University of Asia Pacific

Department of Computer Science and Engineering

Industrial Training Report

Course Name: Industrial Training
Course Code: CSE 330

Submitted To

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Abstract:

Based on my time spent as a "HR SOFT BD" intern during my "Industrial Training Program," I have written this report. I learned about how a technological company actually operates through this internship program. Different types of software are being developed by the company. The internship gave me invaluable hands-on experience with the project management consulting process, requirement analysis, documentation creation, and workplace culture. I learned a range of skills and underwent a variety of personal growth during my internship.

Duration / Period 3 months, February 04, 2024 to April 30, 2024.

Company information

The aim of "HR SOFT BD" is to empower clients with IT solutions, delivering products to clients through software applications that run on heterogeneous platforms, specifically designed to help companies meet today's business challenges. We pride ourselves on our team's knowledge and skills. Our developers have long term development experience coding and working with numerous programming languages, protocols, platforms and operating systems, frameworks, tools and technologies. Our experience and technical competence allow us to meet the unique needs of each of our clients.

Working Experience:

I completed an internship at "HR SOFT BD" as a part of the Industrial Training program, working under the direction of Arpita Acharjee, Assistant Manager at " HR SOFT BD." As part of this technical team, I collaborated closely with other individuals. The project's aim is to create a piece of software that is based on popular demand. I learned about the workings of a project management consultant team, and it was a wonderful chance for me to develop and become more ingrained in the business world. This place has also given me experience working remotely. I mostly handled software development and management during my internship.

Working Activities

Here is a summary of the things I managed to get done during my internship:

- ➢ Gained various software knowledge (MS Word, PowerPoint, Excel)
- ➢ Import essential helping tools for front-end hands-on knowledge
- ➢ Social media marketing Management in various platforms
- ➢ Initial developing for a project a managing the project in various way
- ➢ Project management using various features and platforms with proper knowledge.
- ➢ Proper use of various social platforms like GitHub LinkedIn, Quora, Behance etc.
- ➢ Front end Designing in different platforms (Figma, Canva, Adobe Photoshop)
- ➢ Improving communication skill and presentation skill (online & offline)
- ➢ Working as a team and splitting a group work properly.
- ➢ Improve Writing Skill (Formal way) using various software, features and tools

Conclusion:

I can sincerely say that my internship with " HR SOFT BD " was one of the best experiences of my life now that I have completed my industrial training. I was able to done my practical and professional skills thanks to the opportunity. I always felt entirely at home at work because of the welcoming atmosphere. Last but not least, I want to thank Arpita Acharjee madam for mentoring me and my " HR SOFT BD " peers, seniors, and coworkers who gave me wise counsel, recommendations, inspiration, and encouragement.

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