMARY

Outgoing student pursuing flexible part-time internship with weekend and evening shift options. Strong work ethic, adaptability, and exceptional interpersonal skills. Adept at working effectively unsupervised and quickly mastering new skills.



EXPERIENCE

IT Support & Digital Media Lead, 01/2023 - 12/2024

Educational Hub Zone - Kenya, Eldoret

Provided primary IT support, executing troubleshooting and performing system maintenance.

- Established and managed internal IT infrastructure and computer systems to support operational efficiency.
- Oversaw social media accounts, crafting engaging content that increased brand visibility and audience engagement.
- Designed promotional materials, including banners and posters, to support marketing campaigns and attract target audiences.
- Developed and delivered company logo alongside cohesive brand visuals.

IT Support & Graphic Design Intern, 05/2022 - 08/2022

Kenyatta University Teaching, Referral & Research Hospital - Kenya, Nairobi

Completed supervised internship in IT Support and Graphic Design, addressing technical operations and design needs in healthcare environment.

- Troubleshooted departmental systems to ensure smooth IT operations.
- Collaborated with Graphic Design team to develop official institutional materials enhancing organizational branding.
- Designed and produced ID cards for 2022 East Africa Cancer Health Conference, improving attendee identification and access.
- Obtained formal approval for all work prior to implementation.

EDUCATION

Master of Science, Expected in 2027

University of Southern Queensland - Toowoomba, QLD

Bachelor of Science, 07/2023

Kenyatta University - Kenya, Nairobi

CONTACT

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SKILLS

- Tech support
- Network administration
- Programming skills
- Technical skills
- Digital content creation
- Project management
- Problem solving and analysis
- Customer service and relations

WEBSITES & SOCIAL LINKS

- <https://www.linkedin.com/feed/>
- <https://github.com/Tarus-Jepngetich>

